

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON JANUARY 14TH, 2013, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Abraham Gonshor, Jack Edery, Leon Elfassy, Michael Goldwax, Bonnie Feigenbaum and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Nathalie Lauzière, Town Clerk, acting as Secretary of the Meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2013-001

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted with the addition of the following items:
 - 10.2 - Creation of a new function and a new position of “division chief-urban planning and building inspections”.
 - 10.3 - Remuneration of Management Personnel- 2013.

Adopted

2013-002

ADOPTION OF THE MINUTES

On motion of Councillor Abe Gonshor, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of December 3rd, 2012, the Special Meeting for Adoption of the Budget 2012 and of the Special Council Meeting of December 17th, 2012 be and are hereby approved as submitted.

Adopted

2013-003

ADOPTION – BY-LAW N° 747-21 – BY-LAW MODIFYING BY-LAW N° 747 TO DECREE THE FEE SCHEDULE FOR CULTURAL, SPORTS AND LEISURE ACTIVITIES FOR SPRING/SUMMER 2013.

CONSIDERING THAT notice of motion of By-law N° 747-21 was given at the regular council meeting of December 3, 2012 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Bonnie Feigenbaum, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

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- TO approve By-law N° 747-21 modifying By-law N° 747 to Decree the Fee Schedule for Cultural, Sports and Leisure Activities for Spring/Summer 2013.

Adopted

2013-004

NOTICE OF MOTION – BY-LAW NO. 802 AUTHORIZING A LOAN OF 1 074 000\$ FOR THE COST OF REHABILITATION OF WATER MAINS IN THE TOWN OF HAMPSTEAD

NOTICE OF MOTION was given by Councillor Michael Goldwax that, at a subsequent meeting of Council, By-law no. 802 authorizing a loan of 1 074 000\$ for the cost of rehabilitation of water mains in the Town of Hampstead will be submitted to Council for adoption.

2013-005

NOTICE OF MOTION – BY-LAW NO. 803 AUTHORIZING A LOAN OF 1 609 000\$ FOR THE COST OF REHABILITATION OF WATER MAINS IN THE TOWN OF HAMPSTEAD

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law no.803 authorizing a loan of 1 609 000\$ for the cost of rehabilitation of water mains in the Town of Hampstead will be submitted to Council for adoption.

2013-006

NOTICE OF MOTION – BY-LAW N° 727-14 AMENDING ZONING BY-LAW NO. 727

NOTICE OF MOTION was given by Councillor Leon Elfassy that, at a subsequent meeting of Council, By-law N° 727-14 amending Zoning By-law no. 727 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N° 727-14 and a motion to dispense with the reading of the said By-law was made.

2013-007

ADOPTION OF FIRST DRAFT BY-LAW N° 727-14 AMENDING ZONING BY-LAW N° 727 (EXTERIOR MATERIALS & LANDSCAPING)

WHEREAS the Members of Council have received a copy of first Draft By-law N° 727-14 amending Zoning By-law No. 727 and declare to have read it;

WHEREAS By-Law no. 727-14 will amend Zoning By-Law no. 727 in order to modify article 7.3.1 regarding the exterior materials & landscaping;

WHEREAS in accordance with section 125 (2) of an *Act Respecting Land Use Planning and Development*, the municipal council of the Town of Hampstead delegates to the Town Clerk the power to fix the date and time of the public consultation meeting to be held;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO approve First Draft By-law N° 727-14 amending Zoning By-law N° 727.

Adopted

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2013-008

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF DECEMBER 2012

WHEREAS Council reviewed the list of payments for the month of December 2012;

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from December 1st, 2012 to December 31st, 2012, in the total amount of \$ 1 003 021.68 are hereby approved (\$466,720.97 for cheques and \$ 536,300.71 for on line payments).

Adopted

2013-009

EXTENSION OF CONTRACT – JANITORIAL SERVICES FOR THE PUBLIC WORKS BUILDING

WHEREAS there has been a call for tenders by way of written invitation for a one year janitorial contract at the Public Works building, including a clause for three optional one-year renewals;

WHEREAS Resolution number 2010-364, adopted by the Council on March 2, 2010, authorized granting the contract to the lowest bidder conforming to the requirements, 9063-4825 Quebec Inc / Service d'entretien Perform-Net, for the period from April 1st 2010 to March 31st 2011;

WHEREAS Resolution number 2011-689, adopted by the Council on February 8, 2011, authorized granting the first one-year renewal option to 9063-4825 Quebec Inc / Service d'entretien Perform-Net, for the period from April 1st 2011 to March 31st 2012;

WHEREAS Resolution number 2012-035, adopted by the Council on February 9, 2012, authorized granting the second one-year renewal option to 9063-4825 Quebec Inc / Service d'entretien Perform-Net, for the period from April 1st 2012 to March 31st 2013;

WHEREAS the Diorector of Purchasing recommends exercising the third one-year renewal option;

On motion of Councillor Bonnie Feigenbaum, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the contract with 9063-4825 Quebec Inc / Service d'entretien Perform-Net, for the janitorial contract at the Public Works building, be renewed, at the cost outlined below:

9063-4825 Quebec Inc / Service d'entretien Perform-Net

Janitorial services for Public Works building From April 1, 2012 to March 31, 2013 (as per specifications)	\$ 1,248.48 / month
Sub total for one year	\$ 14,981.76
G.S.T. 5%	749.06
Q.S.T. 9.975%	1,4694.43
Grand total, taxes included	<u>\$ 17,225.28</u>

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The Treasurer's Certificate N° 13-01, dated January 4, 2013, has been issued by the Town's Treasurer attesting to the availability of funds to cover the described expenses.

Adopted

2013-010

APPOINTMENT OF AN ASSISTANT TOWN CLERK

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the Human Resources Director of the Town of Hampstead is appointed as an Assistant Town Clerk to exercise as Town Clerk when the latter is absent or otherwise unable to perform her duties.

Adopted

2013-011

CREATION OF A NEW FUNCTION AND A NEW POSITION OF "DIVISION CHIEF-URBAN PLANNING AND BUILDING INSPECTIONS"

It was proposed by Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO CREATE a new management function of "DIVISION CHIEF-URBAN PLANNING AND BUILDING INSPECTIONS"; and
- TO FILL one (1) position in the newly created function.

Adopted

2013-012

REMUNERATION OF MANAGEMENT PERSONNEL- 2013

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- TO ratify the recommendations of the Director general regarding the adjustments of the remuneration of Management personnel for the year 2013, effective as of January 1st, 2013, the whole in accordance with the "Management Remuneration Policy" of the Town of Hampstead, adopted December 19th, 2011 under the resolution no. 2011-957 ;

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

2013-013

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and unanimously resolved to declare the meeting closed.

Adopted

(s) William Steinberg
Dr. William Steinberg, Mayor

(s) Nathalie Lauzière
M^c Nathalie Lauzière, Town Clerk