

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON SEPTEMBER 11TH, 2012, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Jack Edery, Leon Elfassy, Michael Goldwax, Bonnie Feigenbaum and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Abraham Gonshor.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2012-243

ADOPTION OF THE AGENDA

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following items:

Item 10.5 Termination of employment, employee #1237.

Item 10.6 Suspension of Employee #1256.

Item 10.7 Suspension of Employee #1278.

Item 10.8 Approval to sign an internship contract with AIESEC in order to recruit a “Sustainable Development Intern”.

Adopted

2012-244

ADOPTION OF THE MINUTES

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of August 6th, 2012 and the Special Meeting of August 28th, 2012 be and are hereby approved as submitted.

Adopted

2012-245

OPPOSITION OF THE TOWN OF HAMPSTEAD TO THE BOUNDARIES FOR THE FEDERAL RIDING OF MOUNT ROYAL

WHEREAS the Quebec Commission on Electoral Boundaries has proposed a new name and boundaries for the federal riding of Mount Royal;

WHEREAS the new John-Peters-Humphrey riding will have significantly more voters than any of the neighbouring ridings;

WHEREAS it will contain an airport and industrial areas when the current riding is almost totally residential;

Minutes of Town of Hampstead

WHEREAS the new riding will be about double the geographical size of the current riding;

WHEREAS the new area to the west is impossible to access without taking a highway;

On motion of Mayor William Steinberg and seconded by Councillor Bonnie Feigenbaum, it is unanimously resolved;

THAT the Town of Hampstead expresses its disagreement with the new boundaries;

THAT the Town requests that the Quebec Commission on Electoral Boundaries remove the new areas west of the City of Cote Saint-Luc and merge them with the surrounding ridings;

Adopted

2012-246

CHANGING OF THE DATE OF THE REGULAR COUNCIL MEETING FOR THE MONTH OF OCTOBER 2012

On motion of Councillor Harvey Shaffer, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the next regular Council Meeting of the Town of Hampstead scheduled for Tuesday, October 9th, 2012 will be held on **Wednesday, October 10th, 2012** at 8:00 p.m. at the Irving L. Adessky Community Centre, 30 Lyncroft Road in Hampstead.

Adopted

2012-247

DEPOSIT OF CERTIFICATE OF THE TOWN CLERK RE REGISTER OPENED FOR PERSONS QUALIFIED TO VOTE ON BY-LAW N^O 797

The Town Clerk deposits the certificate of the registration procedure for voting on the By-law no.797 entitled "By-Law concerning a loan for the rehabilitation of infrastructure and safety of playgrounds through the use of part of the available balance of the loan By-law no. 749" and reported that, after the registration proceedings called for and held at the Town Hall, on September 5th, 2012, from 9:00 a.m. to 7:00 p.m.:

- That the number of persons qualified to vote on this by-law was 4,967;
- That the number of signatures of persons qualified to vote required to make the holding of a poll obligatory is 485;
- That the number of persons qualified to vote who have registered has been 1; and
- That By-law N^O 797 has therefore been deemed approved by the persons qualified to vote.

The Council takes note of the deposit of the said certificate by the Town Clerk.

2012-248

DEPOSIT OF CERTIFICATE OF THE TOWN CLERK RE REGISTER OPENED FOR PERSONS QUALIFIED TO VOTE ON BY-LAW N^O 798

The Town Clerk deposits the certificate of the registration procedure for voting on the By-law no.798 entitled "By-law concerning a loan for the rehabilitation of the municipal yard through the use of part of the available balance of the loan By-law no. 749" and reported that, after the registration proceedings called for and held at the Town Hall, on September 5th, 2012, from 9:00 a.m. to 7:00 p.m.:

Minutes of Town of Hampstead

- That the number of persons qualified to vote on this by-law was 4,967;
- That the number of signatures of persons qualified to vote required to make the holding of a poll obligatory is 485;
- That the number of persons qualified to vote who have registered has been 1; and
- That By-law N° 798 has therefore been deemed approved by the persons qualified to vote.

The Council takes note of the deposit of the said certificate by the Town Clerk.

