

## **Minutes of Town of Hampstead**

### **MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON APRIL 8<sup>TH</sup>, 2013, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Abraham Gonshor, Jack Edery, Leon Elfassy, Michael Goldwax and Bonnie Feigenbaum, forming a quorum with Mayor Steinberg presiding.

**ABSENT:** Councillor Harvey Shaffer

**ALSO PRESENT:** Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

#### **FIRST QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

2013-059

#### **ADOPTION OF THE AGENDA**

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following items:
  - Item 10.4 - Hiring of Mr. Colin B. Carruthers as “Communications Officer”, Temporary Management position.
  - Item 10.5 - Addition of a new reason for termination and dismissal to the disciplinary dossier of the employee #1278.

Adopted

2013-060

#### **ADOPTION OF THE MINUTES**

On motion of Councillor Michael Goldwax, seconded by Councillor Abe Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of March 4<sup>th</sup>, 2013 are hereby approved as submitted.

Adopted

2013-061

#### **APPOINTMENT OF ACTING MAYOR**

WHEREAS the designated acting mayor will be unable to replace the Mayor in his absence during the period from April 25<sup>th</sup> to April 29<sup>th</sup> 2013 inclusive, and for the period from May 30<sup>th</sup> to June 3<sup>rd</sup> 2013 inclusive;

On motion of Councillor Jack Edery, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT Councillor Harvey Shaffer is hereby appointed Acting Mayor for the period of April 25<sup>th</sup> to April 29<sup>th</sup>, 2013 inclusive, and Councillor

## Minutes of Town of Hampstead

Michael Goldwax is appointed for the period of May 30<sup>th</sup> to June 3<sup>rd</sup>, 2013 inclusive, to have and exercise all powers of the Mayor when the latter is absent or otherwise unable to perform his duties, the whole in accordance with Section 56 of the *Cities and Towns Act*.

Adopted

2013-062

### **AUTHORISATION FOR COUNCILLOR BONNIE FEIGENBAUM TO REPRESENT THE TOWN OF HAMPSTEAD AS A COMMITTEE MEMBER OF THE FCM**

---

**WHEREAS** the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

**WHEREAS** the FCM's committees are comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government; and

**WHEREAS** FCM's 2013 Annual Conference and Trade Show will take place May 31st to June 3rd, 2013, during which time the Annual General meeting will be held and followed by the confirmation of memberships in FCM's various committees;

It was proposed by Councillor Abe Gonshor, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- That the Council of the Town of Hampstead authorizes Councillor Bonnie Feigenbaum to attend the various meetings required as a FCM committee member in 2013

Adopted

2013-063

### **INTERVENTION REQUEST FOR THE FIGHT AGAINST THE EMERALD ASH BORER**

---

**WHEREAS** the emerald ash borer has made its appearance in southwestern Ontario and southwestern Quebec including the island of Montreal; and

**WHEREAS** the emerald ash borer (EAB) has ravaged 50 – 100 million ash trees throughout North America and continues to spread northward; and

**WHEREAS** the Town of Hampstead and other Montreal municipalities have been advised of the presence of the emerald ash borer and were notified by the Canadian Food Inspection Agency (CFIA) about the possibility of it spreading to the entire island of Montréal and Laval; and

**WHEREAS** the CFIA issued a departmental order imposing severe restrictions on the transportation of wood on the island of Montreal and several other areas where the EAB is present; and

**WHEREAS** the EAB poses a serious threat to the economy and environment of urban and wooded regions of Canada and the United States; and

**WHEREAS** the cities must be proactive in establishing an intervention plan for fighting the EAB; and

**WHEREAS** this fight against the EAB could require millions of dollars and that no financial resource has been provided to combat the EAB or to help infested areas replace the trees that have been and will be lost; and

## **Minutes of Town of Hampstead**

**WHEREAS** It is advisable that higher levels of government be called upon to help the cities fight and prevent this scourge; therefore

It was proposed by Councillor Bonnie Feigenbaum and seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

**THAT** this Council ask the Union des Municipalités du Québec and the Federation of Canadian Municipalities to pressure the Government of Québec and the Government of Canada to obtain compensation for the fight against the impact of the Emerald Ash Borer on the Town of Hampstead and other Quebec cities.

**THAT** the Town of Hampstead shall forward copies of this resolution to all other Municipalities on the island of Montréal, Mr. Lawrence Bergman, MNA for Darcy McGee, Mr. Irwin Cotler, Member of Parliament for Mount-Royal riding, the FCM and the UMQ.

