

Minutes of Town of Hampstead

MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON DECEMBER 5TH, 2011, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Bonnie Feigenbaum, Jack Edery, Leon Elfassy, Harvey Shaffer and Michael Goldwax forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Abraham Gonshor

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

At 8.32 p.m. Councillor Bonnie Feigenbaum left temporarily the meeting and came back at 8.33p.m.

2011-931

ADOPTION OF THE AGENDA

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following item:

13.1 Hiring of Ms. Valentina Maria Todoran, as “Assistant-Treasurer”.

Adopted

2011-932

ADOPTION OF THE MINUTES

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of November 7th, 2011 and of the Special Council Meeting of November 21st, 2011 be and are hereby approved as submitted.

Adopted

2011-933

ADOPTION-SCHEDULE OF REGULAR SITTINGS OF COUNCIL FOR YEAR 2012

CONSIDERING Section 319 of the *Cities and Towns Act* and Section 1 of By-law n° 740-3;

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- TO adopt the following schedule of the Regular Sittings of the Town Council for the year 2012 to be held at 8:00 p.m. at the Community Center, 30 Lyncroft Road in Hampstead:

January 16 th ;	July 9 th ;
February 6 th ;	August 6 th ;
March 5 th ;	September 4 th ;
April 2 nd ;	October 9 th ;

Minutes of Town of Hampstead

May 7th;
June 11th;

November 5th;
December 3rd;

Adopted

2011-934

REBATE PROGRAM TO ENCOURAGE LIBRARY USE

WHEREAS the Town of Hampstead wants to encourage its residents to join the library of her/his choice;

On motion of Mayor William Steinberg, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT a Hampstead resident can obtain, upon proof of payment, a rebate of 50% of the cost of a library membership, to a maximum of 100\$ per household;
- THAT an original receipt from the library or the library membership card showing an expiry date will be needed for proof of payment;
- THAT the library must be located on the island of Montreal.

Adopted

2011-935

APPOINTMENT OF ACTING MAYORS FOR THE YEAR 2012

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the following Councillors be and are hereby appointed Acting Mayor effective on the dates indicated, to have and exercise all powers of the Mayor when the latter is absent or otherwise unable to perform his duties, the whole in accordance with Section 56 of the *Cities and Towns Act*:

Councillor Bonnie Feigenbaum
January 1, 2012 to March 31, 2012

Councillor Harvey Shaffer
April 1, 2012 to June 30, 2012

Councillor Leon Elfassy
July 1, 2012 to September 30, 2012

Councillor Michael Goldwax
October 1, 2012 to December 31, 2012

Adopted

2011-936

CESSIONS FOR PARKS - PREREQUISITE CONDITION FOR THE APPROVAL OF A PLAN RELATING TO A BUILDING PERMIT FOR THE MACDONALD SITE (FIRESTATION)

WHEREAS the approval of a building permit, in respect of an immovable, shall be subject to the conditions mentioned in section 3.3.1 of the Subdivision By-law number 728 modified by section 13 of By-Law no. 791 amending Zoning By-Law NO. 727 of the Town of Hampstead, subdivision By-law no. 728 regulating cadastral operations in the Town of Hampstead, By-Law no. 730 concerning permits and certificates and By-Law no. 759 concerning the demolition of buildings;

Minutes of Town of Hampstead

WHEREAS the fire station located at 5520-5570 MacDonald Avenue, bearing lot number no. 2 088 440 of the Quebec Cadaster, is the subject of a **Redevelopment plan**, the whole according to section 11 of By-Law no. 791 amending article 1.1 of Subdivision By-Law 728;

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the prerequisite condition for the approval of a plan relating to a building permit for the fire station located at 5520-5570 MacDonald Avenue is that the owner pays an amount to the municipality that is equal to 1% of the value of the site, which is the immovable subject to a Redevelopment plan.

Adopted

2011-937

DESIGNATION OF THE MEMBERS AND OFFICERS OF THE PLANNING ADVISORY COMMITTEE

WHEREAS Article 3 of By-law N° 743 Respecting the Planning Advisory Committee, requires that the members of the Planning Advisory Committee be designated by Council resolution;

WHEREAS members and officers are named in accordance with the terms and conditions defined in Divisions 3, 4 and 5 of By-law no. 743 of the Town of Hampstead;

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery it was UNANIMOUSLY RESOLVED:

- THAT the following members be named:

Mayor William Steinberg – Member *ex officio*, Chairman;
Councillor Leon Elfassy, Vice Chairman;
George Elbaz, Architect;
Suzanne Gans, Architect;
Richard Rubin, Architect;
Rafael Tzoubari, Engineer;
David Hilf, Architect;

- THAT the following officers be named:

Section Chief Urban Planning and Building Inspections, Secretary of the Committee;

Building Inspector, Replacement of Secretary of Committee.

Adopted

2011-938

DEPOSIT – EXTRACT FROM REGISTER OF DISCLOSURE STATEMENTS OF MEMBERS OF COUNCIL

An extract from the register containing the disclosure statements for the acceptance by Council members of gifts, hospitalities or benefits of a value under \$40, has been deposited, at this Council Meeting, in accordance with Section 7 of By-Law no. 782 regarding the adoption of a code of ethics and conduct for members of Council of the Town of Hampstead.

As of December 5, 2011, no member of the Council of the Town of Hampstead has accepted gifts, hospitalities or benefits of a value under \$ 40.

The Council acknowledges and accepts the deposit of this document.