2012-249

NOTICE OF MOTION – BY-LAW NO. 799 REGARDING THE ADOPTION OF A CODE OF ETHICS AND CONDUCT FOR THE MUNICIPAL EMPLOYEES OF THE TOWN OF HAMPSTEAD

NOTICE OF MOTION was given by Councillor Bonnie Feigenbaum that, at a subsequent meeting of Council, By-law n° 799 entitled “By-law regarding the adoption of a Code of Ethics and Conduct for the Municipal Employees of the Town of Hampstead” will be submitted to Council for adoption.

TAKE FURTHER NOTICE THAT all Council members have received a draft copy of By-law no. 799 entitled “By-law regarding the adoption of a Code of Ethics and Conduct for the Municipal Employees of the Town of Hampstead” prior to this Council meeting and that Councillor Bonnie Feigenbaum proceeded to the reading of the said draft copy of the Code before the notice of motion was given.

2012-250

CESSIONS FOR PARKS – CONCERNING BUILDING PERMIT FOR 31 GRANVILLE ROAD

WHEREAS the approval of a building permit, in respect of an immovable, shall be subject to the conditions mentioned in section 3.3.1 of the Subdivision By-law number 728 modified by section 13 of By-law no. 791 amending Zoning By-law NO. 727 of the Town of Hampstead, subdivision By-law no. 728 regulating cadastral operations in the Town of Hampstead, By-law no. 730 concerning permits and certificates and By-law no. 759 concerning the demolition of buildings;

WHEREAS the building located at 31 Granville Road, bearing lot number no. 2 089 083 of the Quebec Cadaster, is the subject of a **Redevelopment plan**, the whole according to section 11 of By-law no. 791 amending article 1.1 of Subdivision By-law 728;

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the owner of 31 Granville Road pays an amount to the municipality that is equal to 1% of the value of the site, which is the immovable subject to a Redevelopment plan.

Adopted

Minutes of Town of Hampstead

2012-251

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON AUGUST 13TH 2012

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on August 13th, 2012.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2012-252

REQUEST TO AUTHORIZE A MODIFICATION TO A PREVIOUSLY APPROVED REQUEST PERMITTING A REAR ADDITION TO DETACHED SINGLE FAMILY DWELLING AT 18 BARONSCOURT ROAD, LOT NO.: 2 089 318, ZONE RA-2(SPAIP BY-LAW NUMBER 775) (ZONING BYLAW NUMBER 727)

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modification to previously approved plans and elevations to permit rear addition to a detached single family dwelling at 18 Baronscourt Road, submitted to the Planning Advisory Committee meeting of August 13th, 2012 is *approved* as recommended by the PAC. The modification meets the prescribed standards of the Zoning By-law number 727 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

Intervention of interested persons concerning the request for Minor Exemption for property located at 71-73 Dufferin Road.

Mrs. Rachel Genziuk

2012-253

REQUEST FOR APPROVAL FOR A MINOR EXEMPTION TO ZONING BY-LAW 727-3 PART- A, ART 7.3., TO PERMIT THE INSTALLATION OF EXISTING VINYL CLADDING TO THE REAR FAÇADE OF A DETACHED DUPLEX DWELLING AT 71-73 DUFFERIN ROAD, LOT NO.: 2 088 658 ZONE RB-1 (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005) (ZONING BY-LAW NUMBER 727)

WHEREAS the members of Council have reviewed the request for approval of a minor exemption to Zoning By-law 727, article 7.3 to permit the installation of vinyl cladding to the rear façade, of a detached single-family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on August 13th, 2012, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 71-73 Dufferin Road, on lot no.: 2 088 658 Zone RB-1 is *approved*.

Adopted

Minutes of Town of Hampstead

2012-254

REQUEST TO AUTHORIZE FAÇADE MODIFICATIONS TO A DETACHED DUPLEX DWELLING AT 71-73 DUFFERIN ROAD, LOT NO.: 2 088 658, ZONE RB-1 (SPAIP BY-LAW NUMBER 775) (ZONING BY-LAW 727)

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize façade modifications of a detached duplex dwelling at 71-73 Dufferin Road, submitted to the Planning Advisory Committee meeting of August 13th, 2012 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

At 9.05 p.m. Councillor Michael Goldwax left temporarily the meeting.