Adopted

2013-064

### **BOROUGH OF COTE-DES-NEIGES - NOTRE-DAME-DE-GRACE - BY-LAW CONCERNING HEAVY VEHICLES TRAFFIC**

---

WHEREAS Borough of Cote-des-Neiges - Notre-Dame-de-Grace has adopted a By-law concerning the traffic of heavy vehicles in its territory;

WHEREAS this By-law requires the approval of the Quebec Ministry of Transportation;

WHEREAS the Borough, in order to obtain this approval, has notified the neighboring municipalities and boroughs of the content of this By-law;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

That the Town of Hampstead inform the Borough of Cote-des-Neiges - Notre-Dame-de-Grace that it has no objection to By-law no. RCA13 17208.

Adopted

2013-065

### **NOTICE OF MOTION – BY-LAW N° 730-2 – TO MODIFY BY-LAW N° 730 CONCERNING PERMITS AND CERTIFICATES**

---

NOTICE OF MOTION was given by Councillor Abe Gonshor that, at a subsequent meeting of Council, By-law N° 730-2, Modifying By-law N° 730 Permits and Certificates, will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 730-2 prior to this Council Meeting and a motion to dispense with the reading of the said By-law was made.

2013-066

### **NOTICE OF MOTION – BY-LAW N° 694-8 MODIFYING BY-LAW NO. 694 CONCERNING TRAFFIC**

---

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 694-8 modifying By-law N° 694 concerning traffic will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 694-8 and a motion to dispense with the reading of the said By-law was made.

---

**Minutes of Town of Hampstead**

2013-067

**NOTICE OF MOTION – BY-LAW N° 741-3 MODIFYING BY-LAW NO. 741-1 RESPECTING THE DELEGATION OF POWERS TO OFFICERS AND EMPLOYEES TO AUTHORIZE THE SPENDING OF MONEY AND TO MAKE CONTRACTS IN THE NAME OF THE MUNICIPALITY**

---

NOTICE OF MOTION was given by Councillor Leon Elfassy that, at a subsequent meeting of Council, By-law N° 741-3 modifying By-law no. 741-1 respecting the delegation of powers to officers and employees to authorize the spending of money and to make contracts in the name of the Municipality will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 741-3 and a motion to dispense with the reading of the said By-law was made.

2013-068

**NOTICE OF MOTION – BY-LAW N° 727-15 AMENDING ZONING BY-LAW N° 727 (MINIMUM SURFACE OF VEGETATION COVER, GEOTHERMAL SYSTEM AND SOLAR PANELS)**

---

NOTICE OF MOTION was given by Councillor Bonnie Feigenbaum that, at a subsequent meeting of Council, By-law N° 727-15 amending zoning by-law n° 727 (minimum surface of vegetation cover, geothermal system and solar panels) will be submitted to Council for adoption.

All Council members have received a first draft copy of By-law N° 727-15 and a motion to dispense with the reading of the said By-law was made.

2013-069

**ADOPTION OF FIRST DRAFT BY-LAW N° 727-15 AMENDING ZONING BY-LAW N° 727 (MINIMUM SURFACE OF VEGETATION COVER, GEOTHERMAL SYSTEM AND SOLAR PANELS)**

---

WHEREAS the Members of Council have received a copy of First Draft By-law N° 727-15 amending Zoning By-law No. 727 and declare to have read it;

WHEREAS By-law no. 727-15 will amend Zoning By-law no. 727 in order to add sections regarding minimum surface of vegetation cover, geothermal system and solar panels;

WHEREAS in accordance with section 125 (2) of an *Act Respecting Land Use Planning and Development*, the municipal council of the Town of Hampstead delegates to the Town Clerk the power to fix the date and time of the public consultation meeting to be held;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO approve First Draft By-law N° 727-15 amending Zoning By-law N° 727 (minimum surface of vegetation cover, geothermal system and solar panels).