Minutes of Town of Hampstead

2011-939

NOTICE OF MOTION – BY-LAW N° 690-9 MODIFYING BY-LAW N° 690-5 CONCERNING NUISANCE

NOTICE OF MOTION was given by Councillor Bonnie Feigenbaum that, at a subsequent meeting of Council, By-law N° 690-9 to amend By-Law no. 690-5 concerning Nuisance will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 690-9 and a motion to dispense with the reading of the said By-law was made.

2011-940

NOTICE OF MOTION – BY-LAW N° 747-19 – AMENDMENT TO BY-LAW N° 747 TO DECREE THE FEE SCHEDULE FOR CULTURAL, SPORTS AND LEISURE ACTIVITIES FOR SPRING/SUMMER 2012

NOTICE OF MOTION was given by Councillor Harvey Shaffer that, at a subsequent meeting of Council, By-law N° 747-19 further modifying By-law N° 747 to Decree the Fee Schedule for Cultural, Sports and Leisure Activities for Spring/Summer 2012 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 747-19 and a motion to dispense with the reading of the said By-law was made.

2011-941

NOTICE OF MOTION – BY-LAW N° 743-3 – AMENDMENT TO BY-LAW N° 743 RESPECTING THE PLANNING ADVISORY COMMITTEE

NOTICE OF MOTION was given by Councillor Leon Elfassy that, at a subsequent meeting of Council, By-law N° 743-3 to amend By-Law no. 743 respecting the Planning Advisory Committee will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 743-3 and a motion to dispense with the reading of the said By-law was made.

2011-942

AWARDING OF THE RENEWAL OF THE PROPERTY INSURANCE CONTRACT (DAMAGES AND LIABILITY) FOR 2012

WHEREAS for the purpose of purchasing group property insurance with a possibility for a group deductible, the Town, along with the other reconstituted municipalities of the Island of Montreal, is participating in a joint agreement with the Union des municipalités du Québec for a five-year period from January 1, 2009 to December 31, 2013;

WHEREAS *René Laporte et Associés Inc.* and the Union des municipalités du Québec have negotiated the conditions for the renewal of the insurance contract for the *Regroupement des municipalités de l'Île de Montréal* for the 2012 term;

WHEREAS the consultant, *René Laporte et Associés inc.*, recommends that it is to the Town's advantage to accept the conditions of renewal offered by *BFL Canada Risques et Assurances inc.* for property, civil and municipal liability insurance and to allow for the establishment of \$500,000 of civil liability group deductible coverage;

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

- THAT the Town grants the renewal of the property insurance contract from January 1, 2012 to January 1, 2013 to the following insurers through insurance broker *BFL Canada Risques et Assurances inc.*:

<u>Insurance</u>	<u>Insurer</u>	<u>Broker</u>
Goods	Affiliated FM	BFL Canada Risques et Assurances inc.
Machine breakdown	Affiliated FM	BFL Canada Risques et Assurances inc.
Crime	Chartis	BFL Canada Risques et Assurances inc.
Primary responsibility	Lloyds	BFL Canada Risques et Assurances inc.
Complementary responsibility	Lloyds	BFL Canada Risques et Assurances inc.
Municipal responsibility	Lloyds	BFL Canada Risques et Assurances inc.
Automobile – private owner	Lombard	BFL Canada Risques et Assurances inc.

- THAT the Town pay the insurance premium of \$66,406 including taxes, for the 2012 term to the representatives of the previously stipulated insurers BFL Canada Risques et Assurances inc;
- THAT the Town pay the UMQ the sum of \$18,949 constituting the Town’s share of the civil liability group deductible coverage for the 2012 term;
- THAT the Town pay the UMQ, for the 2012 term, an amount of \$ 664.06 plus taxes, equivalent to 1.00% of the cost of the premium, including the taxes, for the responsibilities they assume as representative of the RMIM;
- THAT the Town Clerk, or in the absence of the Town Clerk, the Assistant Town Clerk, is authorized to sign for and in the name of the municipality, all documents giving effect to this resolution;

Treasurer’s certificate no.11-036 dated December 1st, 2011, has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2011-943

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2011

WHEREAS Council reviewed the list of payments for the month of November 2011;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from November 1st, 2011 to November 30th, 2011, in the total amount of \$ 771,137.71 are hereby approved (\$392,502.23 for cheques and \$378,635.48 for on line payments).

Adopted

2011-944

ADOPTION OF REVISED POLICIES CONCERNING WORKING CONDITIONS AND REMUNERATION OF THE TOWN OF HAMPSTEAD’S MANAGERS AND SENIOR MANAGERS

It was proposed by Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO defer this resolution to a subsequent Council Meeting.

Adopted

Minutes of Town of Hampstead

2011-945

HIRING OF Ms. VALENTINA MARIA TODORAN, AS “ASSISTANT-TREASURER”

It was proposed by Councillor Jack Edery, seconded by Councillor Bonnie Feigenbaum and UNANIMOUSLY RESOLVED:

- TO hire **Ms. VALENTINA MARIA TODORAN, as “Assistant-Treasurer”** not later than January 9, 2012, subject to:
 - o A medical examination attesting to the capability to accomplish the duties of the function;
 - o The usual conditions and in accordance with the conditions described in the contract signed on November 30, 2011 between Ms. Todoran and the Town, as represented by the Director of Human Resources and contained in the confidential “Personnel” file in the Director of Human Resources’ Office

Treasurer’s certificate no 2011-037, dated December 5, 2011, has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2011-946

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière
M^c Nathalie Lauzière, Town Clerk