2012-255

REQUEST TO AUTHORIZE FAÇADE MODIFICATIONS TO A DETACHED SINGLE FAMILY DWELLING AT 66 MERTON ROAD, LOT NO.: 2 089 465, ZONE RA-1 (SPAIP BY-LAW NUMBER 775) (ZONING BY-LAW 727)

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize façade modifications of a detached single family dwelling at 66 Merton Road, submitted to the Planning Advisory Committee meeting of August 13th, 2012 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

Intervention of interested persons concerning the request for Minor Exemption for property located at 6440-6442 Macdonald Road.

No intervention

2012-256

REQUEST FOR APPROVAL FOR A MINOR EXEMPTION TO ZONING BY-LAW 727-3, PART A, ART. 7.3.1, TO PERMIT THE BRICK THICKNESS OF 3.5 INCHES INSTEAD OF 3.74 INCHES FOR THE PROPOSED REAR ADDITION TO A SEMI-DETACHED DUPLEX AT 6440-6442, MACDONALD ROAD LOT NO. : 2 088 492 ZONE RB-1, (BY-LAW CONCERNING MINOR EXEMPTIONS #18 G-0005) (ZONING BYLAW NUMBER 727)

WHEREAS the members of Council have reviewed the request for approval of a minor exemption to Zoning By-law 727, part A, article 7.3.1 to permit the brick thickness of 3.5 inches instead of 3.74 inches for the proposed rear addition, to a semi-detached duplex;

WHEREAS the Planning Advisory Committee, at its meeting held on August 13th, 2012, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

- THAT the aforementioned request for minor exemption for the property located at 6440-6442 MacDonald Road, on lot no.: 2 088 492 Zone RB-1 is *approved*.

Adopted

2012-257

REQUEST FOR APPROVAL FOR A REAR ADDITION TO A SEMI-DETACHED DUPLEX AT 6440-6442, MACDONALD ROAD LOT NO. : 2 088 492 ZONE RB-1, (SPAIP BY-LAW NUMBER 775) (ZONING BY-LAW 727)

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize a rear addition to a semi-detached duplex dwelling at 6440-6442 MacDonald Road, submitted to the Planning Advisory Committee meeting of August 13th, 2012 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

Intervention of interested persons concerning the request for Minor Exemption for property located at 60 Granville Road.

Mrs. Sheryl Sokoloff

2012-258

REQUEST FOR APPROVAL FOR A MINOR EXEMPTION TO ZONING BY-LAW 727-3, PART A, ART. 7.3.1, TO PERMIT THE BRICK THICKNESS OF 3 INCHES INSTEAD OF 3.74 INCHES TO A TO A DETACHED SINGLE FAMILY DWELLING AT 60 GRANVILLE ROAD, LOT NO.: 2 088 972 ZONE RA-1 (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005) (ZONING BYLAW NUMBER 727)

WHEREAS the members of Council have reviewed the request for approval of a minor exemption to Zoning By-law 727, part A, article 7.3.1 to permit the brick thickness of 3 inches instead of 3.74 inches, to a single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on August 13th, 2012, did not provide a majority recommendation to the aforementioned request for minor exemption;

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 60 Granville Road, on lot no.: 2 088 972 Zone RA-1 is *deferred*.

Adopted

At 9.08 p.m. Councillor Michael Goldwax came back to assist the meeting.

At 9.22 p.m. Councillor Bonnie Feigenbaum left temporarily the meeting and came back at 9.23p.m.

RECESS

The Mayor recessed the meeting at 9:36 p.m and reconvened the meeting at 9:46 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.

2012-259

Minutes of Town of Hampstead

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF AUGUST 2012

WHEREAS Council reviewed the list of payments for the month of August 2012;

On motion of Councillor Jack Edery, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from August 1st, 2012 to August 31st, 2012, in the total amount of \$ 2,196,136.18 are hereby approved (\$1,276,865.80 for cheques and \$919,270.38 for on line payments).

