

**Minutes of Town of Hampstead**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON APRIL 4<sup>TH</sup>, 2016, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax, Warren Budning and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

**ALSO PRESENT:** Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the meeting.

**OPENING OF MEETING**

The Mayor called the meeting to order at 8:17 p.m.

**FIRST QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- No question was asked.

2016-066

**MODIFICATION OF THE AGENDA**

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO amend the agenda as proposed in order to add thereto the following item:

6.1- Authorization for attendance 2016 APWA conference.

Adopted

2016-067

**ADOPTION OF THE AGENDA**

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the amended agenda of the regular meeting is hereby adopted.

Adopted

*At 8.34 p.m. Councillor Warren Budning left temporarily his seat.*

*At 8.40 p.m. Councillor Warren Budning came back to his seat.*

2016-068

**ADOPTION OF THE MINUTES**

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the minutes of the Adoption of the Minutes of the Regular Council Meeting of March 7<sup>th</sup>, 2016, are hereby approved as submitted.

Adopted

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216-069

**AUTHORIZATION FOR ATTENDANCE 2016 APWA CONFERENCE**

WHEREAS the 2016 APWA (American Public Works Association) Congress and exposition will be held in Minneapolis, Minnesota, from August 28<sup>th</sup> to August 31<sup>st</sup>, 2016;

On motion of Councillor Harvey Shaffer, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT Council authorizes Councillor Michael Goldwax to attend the 2016 APWA Congress and exposition that will be held Minneapolis, Minnesota, from August 28<sup>th</sup> to August 31<sup>st</sup>, 2016;
- THAT expenses related to the congress for Councillor Goldwax are estimated at \$2,000, plus reasonable expenses;

Treasurer's Certificate no. 16-17, dated April 4<sup>th</sup>, 2016, has been issued, attesting to the availability of funds to cover the described expenses.

Adopted

2016-070

**APPROVAL OF THE PAYMENT CONCERNING AN INSURANCE CLAIM FOR 10 ALDRED CRESCENT**

On motion of Councillor Harvey Shaffer, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the complete and final payment of \$77,713.29 to *BFL Canada Risk and Insurance Inc.* upon settlement of the file regarding the 10 Aldred Crescent residence, incident of December 23<sup>rd</sup>, 2010, for the water damages;
- THAT the Mayor or the Director General are authorized to sign a release and transaction between *BFL Canada Risk and Insurance Inc.* and the Town of Hampstead.

The Treasurer's certificate N<sup>o</sup>16-16, dated March 30<sup>th</sup>, 2016 has been issued, attesting to the availability of funds to cover the described expenses.

Adopted

2016-071

**DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON MARCH 14<sup>TH</sup> 2016**

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on March 14<sup>th</sup>, 2016.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2016-072

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO THE ZONING BY-LAW 727 ART. 6.2.1 TO ALLOW THE FRONT SETBACK OF THE HOUSE AT 5.98 M (19.61 FEET) INSTEAD OF 6.1 M (20 FEET) TO A NEW DETACHED SINGLE FAMILY DWELLING AT **28 THURLOW ROAD**, LOT NO.: 2 088 845, ZONE RA-1, (ZONING BY-LAW NO. 727), (SPAIP BY-LAW NO.775), (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)**

WHEREAS the members of Council have reviewed the requests for approval of a minor exemption to Zoning By-law number 727 art. 6.2.1, to permit the front

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setback of the house at 5.98 m (19.61 feet) instead of 6.1 m (20 feet) to a new detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on January 18<sup>th</sup>, 2016, recommended the aforementioned request for a minor exemption as follows:

- The minor exemption allowing the front setback of the house at 5.98 m (19.61 feet) instead of 6.1 m (20 feet) should be approved (727 art. 6.2.1)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for a minor exemption for the property located at 28 Thurlow Road, lot no. : 2 088 845, Zone RA-1 is *approved*.

### Intervention of interested persons concerning the request for Minor Exemption for project located at 28 Thurlow Road.

*No intervention.*

Adopted

2016-073

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO THE ZONING BY-LAW 727 ART. 7.6.3.1.2 TO ALLOW THE DRIVEWAY RETAINING WALL AT 0.66 M (2.17 FEET) INSTEAD OF 1 M (3.28 FEET) TO A NEW DETACHED SINGLE FAMILY DWELLING AT **28 THURLOW ROAD**, LOT NO.: 2 088 845, ZONE RA-1, (ZONING BY-LAW NO. 727), (SPAIP BY-LAW NO.775), (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)**

WHEREAS several interested persons intervened concerning the request for Minor Exemption for project located at 28 Thurlow Road;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- TO defer this resolution to a subsequent Council Meeting.

Adopted

### RECESS

*The Mayor recessed the meeting at 9:16 p.m. and reconvened the meeting at 9:24 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.*

*At 9.30 p.m. Councillor Warren Budning left temporarily his seat.*

2016-074

**REQUEST TO AUTHORIZE THE ADDITION OF AN ATTACHED SHED AND A FAÇADE MODIFICATION (CHANGE OF MATERIAL ON DORMER) TO A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT **27 STRATFORD ROAD**, LOT 2 088 717, ZONE RA-1, (ZONING BY-LAW N<sup>O</sup> 727) (SPAIP BY-LAW N<sup>O</sup>775)**

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize the addition of an attached shed and a façade modification (change of material on dormer) to a

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semi-detached single family dwelling located at 27, Stratford Road, submitted to the Planning Advisory Committee meeting of March 14<sup>th</sup>, 2016 is *conditionally approved*. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:

