

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON DECEMBER 6TH, 2010, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Jack Edery, Leon Elfassy, Michael Goldwax, Bonnie Feigenbaum and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Abraham Gonshor

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

At 8.10 p.m Councillor Jack Edery temporarily left the meeting and came back at 8.15 p.m.

At 8.20 p.m Councillor Jack Edery temporarily left the meeting.

2010-610

ADOPTION OF THE AGENDA

On motion of Councillor Harvey Shaffer, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following items:
 - 5.4** Notice of motion – By-law 759-1 amending By-law no. 759 concerning the demolition of buildings
 - 9.3** Hiring of Mr. Roméo Rivera as “Section Chief – Urban Planning and Building Inspections”

Adopted

At 8.22 p.m Councillor Jack Edery came back.

2010-611

ADOPTION OF THE MINUTES

On motion of Councillor Harvey Shaffer, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of November 1st, 2010 and of the Special Council Meeting of November 15th, 2010 be and are hereby approved as submitted.

Adopted

2010-612

ADOPTION–SCHEDULE OF REGULAR SITTINGS OF COUNCIL FOR YEAR 2011

CONSIDERING Section 319 of the *Cities and Towns Act* and Section 1 of By-law n° 740-3;

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On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- TO adopt the following schedule of the Regular Sitzings of the Town Council for the year 2011 to be held at 8:00 p.m. at the Community Center, 30 Lyncroft Road in Hampstead:

January 17 th ;	July 12 th ;
February 7 th ;	August 1 st ;
March 7 th ;	September 6 th ;
April 4 th ;	October 3 rd ;
May 2 nd ;	November 7 th ;
June 13 th ;	December 5 th ;

Adopted

2010-613

NOTICE OF MOTION – BY-LAW N° 781 – TAX RATES FOR THE YEAR 2011

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 781, decreeing and imposing the tax rates to cover the Town's Expenses for the Year 2011, will be submitted to Council for adoption.

2010-614

NOTICE OF MOTION – BY-LAW N° 741-1 – AMENDMENT TO BY-LAW N° 741

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 741-1 further modifying By-law N° 741 concerning the respect of the delegation of powers to officers and employees to authorize the spending of money and to make contracts in the name of the Municipality will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 741-1 and a motion to dispense with the reading of the said By-law was made.

2010-615

NOTICE OF MOTION – BY-LAW N° 747-16 – AMENDMENT TO BY-LAW N° 747 TO DECREE THE FEE SCHEDULE FOR CULTURAL, SPORTS AND LEISURE ACTIVITIES FOR SPRING/SUMMER 2011

NOTICE OF MOTION was given by Councillor Bonnie Feigenbaum that, at a subsequent meeting of Council, By-law N° 747-16 further modifying By-law N° 747 to Decree the Fee Schedule for Cultural, Sports and Leisure Activities for Spring/Summer 2011 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 747-16 and a motion to dispense with the reading of the said By-law was made.

2010-616

NOTICE OF MOTION – BY-LAW No. 759-1 AMENDING BY-LAW No. 759 CONCERNING THE DEMOLITION OF BUILDINGS

NOTICE OF MOTION was given by Councillor Harvey Shaffer that, at a subsequent meeting of Council, By-law No. 759-1 amending By-law No. 759 concerning the demolition of buildings will be submitted to Council for adoption.

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All Council members have received a draft copy of By-law N° 759-1 and a motion to dispense with the reading of the said By-law was made.

2010-617

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON NOVEMBER 11TH, 2010

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on November 11th, 2010.

2010-618

REQUEST TO AUTHORIZE THE MODIFICATION OF THE REAR FAÇADE OF A DETACHED SINGLE FAMILY DWELLING AT 187 HARLAND ROAD, LOT NO.: 2 089 089 ZONE RA-2 (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing **plans and elevations of the rear façade of a detached single family dwelling at 187 Harland Road**, submitted to the Planning Advisory Committee meeting of November 11th, 2010 is *approved*, the whole in conformity with the provisions of the Zoning By-law number 727 and of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC.