Adopted

2012-260

PUBLIC AUCTION FOR NON-PAYMENT OF MUNICIPAL TAXES

It was proposed by Councillor Jack Edery, and seconded by Councillor Bonnie Feigenbaum and UNANIMOUSLY RESOLVED:

THAT, in compliance with article 512 of the Cities and Towns Act, the Council for the Town of Hampstead orders the sale by public auction of the immovables specified in the following table, for unpaid 2010-2011-2012 municipal taxes or property transfer duties including all legal and notary costs as well as disbursements incurred with an interest rate applicable of 12%. This sale will occur at a later date as prescribed by law, and will be held at the Town of Hampstead's Town Hall at 5569 Queen Mary road. An announcement in the form of a final notice will be sent to all concerned parties.

Matricule	Lot	Location	Amount (plus interest)
9337-53-6981-1-000-0000	2089742	38 Cressy	\$22 893.59
9437-66-1917-0-001-0005 9437-66-1917-0-001-0028	3110025 3110030 3110053	304-8 Dufferin + garage	\$12 067.80
9438-00-8718-2-000-0000	2088431	173-175 Dufferin	\$15 770.19

THAT, in compliance with article 536 of the Cities and Towns Act, the Council for the Town of Hampstead mandates Mr. Armin Klaus, Treasurer, to bid and purchase in the name of the Town, any immovable up for sale during the Town of Hampstead's public auction for non-payment of taxes held in accordance to the present resolution. The person mandated by the Town is authorized to sign all documents related to the sale.

Adopted

2012-261

AUTHORIZATION TO PAY IN INSTALLMENTS THE EXPENSES COVERING HAMPSTEAD'S SHARE OF MONTREAL WEST / HAMPSTEAD 2012-2013 SEASON OF MINOR HOCKEY EXPENSES AND ICE TIME

WHEREAS the Town of Hampstead participates in the hockey program housed in Montreal West under the supervision of the Montreal West Civic Recreation Association;

WHEREAS, based on the anticipated number of Hampstead residents who will participate in the hockey program, the expected expense for the fall 2012 / winter 2013 is approximately \$120,000;

WHEREAS, based on the recommendation of the Director of Community Services, an advance partial payment at the beginning of the season is deemed justified given Hampstead's rate of participation in a non-profit organization's services;

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

THAT Council approves the payment of this expense in three installments as follows:

- 1st Installment: No later than October 31, 2012 - A portion of the registration user fees - \$25,000;
- 2nd Installment: No later than December 31, 2012 – A second portion of the registration user fees \$25,000;
- 3rd Installment: At the end of the season - The balance of the program costs but not exceeding \$65,000.

Adopted

2012-262

GRANTING OF CONTRACT – CONSTRUCTION AND REPAIRS OF SIDEWALKS, DRIVEWAYS AND CURBS

WHEREAS there has been a public call for tenders for the contract of construction and repairs of sidewalks, driveways and curbs;

WHEREAS, after analysing the tenders opened on August 28th, 2012, the lowest bidder conforming to the requirements of the tender invitation is TGA Montreal Inc;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

THAT, as recommended by the Director of Purchasing, the following quotations for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

TGA MONTREAL INC

Construction and repair of sidewalks, entrances and curbs: (as per tender specifications)	\$ 175,000.00
Contingencies:	\$ <u>15,000.00</u>
Sub-Total:	\$ 190,000.00
G.S.T. (5%):	\$ 9,500.00
Q.S.T. (9.5%):	\$ 18,952.50
Grand total taxes included:	\$ 218,452.50

Treasurer’s Certificate N^o 12-33, dated August 28, 2012, has been issued by the Town’s treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2012-263

CONTRACT FOR THE SUPPLY OF ROAD SALT – WINTER 2012/2013

WHEREAS the adoption of resolution 2012-195 on July 11th, 2012 allowed the Town of Hampstead to be part of Montreal’s group call for tender for the purchase of road salt for the winter 2012/2013;

WHEREAS, as result of Montreal public call for tenders 12-12176, Sifto Canada Corporation is the supplier who obtain the contract for the Town of Hampstead;

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- TO, ratify the resolution CG12 0304 adopted on August 27, 2012 by the City of Montreal awarding the contract for the supply of road salt for the winter 2012/2013 to Sifto Canada Corporation at the following cost:

Minutes of Town of Hampstead

Supply of road salt	\$ 63.70/mt
Transportation fee	\$ 3.45/mt
N.B. approx. usage of 1 200 metric tons	

Taxes are not included on the above price.