- *The upper edges of the roof must be lowered to make it look more predominant.*
- *Stucco must be the same color.*

Adopted

2016-075

### **REQUEST TO AUTHORIZE A FAÇADE MODIFICATION TO A PREVIOUSLY APPROVED PROJECT TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 5 MERTON ROAD, LOT 2 088 872, ZONE RA-1, (ZONING BY-LAW N<sup>O</sup> 727)**

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WHEREAS the modification consists of a change to the windows and decorative wood trim;

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize a façade modification to a previously approved project to a detached single family dwelling located at 5 Merton Road, submitted to the Planning Advisory Committee meeting of March 14<sup>th</sup>, 2016 is *conditionally approved*. The modifications meet the prescribed standards of the Zoning By-law number 727 and partially meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:

- *The metal window separations must be wider to improve the design.*

Adopted

2016-076

### **APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF MARCH 2016**

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WHEREAS Council reviewed the list of payments for the month of March 2016;

On motion of Councillor Jack Edery, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from February 21<sup>st</sup>, 2016 to March 20<sup>th</sup>, 2016, in the total amount of \$6,311,624.65 are hereby approved (\$868,455.36 for cheques and \$5 443 169.29 for on line payments).

Adopted

2016-077

### **REQUEST FOR GRANT APPLICATION TO THE DEPARTMENT OF CANADIAN HERITAGE UNDER “THE CANADA 150 FUND PROGRAM”**

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WHEREAS CANADA 150 FUND is a program implemented by the Department of Canadian Heritage;

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WHEREAS CANADA 150 FUND program is a funding initiative that aims to promote the values, culture and history of Canada, to arouse national pride and bring together citizens to celebrate the 150th anniversary of confederation

WHEREAS the Town of Hampstead is entitled to apply for a grant under the program CANADA 150 FUND the Department of Canadian Heritage,

WHEREAS there is no financial implication to apply for the grant;

WHEREAS the Town of Hampstead wishes to participate in the 150th anniversary celebrations of the activities of the Confederation and contribute to strengthen a sense of pride and belonging to Canada,

It is proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, and UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead, can apply for the grant under the program CANADA 150 FUND of the Department of Canadian Heritage.
- THAT the Director of Community Service is authorized to sign the documents needed for this purpose.

Adopted

2016-078

### **APPROVAL OF THE LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT**

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CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, submitted March 17, 2016, on the hiring of white collar student employees,

It was proposed by Councillor Karen Zajdman, seconded by Councillor Harvey Shaffer, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of white collar student employees as detailed on the list for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

2016-079

### **APPROVAL OF THE LIST OF BLUE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT**

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CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, dated March 17, 2016, on the hiring of blue collar student employees,

It is proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar student employees as detailed on the list for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead.

Adopted

*At 9.39 p.m. Councillor Warren Budning came back to his seat.*

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2016-080

**APPROVAL OF LIST OF BLUE COLLAR AUXILIARY EMPLOYEES FOR THE PUBLIC WORKS DEPARTMENT**

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CONSIDERING THAT Council members reviewed the report of the Director of Public Works, dated March 24<sup>th</sup>, 2016, with regard to hiring blue collar auxiliary employees,

It was proposed by Councillor Michael Goldwax, seconded by Councillor Karen Zajdman, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar auxiliary employees for the Public Works Department, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead; and subject to a medical examination attesting to the capability to accomplish the duties of the function.

Adopted

2016-081

**APPROVAL OF THE MAINTAINING OF THE PAY EQUITY PROGRAM FOR THE MANAGEMENT GROUP AND TO AUTHORIZE THE PAYMENT OF SUMS RELATED TO THE PROGRAM AS REQUIRED BY THE PAY EQUITY ACT, R.S.Q., c E-12.001**

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WHEREAS the Government of Quebec had enacted the Pay Equity Act in order to correct pay inequities and is applicable to all employers;

WHEREAS the law stipulates that the Maintaining of the Pay Equity Program is the responsibility of the employer and that it has to be done every five (5) years;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- TO approve the terms of the Maintaining of the Pay Equity Program applicable to the Management Employees and the payment of approximately \$1,955 for the base salary adjustments; and
- TO include the additional amount relating to the government remittances and employer's contributions.

Adopted

2016-082

**APPROVAL OF THE MAINTAINING OF THE PAY EQUITY PROGRAM FOR THE WHITE COLLARS GROUP AND TO AUTHORIZE THE PAYMENT OF SUMS RELATED TO THE PROGRAM AS REQUIRED BY THE PAY EQUITY ACT, R.S.Q., c E-12.001**

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WHEREAS the Government of Quebec had enacted the Pay Equity Act in order to correct pay inequities and is applicable to all employers;

WHEREAS the law stipulates that the Maintaining of the Pay Equity Program is the responsibility of the employer and that it has to be done every five (5) years;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- TO approve the terms of the Maintaining of the Pay Equity Program applicable to the White Collars Employees and the payment of approximately \$1,219 for the base salary adjustments; and

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- TO include the additional amount relating to the government remittances and employer's contributions.

Adopted

**SECOND QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- No question was asked.

2016-083

**ADJOURNMENT**

All the subjects of the agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning and unanimously resolved to declare that the meeting be closed at 9.42 p.m.

Adopted

(s) William Steinberg  
Dr. William Steinberg, Mayor

(s) Pierre Tapp  
Me Pierre Tapp, Town Clerk