Adopted

2013-070

**DEPOSIT OF CERTIFICATE OF THE TOWN CLERK - REGISTER OPENED FOR PERSONS QUALIFIED TO VOTE ON BY-LAW N° 803**

---

The Town Clerk deposits the certificate of the registration procedure for voting on the By-law no. 803 entitled “By-law authorizing the spending of \$1,609,000

## **Minutes of Town of Hampstead**

for the cost of rehabilitating the town's water mains, subject to a 20-year loan of \$816,019 and financed partially by the general fund for an amount of \$500,300 and by the balances remaining in the town's closed loan by-laws for a total amount of \$292,681" and reported that, after the registration proceedings called for and held at the Town Hall, on April 3rd, 2013, from 9:00 a.m. to 7:00 p.m.:

- That the number of persons qualified to vote on this By-law was 4,967;
- That the number of signatures of persons qualified to vote required to make the holding of a poll obligatory is 500;
- That the number of persons qualified to vote who have registered has been one (1); and
- That By-law N° 803 has therefore been deemed approved by the persons qualified to vote.

The Council takes note of the deposit of the said certificate by the Town Clerk.

2013-071

### **ADOPTION OF A RETENTION SCHEDULE OF DOCUMENTS**

Whereas, pursuant to Article 7 of the Archives Act (RSQ, c. A-21.1), any public body shall establish and maintain a retention schedule of its documents;

Whereas, pursuant to the third paragraph of Article 8 of this Act, any public body referred to in paragraphs 4 to 7 of the Annex shall, in accordance with the regulations, subject to the approval of the Bibliothèque et Archives nationales du Québec its retention schedule and any changes on the addition of new documents or to documents intended to be kept permanently;

Whereas the Town of Hampstead is a public body referred to in paragraph 4 of the Schedule to the Act;

Whereas the by-law on delegation of powers of the Town of Hampstead does not provide for this resolution;

It is proposed by Councillor Michael Goldwax and seconded by Councillor Abe Gonshor and UNANIMOUSLY RESOLVED:

- TO AUTHORIZE the Town Clerk to sign the retention schedule and any modification to the addition of new documents or to documents to be stored permanently, and to submit this schedule or amendment to the approval at Bibliothèque et Archives nationales du Québec for and on behalf of the Town of Hampstead.

Adopted

2013-072

### **DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON MARCH 11<sup>TH</sup> 2013**

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on March 11<sup>th</sup>, 2013.

The Council takes note of the deposit of the said minutes by the Town Clerk.

**Minutes of Town of Hampstead**

**Intervention of interested persons concerning the request for Minor Exemption for project located at 5694 Queen Mary Road.**

- Mrs. Amy Bronstein
- Mr. Michael Finkelstein - Architect

2013-073

**REQUEST FOR APPROVAL OF A MINOR EXEMPTION TO ZONING BY-LAW 727, ARTICLE 6.2.1., TO ALLOW THE FRONT SETBACK AT 4.88M (16 FEET) INSTEAD OF 6.1M (20 FT) TO ALLOW THE ADDITION OF A MUDROOM TO AN EXISTING DETACHED SINGLE FAMILY DWELLING AT 5694, QUEEN MARY ROAD LOT NO. : 2 089 586 ZONE RA-1 (BY-LAW # G-18 005 CONCERNING MINOR EXCEPTIONS) (ZONING BYLAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)**

---

WHEREAS the members of Council have reviewed the request for approval of a minor exemption to Zoning By-law 727, article 6.2.1 to allow the front setback at 4.88m (16 feet) instead of 6.1m (20 ft) to allow the addition of a mudroom to an existing detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on March 11<sup>th</sup>, 2013, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 5694, Queen Mary Road lot no. : 2 089 586 Zone RA-1 is *approved*.

Adopted

2013-074

**REQUEST TO AUTHORIZE AN ADDITION TO THE FRONT FAÇADE OF AN EXISTING DETACHED SINGLE FAMILY DWELLING AT 5694, QUEEN MARY ROAD LOT NO. : 2 089 586 ZONE RA-1 (ZONING BY-LAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)**

---

On motion of Councillor Leon Elfassy, seconded by Councillor Abe Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modification to plans and elevations to authorize an addition to the front façade of an existing detached single family dwelling at 5694 Queen Mary Road, submitted to the Planning Advisory Committee meeting of March 11<sup>th</sup>, 2013 is *approved* as recommended by the PAC. The modifications meet partially the prescribed standards of the Zoning By-law number 727 and the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2013-075

**REQUEST TO AUTHORIZE AN ADDITION TO THE FRONT FAÇADE AND FAÇADES MODIFICATIONS TO AN EXISTING DETACHED SINGLE FAMILY DWELLING AT 205 FINCHLEY ROAD, LOT NO. : 2 089 159, ZONE RA-2, (SPAIP BY-LAW NUMBER 775) (ZONING BY-LAW NUMBER 727)**

---

It was proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax and unanimously resolved to defer this item to a subsequent meeting.