Delivery: IF and WHEN required only.

Adopted

2012-264

APPROVAL OF LIST OF AUXILIARY EMPLOYEES FOR COMMUNITY SERVICES DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Leisure and Adult 55+ Section Manager dated August 27, 2012, with regard to hiring auxiliary employees,

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of auxiliary employees with the hourly rates for the Community Services Department, such as enumerated in the list prepared by the Director of Community Services.

Adopted

Councillor Bonnie Feigenbaum abstained from participating in the discussions and from voting or attempting to influence the vote considering that a close relative of hers (daughter) is part of the list of auxiliary employees for Community Services Department.

2012-265

APPROVAL TO JOIN A GROUP INSURANCE PLAN FOR RETIRED SENIOR MANAGERS

WHEREAS the Town of Hampstead deems it advisable to provide an insurance coverage package to its senior managers who, employed by the Town of Hampstead at the date of their retirement, retire after having occupied a senior manager position for at least five (5) years at the time of retirement with the Town of Hampstead;

WHEREAS on December 21, 2011, Groupe financier AGA submitted a proposal regarding supplying a group insurance package by SSQ Groupe financier;

WHEREAS SSQ Groupe financier is the current group insurance supplier for all group insurance supplied to all Town employees where the Town is the client;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead provides to senior managers who retire after August 31, 2012 a group insurance plan covering health insurance, life insurance and accidental death and dismemberment (insured and dependants);
- THAT the group insurance plan is only provided to senior managers who are occupying a senior manager position with the Town at the date of their retirement, and have occupied a senior manager position for at least five (5) years with the Town of Hampstead;

Minutes of Town of Hampstead

- THAT the retired senior manager pays fifty percent (50%) of the premiums required by the insurance supplier;
- THAT the retired senior manager is admissible to this group insurance plan for a maximum period of five (5) years starting at the date of his retirement;
- THAT the contract for a group insurance for retired senior managers be awarded to SSQ Groupe financier as of September 1, 2012 for the remaining duration of the main group insurance contract and will afterwards be included with the future renewals of said contract;
- THAT the Town can terminate this benefit at any time, providing for a three (3) months' notice period to retired senior managers concerned.
- THAT the Mayor or the Director General be authorized to sign all necessary documents to put the contract into force.

Adopted

2012-266

TO AUTHORIZE THE UNION OF QUEBEC MUNICIPALITIES TO ACT ON BEHALF OF THE TOWN OF HAMPSTEAD IN THE CALL FOR TENDERS FOR THE SERVICES OF A GROUP INSURANCE BROKER FOR THE "REGROUPEMENT DES MUNICIPALITÉS DE L'ILE DE MONTRÉAL"

WHEREAS the Town of Hampstead signed a contract in 2005 with the demerged municipalities to form the "Regroupement des municipalités de l'Agglomération de Montréal" relative to the purchase of a common group insurance and that said contract was renewed on January 1st, 2009;

WHEREAS the contract with the actual consultant in collective insurance - Groupe financier AGA - expires December 31st, 2012;

WHEREAS the cities part of the "Regroupement des municipalités de l'Ile de Montréal" have received an offer from the Union of Quebec municipalities (U.M.Q.) to form a group to obtain the professional services of a consultant in collective insurance of municipal employees;

WHEREAS Section 29.9.1 of the *Cities and Towns Act* provide for the municipality to enter into such an agreement with the U.M.Q.;

WHEREAS the cities of the "Regroupement des municipalités de l'Ile de Montréal" wish to take part in this grouping;

WHEREAS according to Law, the U.M.Q. will proceed with a call for public tenders to award the contract;

WHEREAS the U.M.Q. wishes to proceed with a call for tenders in the fall of 2012;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- **THAT** the Town of Hampstead annuls the Resolution #2012-166 to authorize the City of Dorval to act on behalf of the Town of Hampstead in the call for tenders for the services of a group insurance broker for the "Regroupement des municipalités de l'Agglomération de Montréal";

