

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON SEPTEMBER 30TH, 2013, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Leon Elfassy, Michael Goldwax, Bonnie Feigenbaum, Harvey Shaffer and Jack Edery, forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2013-215

ADOPTION OF THE AGENDA

On motion of Councillor Jack Edery, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

At 8.54 p.m. Councillor Leon Elfassy left temporarily the meeting.

2013-216

ADOPTION OF THE MINUTES

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of September 9th, 2013 are hereby approved as submitted.

Adopted

At 8.55 p.m. Councillor Leon Elfassy came back to assist the meeting.

2013-217

ADOPTION OF BY-LAW N° 804 CONCERNING CADASTRAL OPERATION

CONSIDERING THAT notice of motion of By-law N° 804 was given at the Regular Council meeting of August 5th, 2013 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO approve By-law N° 804 concerning Cadastral Operation.

Adopted

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2013-218

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON SEPTEMBER 12TH, 2013

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on September 12th, 2013.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2013-219

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW 727, ART. 6.3.2, TO PERMIT THE LEFT SIDE SETBACK AT 1.92M (6.29 FEET) FROM THE SIDE LOT LINE INSTEAD OF 3.36M (11 FEET) TO LEGALIZE THE EXISTING DETACHED SINGLE FAMILY DWELLING AT 61, FINCHLEY LOT NO. : 2 088 743 ZONE RA-1 (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005) (ZONING BY-LAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)

It was proposed by Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO defer this resolution to a subsequent Council Meeting.

Adopted

2013-220

REQUEST TO AUTHORIZE AN ADDITION IN THE REAR YARD OF A DETACHED SINGLE FAMILY DWELLING AT 91, HAMPSTEAD ROAD LOT NO.: 2 089 875, ZONE RA-2 (ZONING BY-LAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize an addition in the rear yard of a detached single family dwelling at 91, Hampstead Road, submitted to the Planning Advisory Committee meeting of September 12th, 2013 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2013-221

REQUEST TO AUTHORIZE FAÇADE MODIFICATIONS TO A SINGLE FAMILY DWELLING AT 18, GRANVILLE ROAD LOT NO.: 2 088 197, ZONE RA-1 (ZONING BY-LAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

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- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize façade modifications to a single family dwelling at 18, Granville Road, submitted to the Planning Advisory Committee meeting of September 12th, 2013 is **approved** as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2013-222

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF SEPTEMBER 2013

WHEREAS Council reviewed the list of payments for the month of August 2013;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from August 28th, 2013 to September 26th, 2013, in the total amount of \$1,290,897.33 are hereby approved (\$790,285.10 for cheques and \$500,612.23 for on line payments).

Adopted

2013-223

CONTRACT FOR THE SUPPLY OF ROAD SALT – WINTER 2013/2014

WHEREAS the adoption of resolution 2013-117 on May 7th, 2013 allowed the Town of Hampstead to be part of Montreal's group call for tender for the purchase of road salt for the winter 2013/2014;

WHEREAS, as result of Montreal public call for tenders 13-12670, *Sifto Canada Corporation* is the supplier who obtain the contract for the Town of Hampstead;

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO, ratify the decision made by the City of Montreal awarding the contract for the Town of Hampstead for the supply of road salt for the winter 2013/2014 to *Sifto Canada Corporation* at the following cost:

Supply of road salt	\$ 54.25/mt
Transportation fee	\$ 3.05/mt
N.B. approx. usage of 1 100 metric tons	

Taxes are not included on the above price.

Delivery: IF and WHEN required only.

Adopted

2013-224

GRANTING OF CONTRACT – SUPPLY OF A HOCKEY RINK

WHEREAS there has been a call for tenders, by way of written invitation, for the supply of hockey rink made from recycled plastic;

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WHEREAS, after analysing the tenders opened on September 10, 2013, the lowest bidder conforming to the requirements of the tender invitation is *Permafib*;

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contracts be and are hereby approved, the whole as more amply delineated hereunder:

PERMAFIB

Supply of a Hockey Rink		\$ 52 425.00
	G.S.T. (5%):	\$ 2 621.25
	Q.S.T. (9.975%):	<u>\$ 5 229.39</u>
	Grand Total:	\$ 60 275.64

The treasurer's certificate 13-35, dated September 13, 2013, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-225

GRANTING OF CONTRACT – SUPPLY OF A UTILITY TRACTOR AND EQUIPMENT

WHEREAS there has been a call for tenders, by way of written invitation, for the supply of a utility tractor and equipment;