Adopted

**Minutes of Town of Hampstead**

**Intervention of interested persons concerning the request for Minor Exemption for project located at 22 Ellerdale Road.**

- *Mrs. Myrna Housefather*

2013-076

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW 727, ARTICLE 6.8.1.4, TO ALLOW A ROOF TOP TERRACE AT 2.44M (8 FEET) INSTEAD OF 3M (9.84 FEET), TO AN EXISTING DETACHED SINGLE FAMILY DWELLING AT 22 ELLERDALE ROAD, LOT NO. : 2 089 089, ZONE RA-1, (BY-LAW # G-18 005 CONCERNING MINOR EXEMPTIONS) (ZONING BYLAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)**

---

WHEREAS the members of Council have reviewed the request for approval of a minor exemption to Zoning By-law 727, article 6.8.1.4 to allow a roof top terrace at 2.44m (8 feet) instead of 3m (9.84 feet), to an existing detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on March 11<sup>th</sup>, 2013, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 22, Ellerdale Road lot no. : 2 089 089 Zone RA-1 is *approved*.

Adopted

2013-077

**REQUEST TO AUTHORIZE THE CONSTRUCTION OF A ROOFTOP TERRACE TO AN EXISTING DETACHED SINGLE FAMILY DWELLING AT 22 ELLERDALE ROAD, LOT NO. : 2 089 089, ZONE RA-1, (ZONING BYLAW NUMBER 727) (SPAIP BY-LAW NUMBER 775)**

---

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize the construction of a rooftop terrace to an existing detached single family dwelling at 22 Ellerdale Road, submitted to the Planning Advisory Committee meeting of March 11<sup>th</sup>, 2013 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2013-078

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF MARCH 2013**

---

WHEREAS Council reviewed the list of payments for the month of March 2013;

On motion of Councillor Jack Edery, seconded by Councillor Abe Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from March 1<sup>st</sup>, 2013 to March 31<sup>st</sup>, 2013, in the total amount of \$6,125,259.61 are hereby approved (\$900,477.72 for cheques and \$5,224,781.89 for on line payments).

Adopted

**Minutes of Town of Hampstead**

2013-079

**RESOLUTION OF CONCORDANCE AND SHORT MATURITY DATE -  
LOAN BY MEANS OF NOTES IN THE AMOUNT OF \$744,100**

WHEREAS the Town of Hampstead, by virtue of By-law N° 763, intends to borrow, by means of notes, an amount of \$744,100;

WHEREAS for the purposes of said issue, it is necessary to modify the By-law pursuant to which these notes are issued;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the preamble of the present resolution becomes an integral part of the resolution as if it was herewith reproduced in its entirety;
- THAT a loan by means of notes in the amount of \$ 744,100 under borrowing By-law number 763 is realized;
- THAT the notes will be signed by the Mayor and the Treasurer;
- THAT the notes will be dated April 16, 2013;
- THAT the interest on the notes will be payable semi-annually; and
- THAT the capital of the notes will be reimbursed as follows:

2014	40 200 \$
2015	41 300 \$
2016	42 600 \$
2017	43 800 \$
2018	45 100 \$ (to be paid in 2018)
2018	531 100 \$ (to be renewed)

- THAT in order to realize this loan, the Municipality must issue notes for a term shorter than the term provided for in the loan By-law, that is for a term of:

**Five (5) years** (as of April 16, 2013), as concerns the annual amortization of capital provided for the years 2019 and following, instead of the term prescribed for the annual capital amortization per By-law number 763, each subsequent loan must be for the balance or part of the balance owing of the loan.

Adopted

2013-080

**ADJUDICATION OF NOTES IN THE AMOUNT OF \$ 744,100**

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead accept the offer made by the Royal Bank of Canada for a loan dated April 16, 2013 for an amount of \$744,100 by means of notes, by virtue of By-law N° 763, at par to mature over a period of five years as follows:

**Minutes of Town of Hampstead**

40 200 \$	2,52 %	16 April 2014
41 300 \$	2,52 %	16 April 2015
42 600 \$	2,52 %	16 April 2016
43 800 \$	2,52 %	16 April 2017
576 200 \$	2,52 %	16 April 2018

- THAT the notes, capital and interest will be payable, by cheque, to the order of the registered holder or by pre-authorized bank withdrawals to same.

