

Minutes of Town of Hampstead

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON MARCH 17TH, 2014, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Michael Goldwax, Warren Budning, and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Leon Elfassy.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2014-078

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the special meeting is hereby adopted as submitted.

Adopted

2014-079

CHANGING OF THE DATE OF THE REGULAR COUNCIL MEETING OF APRIL 2014

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Regular Council Meeting, scheduled for Monday April 7th, 2014, will be held on Tuesday April 8th, 2014 at 8:00 pm at the Community Centre.

Adopted

2014-080

AUTHORIZATION TO APPOINT THE DIRECTOR OF PUBLIC WORKS, MR. YVES MAILHOT, TO REPLACE THE DIRECTOR GENERAL, MR. RICHARD SUN DURING HIS VACATION ABSENCES

CONSIDERING THAT the Director General Mr. Richard Sun is entitled to have vacation days and other scheduled absences;

WHEREAS the Director General will be absent from March 23rd, 2014 to April 6th, 2014 for vacation;

WHEREAS the Director General wishes to appoint the Director of Public Works, Mr. Yves Mailhot, to replace him during the former's above-mentioned absence;

WHEREAS the Director General will appoint his replacement from time-to-time;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

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- To authorize the Director General Richard Sun to appoint Mr. Yves Mailhot to replace him from March 23rd, 2014 to April 6th, 2014;
- To further authorize the Director General to name a replacement during his future absences and to delegate to the appointee the powers and authorities of the Office of the Director General.

Adopted

2014-081

REQUEST FOR PAYMENT UNDER A LETTER OF IRREVOCABLE AND UNCONDITIONAL BANK GUARANTEE

CONSIDERING THAT a letter of irrevocable and unconditional bank guarantee numbered SBGM750476 was granted in favor of the Town of Hampstead to the amount of *One million Canadian dollars* (\$ 1,000,000.00);

WHEREAS the letter of guarantee will be payable as of March 21, 2014 and no later than March 31, 2014, upon presentation of a letter to this effect by the Director General of the Town of Hampstead, according to the provisions contained in the said letter of guarantee;

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- To authorize the Director General or in his absence, the acting Director General of the Town of Hampstead, to sign a letter of demand, and any other related documents, for payment under the letter of irrevocable and unconditional bank guarantee numbered SBGM750476.

Adopted

2014-082

ADOPTION – BY-LAW N° 757-3 – FURTHER AMENDING BY-LAW N° 757 CONCERNING THE PENSION PLAN FOR THE EMPLOYEES OF THE TOWN OF HAMPSTEAD

WHEREAS notice of motion of By-law N° 757-3 was given at the Regular Council meeting of November 18, 2013 and that Council members received a copy of the by-law within the required delay and they declare to have read it and waive the reading thereof;

On motion of Councillor Karen Zajdman, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO adopt By-law N° 757-3 entitled: “By-law Further Amending By-law N° 757 concerning the Pension Plan for the Employees of the Town of Hampstead.

Adopted

2014-083

GRANTING OF CONTRACT – PAINTING, OPENING, MAINTENANCE AND CLOSING OF POOLS

WHEREAS there has been a call for tenders by way of written invitation, for a contract for the painting, opening, maintenance and closing of pools;

WHEREAS, after analyzing the tenders opened on February 28th 2014, the lowest bidder conforming to the requirements of the tender invitation is LCS (2895102 Canada inc);

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

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- THAT, the contract for the painting, opening, maintenance and closing of pools, be granted to the lowest bidder LCS (2895102 Canada inc) for the season 2014;
- THAT, price and rates will be:
 - Painting of pools \$ 6,115.00
 - Opening of pools \$ 3,470.00
 - Technical supports (price per visit) \$ 50.00 / visit
 - Hourly rate for a technician for repairs \$ 75.00 / hr
 - Hourly rate for a second employee for repairs \$ 45.00 / hr
 - Hourly rate for consultation service \$ 75.00 / hr
 - Liquid chlorine (20 liters) \$ 13.50 / each
 - Trans filling service per bottle of chlorine \$ 2.00 / each
 - Closing of pools \$ 2,340.00
- THAT, according to the frequency and amount of work done over the past years, the estimate expenditure for the painting, opening, maintenance and closing of pools is assessed at \$ 26,922.50 plus applicable taxes;
- THAT, according to the amount of supplies and material bought over the past years, the estimate expenditure for the purchase of supplies and material will be assessed at \$ 8,000.00 plus applicable taxes.

Treasurer's certificate N° 14-07, dated March 7, 2014 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2014-084

APPROVAL OF LIST OF BLUE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, dated March 10, 2014, with regard to hiring blue collar student employees,

On motion of Councillor Karen Zajdman, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar student employees for the Community Services and Recreation Department, with the hourly rates such as enumerated in the list prepared by the Director of Community Services and Recreation.

Adopted

2014-085

APPROVAL OF LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, dated March 10, 2014, with regard to hiring white collar student employees,

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

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- THAT the Town Council approves the hiring of white collar student employees for the Community Services and Recreation Department, with the hourly rates such as enumerated in the list prepared by the Director of Community Services and Recreation.

Councillor Jack Edery voted but stated that he abstained from participating in the discussions or attempted to influence the vote considering that a relative of his is part of the list of white collar student employees for Community Services and Recreation Department.

Councillor Michael Goldwax voted but stated that he abstained from participating in the discussions or attempted to influence the vote considering that a close relative of his is part of the list of white collar student employees for Community Services and Recreation Department.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2014-086

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg _____
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière _____
M^c Nathalie Lauzière, Town Clerk