WHEREAS, after analysing the tenders opened on September 23, 2013, the lowest bidder conforming to the requirements of the tender invitation is *Lange Patenaude Equipement Ltée, Kubota Montréal*;

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

LAMGE PATENAUDE EQUIPEMENT LTEE KUBOTA MONTREAL

Supply of a utility tractor and equipments		\$ 46 551.52
	Tire Tax.	\$ 24.00
	G.S.T. (5%):	\$ 2,328.78
	Q.S.T. (9.975%):	<u>\$ 4,645.91</u>
	Grand Total:	\$ 53 550.21

The treasurer's certificate 13-37 dated September 23, 2013, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

RECESS

The Mayor recessed the meeting at 9:18 p.m and reconvened the meeting at 9:23 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.

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At 9.24 p.m. Councillor Harvey Shaffer left temporarily the meeting.

2013-226

**GRANTING OF CONTRACT – RECONSTRUCTION OF A
RETAINING WALL AT THE INTERSECTION OF FLEET AND
QUEEN MARY ROADS**

WHEREAS there has been a call for tenders, by way of written invitation, for the reconstruction of a retaining wall at the intersection of Fleet and Queen Mary roads;

WHEREAS, after analyzing the tenders opened on September 16, 2013, the lowest bidder conforming to the requirements of the tender invitation is *Les Entreprises Clifton DRAM Inc.*;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

LES ENTREPRISES CLIFTON DRAM INC.

Reconstruction of a retaining wall at the intersection of Fleet and Queen Mary roads:	\$ 42 210.00
G.S.T. (5%):	\$ 2 110.50
Q.S.T. (9.975%):	<u>\$ 4 210.45</u>
Grand Total:	\$ 48 530.95

Treasurer's certificate N° 13-36, dated September 23, 2013 has been issued, attesting to the availability of funds to cover the described expenses.

Present Council members who voted: Councillors Jack Edery, Leon Elfassy, Michael Goldwax and Bonnie Feigenbaum.

Adopted

At 9.28 p.m. Councillor Harvey Shaffer came back to assist the meeting.

2013-227

**ESTABLISHMENT OF A SELECTION COMMITTEE TO EVALUATE
TENDERS CONCERNING TELECOMUNICATION LINKS
CONTRACT**

WHEREAS, by virtue of Section 573.1.0.1.1 of the *Cities and Towns Act*, the Council must, for professional services contracts, establish a selection committee to evaluate tenders submitted, whose members were suggested by the Director General;

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- To ratify the decision of the director general to appoint the Section Chief of Information Systems, a representative from the company *OS4 Techno Consultant* in Information Systems and a representative from the company *Cosior Consultant* in Information Systems, to be on the selection committee for the evaluation of the tenders concerning telecommunication links contract.

Adopted

At 9.31 p.m. Councillor Leon Elfassy left temporarily the meeting.

At 9.31 p.m. Councillor Leon Elfassy came back to assist the meeting.

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2013-228

GRANTING OF CONTRACT – PROFESSIONAL SERVICES FOR THE ENHANCEMENT OF THE TELECOMMUNICATION FIBER LINKS INFRASTRUCTURE

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- TO defer this resolution to a subsequent Council Meeting.

Adopted

2013-229

FIRST RENEWAL OF INTERMUNICIPAL AGREEMENT FOR THE DUMPING OF SNOW

WHEREAS Council has received a copy of the proposed First Renewal of Agreement for the Dumping of Snow, since the end of the term of the agreement of 2009, with an effective date of October 1st, 2013, between the City of Côte Saint-Luc and the Town of Hampstead;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Director General or, in case of his absence, the Town Clerk, are authorized to sign the First Renewal of the intermunicipal agreement for the dumping of snow, with an effective Date of October 1st, 2013, by which the City of Côte Saint-Luc allows the Town of Hampstead to use the Côte Saint-Luc snow dump located at the intersection of Kildare Road and Marc Chagall Avenue during the period of November 1st, 2013 to March 31st, 2014;

Treasurer's certificate N° 13-47 dated September 27th, 2013 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-230

APPROVAL OF THE RENEWAL OF THE HIRING CONTRACT OF MS. LORI LABELLE AS "SECTION HEAD - LEISURE AND ADULTS 55+"

CONSIDERING THAT the Town of Hampstead requires the hiring of a "Section Head – Leisure and Adults 55+" as temporary replacement for Chandra Devenyi;

CONSIDERING THAT the Director General, the Community Services Director and the Human Resources Director are recommending the renewal of the hiring contract of Lori Labelle;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- TO APPROVE the renewal of the hiring contract of Ms. Lori Labelle as "SECTION HEAD – LEISURE AND ADULTS 55+" for a period not to exceed September 30th, 2014.