Adopted

2013-081

**GRANTING OF CONTRACT – PURCHASE OF ONE DODGE GRAND CARAVAN, YEAR 2013**

---

WHEREAS there has been a call for tenders, by way of written invitations, for the purchase of one Dodge Grand Caravan year 2013;

WHEREAS, after analysing the tenders opened on February 8th, 2013, the lowest bidder conforming to the requirements of the tender is Montreal Chrysler Dodge Jeep Lasalle;

On motion of Councillor Michael Goldwax, seconded by Councillor Abe Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**MONTREAL CHRYSLER DODGE JEEP LASALLE**

Purchase of one Dodge Grand Caravan year 2013 (as per specifications)	\$ 22 939.00
Tire tax	\$ 15.00
G.S.T. 5%	\$ 1 147.70
Q.S.T. 9.975%	<u>\$ 2 289.66</u>
Grand total taxes included	\$ 26 391.36

- Treasurer's Certificate N° 13-08, dated February 11, 2013, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-082

**GRANTING OF CONTRACT – CLEANING OF CATCHBASINS**

---

WHEREAS there has been a call for tenders, by way of written invitations, for the cleaning of catchbasins for years of 2013 and 2014;

WHEREAS, after analysing the tenders opened on March 5th, 2013, the lowest bidder conforming to the requirements of the tender is Montreal Kelly Sani-Vac Inc;

On motion of Councillor Michael Goldwax, seconded by Councillor Abe Gonshor, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**Minutes of Town of Hampstead**

**KELLY SANI-VAC INC.**

Cleaning of catchbasins year 2013	\$ 13 413.00
Cleaning of catchbasins year 2014 (as per specifications)	\$ 13 413.00
G.S.T. 5%	\$ 1 341.30
Q.S.T. 9.975%	<u>\$ 2 675.89</u>
Grand total taxes included	\$ 30 843.19

- Treasurer's Certificate N° 13-15, dated March 08, 2013, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-083

**GRANTING OF CONTRACT – MAINTENANCE AND REPAIR OF STREET LIGHTS AND ELECTRICAL INSTALLATIONS**

WHEREAS there has been a call for tenders, by way of written invitation, for the maintenance and repair of street lights and electrical installations;

WHEREAS, after analyzing the tenders opened on March 21<sup>st</sup> 2013, the lowest bidder conforming to the requirements of the public tender is Parmo Electrique (1987) Inc;

On motion of Councillor Abe Gonshor, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**PARMO ELECTRIQUE (1987) INC**

One electrician (regular hour rate):	\$ 58.00/ hour
One electrician & one apprentice (regular hour rate)	\$ 97.00 / hour
One electrician (evenings rate)	\$ 116.00 / hour
One electrician & one apprentice (evenings rate)	\$ 194.00/ hour
One electrician (nights-weekends rate)	\$ 97.00 / hour
One electrician & one apprentice (nights – weekends)	\$ 194.00 / hour
Fee for the usage of a cherry picker:	No charge
G.S.T. 5 %	Extra
Q.S.T. 9,975 %	Extra

Contract from May 1, 2013 to April 30, 2014

Expense of approximately \$ 65 742.71 taxes included based on hour past years usage.

Treasurer's certificate N° 13-16, dated March 25, 2013, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-084

**INTER-MUNICIPAL AGREEMENT BETWEEN THE TOWNS OF MONTREAL WEST AND HAMPSTEAD – JOINT CALL FOR TENDERS (TELEPHONE SERVICES)**

WHEREAS since 2006, the Town of Montreal West and the Town of Hampstead have been part of an agreement to use the services of a same supplier for telephone services;

WHEREAS this approach has been of interest to generate scale savings;

## **Minutes of Town of Hampstead**

WHEREAS both municipalities deem it preferable to keep the Centrex telephone system;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy and UNANIMOUSLY RESOLVED:

- That the Towns of Montreal-West and Hampstead enter into an inter-municipal agreement, in order to secure the services of a supplier for a Centrex telephone system, under the following conditions;
- That the Material Resources and IT Director of the Town of Hampstead be authorized to launch a public call for tenders for the purpose of awarding a single contract to this end, to receive and analyze the tenders, and to make recommendations to both Town Councils.
- That the service contract to be awarded shall be based on the total amount of tender prices submitted for providing the services to both municipalities.
- That the duration of this contract be of three years plus two one year renewal options, the tender prices remaining the same during the renewal periods.
- That the awarding of this contract and any renewal thereof be conditional to the acceptance or consent, as the case may be, of both Town Councils.
- That the Mayor and the Town Clerk be authorized to sign the inter-municipal agreement on behalf of the Town of Hampstead, with their counterparts in Montreal West.