Adopted

2010-619

REQUEST TO AUTHORIZE THE MODIFICATION OF THE REAR FAÇADE OF A DETACHED SINGLE FAMILY DWELLING AT 6 HOLLY ROAD, LOT NO.: 2 089 353 ZONE RA-2 (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Jack Edery, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing **plans and elevations of the rear façade of a detached single family dwelling at 6 Holly Road**, submitted to the Planning Advisory Committee meeting of November 11th, 2010 is *approved*, the whole in conformity with the provisions of the Zoning By-law number 727 and of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC.

Adopted

At 8.25 p.m Councillor Leon Elfassy temporarily left the meeting.

2010-620

REQUEST TO AUTHORIZE A SECOND FLOOR ADDITION AND A REAR EXTENSION OF A DETACHED SINGLE FAMILY DWELLING AT 120 FINCHLEY ROAD, LOT NO.: 2 088 955 ZONE RA-2 (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing **plans and elevations of a second floor addition and a rear extension of a detached single family dwelling at 120 Finchley Road**, submitted to the Planning Advisory Committee meeting of November 11th, 2010 is *refused*,

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the whole not in conformity with the provisions of the Zoning By-law number 727 and of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC.

Adopted

RECESS

At 8:30 p.m. the Mayor proposed and it was unanimously resolved to recess the meeting.

At 8:42 p.m. the Mayor proposed and it was unanimously resolved to resume the Meeting, all Members of Council present at the beginning of the Meeting remaining to form a quorum.

2010-621

REQUEST TO AUTHORIZE A THIRD FLOOR ADDITION OF A DETACHED SINGLE FAMILY DWELLING AT 6682 MACDONALD ROAD, LOT NO.: 2 088 542 ZONE RA-2 (SPAIP BY-LAW NUMBER 775)

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, and unanimously resolved to defer this item to a subsequent meeting.

Adopted

At 8.43 p.m. Councillor Leon Elfassy came back to the meeting.

2010-622

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF NOVEMBER 2010

WHEREAS Council reviewed the list of payments for the month of November 2010;

On motion of Councillor Harvey Shaffer, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

THAT the disbursements for the period from November 1st, 2010 to November 30, 2010, in the total amount of \$ 1,023,726.48 are hereby approved (\$ 557,004.12 for cheques and \$ 466,722.36 for on line payments).

Adopted

2010-623

GRANTING OF CONTRACT – REMOVAL OF GARBAGE AND GREEN WASTE FOR THE YEAR 2011

WHEREAS there has been a call for tenders, by way of public tender, for the removal of garbage and green waste for the year 2011;

WHEREAS, after analysing the tenders opened on November 19th, 2010, the lowest bidder conforming to the requirements of the public tender is TTI Environnement Inc;

On motion of Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum, it was UNANIMOUSLY RESOLVED:

- THAT, as recommended by the division chief purchasing, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

TTI ENVIRONNEMENT INC.

2011 Garbage and Green Waste Removal (as per tender specifications)	\$ 127 280.00
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G.S.T. 5%	\$ 6 364.00
Q.S.T. 7.5%	<u>\$ 10 023.30</u>
Grand total taxes included	\$ 143 667.30

- THAT Treasurer's Certificate N° 10-32, dated November 22, 2010, has been issued by the Assistant Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2010-624

GRANTING OF CONTRACT – RENTAL OF ONE AUTOMOBILE - 2011 FOUR DOORS SEDAN

WHEREAS there has been a call for tenders, by way of written invitation, for the forty eight month rental of one 2011 Lexus ES350;

WHEREAS, after analysing the tenders opened on November 23rd 2010, the lowest bidder conforming to the requirements of the tender invitation is Spinelli Lexus Toyota;

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT, the Division Chief of Purchasing be authorized to sign a contract with Spinelli Lexus Toyota, on behalf of the Town of Hampstead, for the rental of a Lexus ES350, said contract more clearly delineated hereunder:

Spinelli Lexus Toyota, 4183096 Canada Inc.