Minutes of Town of Hampstead

- **THAT** the Town of Hampstead confirms its membership in the Union of Quebec municipalities group to obtain the professional services of a consultant in collective insurance for municipal employees;
- **THAT** the Town of Hampstead entrust to the U.M.Q the process leading to the awarding of the contract;
- **THAT** the awarded contract be granted for a year, renewable every year for a maximum of five (5) years;
- **THAT** the Town of Hampstead undertakes to provide the U.M.Q. in due time, the information required for the call for tenders;
- **THAT** the Town of Hampstead undertakes to award the contract to the bidder chosen by the selection committee and to honour the terms and conditions;
- **THAT** the Town of Hampstead undertakes to pay to the U.M.Q. as management fees, 1% of the total premium paid by the municipality.

Adopted

2012-267

APPROVAL OF A CONTRACT FOR SERVICES FOR THE PERSONAL SERVICES OF MR. ANDRÉ DROUIN AS “CHAIRMAN OF THE RETIREMENT COMMITTEE OF THE TOWN OF HAMPSTEAD EMPLOYEE PENSION PLAN”

CONSIDERING THAT Mr. André Drouin's employment contract ends on August 31st 2012 and that he is retiring as a Town employee on August 31st 2012;

CONSIDERING THAT the Town of Hampstead requires the services of a person to chair the Retirement Committee of the Town of Hampstead Employee Pension Plan;

CONSIDERING THAT the Director General and the Division Chief of Human Resources are recommending the signature of a contract for services to fill the need;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO authorize the Director General to enter into a service contract for Mr. André Drouin to provide his personal services as “Chairman the Retirement Committee of the Town of Hampstead Employee Pension Plan” under the conditions set forth in the contract entered into between the parties for a one (1) year period from the date of the signature and contained in a confidential file in the Human Resources Division Chief’s Office;

Adopted

2012-268

DISMISSAL AND TERMINATION OF EMPLOYMENT OF AUXILIARY EMPLOYEE No 1237 IN THE PUBLIC WORKS DEPARTMENT

WHEREAS employee # 1237 has received several letters of reprimand;

WHEREAS employee # 1237 has been suspended without pay on numerous occasions, the last one being for four (6) days in March 2011;

Minutes of Town of Hampstead

WHEREAS the Director General has reported an investigation of employee #1237 since August 20, 2012;

WHEREAS, further to the investigation, the Director General and the Human Resources Division Chief are recommending the firing and dismissal of employee # 1237;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- THAT the Town Council dismisses and terminates the employment of auxiliary employee number 1237, as of today.

Adopted

2012-269

SUSPENSION OF EMPLOYEE #1256

WHEREAS the director general has reported a five (5) months suspension without pay of employee #1256;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- **THAT**, having inquired, Council ratifies the five (5) months disciplinary suspension without pay of employee #1256, imposed by the director general on September 11, 2012, in accordance with article 113 of the Cities and Towns Act.

Adopted

2012-270

SUSPENSION OF EMPLOYEE #1278

WHEREAS the director general has reported ten (10) days suspension without pay of employee #1278;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Bonnie Feigenbaum and UNANIMOUSLY RESOLVED:

- **THAT**, having inquired, Council ratifies the ten (10) days disciplinary suspension without pay of employee #1278, imposed by the director general on September 11, 2012, in accordance with article 113 of the Cities and Towns Act.

Adopted

2012-271

APPROVAL OF SIGNING AN INTERNSHIP CONTRACT WITH AIESEC IN ORDER TO RECRUIT A "SUSTAINABLE DEVELOPMENT INTERN"

WHEREAS the Town of Hampstead is committed to develop and implement cost-effective operations to benefit the community while protecting the environment;

WHEREAS the Town of Hampstead wants to study and evaluate potential changes to the municipal by-laws to encourage and implement environmental friendly conditions;

WHEREAS AIESEC is a non-profit organization dedicated to promote Youth's professional development and leadership by offering an international internship program;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

- TO approve the signing of an internship contract with AIESEC in order to recruit a “Sustainable Development Intern” for an approximate period of ten (10) months.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2012-272

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Harvey Shaffer, seconded by Councillor Bonnie Feigenbaum and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg _____
Dr William Steinberg, Mayor

(s) Nathalie Lauzière _____
M^c Nathalie Lauzière, Town Clerk