Adopted

2013-085

### **APPROVAL OF LIST OF AUXILIARY EMPLOYEES FOR COMMUNITY SERVICES AND RECREATION DEPARTMENT**

CONSIDERING THAT Council members reviewed the report of the Acting Manager for Community Services, dated March 26, 2013, with regard to hiring auxiliary employees,

It was proposed by Councillor Abe Gonshor, seconded by Councillor Jack Edery, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of auxiliary employees for the Community Services and Recreation Department, with the hourly rates such as enumerated in the list prepared by the Acting Manager for Community Services.

*Councillors Bonnie Feigenbaum and Michael Goldwax have disclosed that respectively, their daughter and son are part of the said list of auxiliary employees, that they were not involved in the hiring process and that they have complied with the code of ethics and deontology of the Town by which they are linked.*

Adopted

2013-086

### **APPROVAL OF THE AGREEMENT RELATIVE TO THE JOB DESCRIPTION AND JOB EVALUATION OF "OFFICE AGENT-ACCOUNTS PAYABLES"**

CONSIDERING THAT the Union claimed a reclassification of the job of Secretarial Clerk;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

## Minutes of Town of Hampstead

- TO APPROVE the agreement between the Town of Hampstead with “Le Syndicat des fonctionnaires municipaux de Montréal” (SCFP-local 429) relative to the job description and the job evaluation (salary grade 5);
- TO AUTHORIZE the Director of Human Resources to sign the necessary documents to execute such agreement;

Adopted

2013-087

### **HIRING OF MR MARIO DUCHESNE AS “DIVISION CHIEF-URBAN PLANNING AND BUILDING INSPECTIONS”**

It was proposed by Councillor Leon Elfassy, seconded by Councillor Abe Gonshor and UNANIMOUSLY RESOLVED:

- TO hire **MR. MARIO DUCHESNE** as “**DIVISION CHIEF-URBAN PLANNING AND BUILDING INSPECTIONS**” no later than April 15, 2013, subject to the usual conditions and in accordance with the conditions described in the contract signed on April 5, 2013 between Mr. Duchesne and the Town, as represented by the Director General and contained in the confidential “Personnel” file in the Human Resources Director’ Office;

Treasurer’s certificate no.13-17, dated April 2<sup>nd</sup> 2013, has been issued by the Treasurer, attesting the availability of funds to cover the described expenses

Adopted

2013-088

### **HIRING OF COLIN B. CARRUTHERS AS “COMMUNICATIONS OFFICER”, TEMPORARY MANAGEMENT POSITION**

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Abe Gonshor and UNANIMOUSLY RESOLVED:

- TO hire COLIN B. CARRUTHERS as “**Communications Officer**” no later than April 15, 2013, for a period of two (2) years in accordance with the conditions described in the contract signed on April 8, 2013 between Colin B. Carruthers and the Town, as represented by the Director General and contained in the confidential “Personnel” file in the Human Resources Director’ Office;
- THAT Treasurer’s certificate no 13-18, dated April 8<sup>th</sup>, 2013, has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2013-089

### **ADDITION OF A NEW REASON FOR TERMINATION AND DISMISSAL TO THE DISCIPLINARY DOSSIER OF THE EMPLOYEE #1278**

**WHEREAS**, on September 25th, 2012 by Resolution #2012-276, the Council had dismissed and terminated the employment of employee #1278;

**WHEREAS** the Syndicat des Cols bleus regroupés de Montréal had contested this dismissal and termination (grievance #12-0892);

**WHEREAS** on March 8, 2013 the employee has taken inappropriate actions following his dismissal;

## **Minutes of Town of Hampstead**

**WHEREAS** these inappropriate actions constitute additional grounds for termination and dismissal;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, and UNANIMOUSLY RESOLVED:

**TO ADD** a new reason for termination and dismissal to the disciplinary dossier of the employee #1278, as presented in the letter from Hampstead to the employee and dated April 9<sup>th</sup>, 2013.

Adopted

### **SECOND QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

2013-090

### **ADJOURNMENT**

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg  
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière  
M<sup>c</sup> Nathalie Lauzière, Town Clerk