Treasurer's certificate no 13-40, dated September 24, 2013 has been issued by the Treasurer, attesting the availability of funds to cover the described expenses

Adopted

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2013-231

APPROVAL OF THE CONTRACT RENEWAL FOR SERVICES FOR THE PERSONAL SERVICES OF MR. ANDRÉ DROUIN AS “CHAIRMAN OF THE RETIREMENT COMMITTEE OF THE TOWN OF HAMPSTEAD EMPLOYEE PENSION PLAN”

CONSIDERING THAT the service contract for the Chairman of the Retirement Committee of the Town of Hampstead Employee Pension Plan will end on October 23rd, 2013;

CONSIDERING THAT the Town of Hampstead requires the services of a person to chair the Retirement Committee of the Town of Hampstead Employee Pension Plan;

CONSIDERING THAT the Director General and the Human Resources Director are recommending the renewal of the contract for services to fill the need;

It was proposed by Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was RESOLVED:

- TO AUTHORIZE the Director General to renew the service contract for Mr. André Drouin to provide his personal services as “Chairman the Retirement Committee of the Town of Hampstead Employee Pension Plan” under the conditions set forth in the contract entered into between the parties for a one (1) year period from the date of the signature and contained in a confidential file in the Human Resources Director’s Office.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Michael Goldwax
Councillor Jack Edery
Councillor Harvey Shaffer
Councillor Bonnie Feigenbaum

In favour: 4

Voted against:

Councillor Leon Elfassy

Against: 1

Adopted on division

2013-232

APPOINTMENT OF MRS. CHANDRA DEVENYI AS “SUPERVISING MANAGER”

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- TO promote Mrs. **Chandra Devenyi** as “**SUPERVISING MANAGER**” as of October 1st, 2013, subject to the usual conditions in accordance with the “Management Remuneration Policy” and the “Management Conditions of Employment and Benefits Policy” of the Town of Hampstead;

Treasurer’s certificate no 13-39, dated September 24, 2013 has been issued by the Treasurer, attesting the availability of funds to cover the described expenses.

Adopted

2013-233

HIRING OF MR. GERARD ACHOD AS “JOURNEYMAN”

WHEREAS one (1) permanent “Journeyman” position, salary grade 6, with the Public Works Department is presently vacant;

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It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO HIRE MR. GERARD ACHOD as a permanent “Journeyman” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate no 13-42 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-234

HIRING OF MR. IVAN ZILIC AS “JOURNEYMAN”

WHEREAS one (1) permanent “Journeyman” position, salary grade 6, with the Public Works Department is presently vacant;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO HIRE MR. IVAN ZILIC as a permanent “Journeyman” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate no 13-41 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-235

HIRING OF MR. WILLIAM HAGGERTY AS “JOURNEYMAN”

WHEREAS one (1) permanent “Journeyman” position, salary grade 6, with the Public Works Department is presently vacant;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO HIRE MR. WILLIAM HAGGERTY as a permanent “Journeyman” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate no 13-43 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-236

HIRING OF MR. MATHIEU GIASSON AS “DRIVER-OPERATOR”

WHEREAS one (1) permanent “Driver-Operator” position, salary grade 12, with the Public Works Department is presently vacant;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

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- TO HIRE MR. MATHIEU GIASSON as a permanent “Driver-Operator” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate 13-45 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-237

HIRING OF MR. RICHARD ST-MARTIN AS “DRIVER-OPERATOR”

WHEREAS one (1) permanent “Driver-Operator” position, salary grade 12, with the Public Works Department is presently vacant;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO HIRE MR. RICHARD ST-MARTIN as a permanent “Driver-Operator” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate 13-46 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-238

HIRING OF MR. STÉPHANE RABY AS “DRIVER-OPERATOR”

WHEREAS one (1) permanent “Driver-Operator” position, salary grade 12, with the Public Works Department is presently vacant;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO HIRE MR. STÉPHANE RABY as a permanent “Driver-Operator” subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead;

Treasurer’s certificate 13-44 dated September 24, 2013 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2013-239

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg _____
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière _____
M^c Nathalie Lauzière, Town Clerk