48 months rental of a Lexus ES350 2011\$ 562.54 / month
(equipped as per quotation specifications)

Fee per kilometre over 24 000 km/year \$ 0.20

Taxes are applicable on above mentioned prices

- THAT Treasurer's certificate N° 10-33, dated November 23, 2010, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2010-625

GRANTING OF CONTRACT – PURCHASE OF MICROSOFT LICENCES

WHEREAS, the Town has to purchase Microsoft licences to match the number of licences presently installed;

WHEREAS, three suppliers were required to provide a quotation for these licences;

WHEREAS, after analysing of the quotations received, the lowest bidder is Softchoice Corporation;

On motion of Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

THAT, as recommended by the division section chief information systems, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

Softchoice Corporation

31 licences Office Standard 2010	\$ 10 411.35
2 licences Windows SRV 2008 R2	\$ 1 309.56
46 licences Windows SRV Cal USR 2008	\$ 1 211.18

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20 licences Windows RMT DSKTP SRV Cal USR	\$ 1 526.00
36 licences SQL Cal 2008 R2 USR	\$ 5 324.40
Sub Total:	\$ 19 782.49
G.S.T. 5%	989.12
Q.S.T. 7.5%	1 557.87
GRAND TOTAL:	\$ 22 329.49

- THAT Treasurer's certificate N° 10-34, dated December 1, 2010, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2010-626

APPROVAL OF HIRING CONTRACT OF MR. CHARLES RENAUD AS "FOREMAN – PUBLIC WORKS"

CONSIDERING THAT the Town of Hampstead requires the hiring of a foreman;

CONSIDERING THAT the Director General and the Director of Human Resources are recommending the hiring of Mr. **CHARLES RENAUD** to fill such position;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum and UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of Mr. **CHARLES RENAUD**, as "Foreman - Public Works" for a period not to exceed April 15, 2011 and in accordance with the conditions described in the contract signed on December 2, 2010 between Mr. Renaud and the Town, as represented by the Director of Human Resources and contained in the confidential "Personnel" file in the Director of Human Resources' Office; and
- THAT Treasurer's certificate no 10-035, dated November 19, 2010 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2010-627

APPROVAL OF HIRING CONTRACT OF MR. MICHEL BERLINGUETTE AS "FOREMAN – PUBLIC WORKS"

CONSIDERING THAT the Town of Hampstead requires the hiring of a foreman;

CONSIDERING THAT the Director General and the Director of Human Resources are recommending the hiring of Mr. **MICHEL BERLINGUETTE** to fill such position;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Leon Elfassy and UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of Mr. **MICHEL BERLINGUETTE**, as "Foreman - Public Works" for a period not to exceed April 15, 2011 and in accordance with the conditions described in the contract signed on December 2, 2010 between Mr. Berlinguette and the Town, as represented by the Director of Human Resources and contained in the confidential "Personnel" file in the Director of Human Resources' Office; and

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- THAT Treasurer's certificate no 10-036, dated November 19, 2010 has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2010-628

HIRING OF MR. ROMÉO RIVERA, AS "SECTION CHIEF – URBAN PLANNING AND BUILDING INSPECTIONS"

It was proposed by Councillor Leon Elfassy, seconded by Councillor Bonnie Feigenbaum and UNANIMOUSLY RESOLVED:

- TO promote **Mr. Roméo Rivera as "Section Chief – Urban Planning and Building Inspections"** as of December 7, 2010, subject to the usual conditions in accordance with the "Management Remuneration Policy" and the "Management Conditions of Employment and Benefits Policy" of the Town of Hampstead;
- THAT Treasurer's certificate no 10-037, dated December 6, 2010, has been issued by the Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2010-629

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Bonnie Feigenbaum and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg _____
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière _____
Me Nathalie Lauzière, Town Clerk