

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON MARCH 5TH, 2018, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Cheryl Weigensberg, Jack Edery, Leon Elfassy Michael Goldwax, Warren Budning, and Harvey Shaffer, and forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:19 p.m.

PUBLIC QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No questions were asked.

2018-064

MODIFICATION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- TO amend the agenda as proposed in order to add thereto the following item:

6.3 – Resolution related to the zero tolerance of alcohol for driving instructors.

Adopted

2018-065

ADOPTION OF THE AGENDA

On motion of Councillor Cheryl Weigensberg, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

At 8:36 p.m. Councillor Michael Goldwax temporarily left his seat.

2018-066

ADOPTION OF THE MINUTES

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council meeting of February 5th, 2018, are hereby approved as submitted.

Adopted

At 8:39 p.m. Councillor Michael Goldwax took his seat.

2018-067

REGISTRATION OF DELEGATE TO ATTEND THE 2018 WASTE EXPO CONFERENCE IN LAS VEGAS, NEVADA

WHEREAS the 2018 Waste Expo Conference will be held in Las Vegas, Nevada from April 23rd to April 26th 2018;

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

- THAT Council authorizes the following delegate to attend the 2018 Waste Expo Conference to be held in Las Vegas, Nevada from April 23rd to April 26th, 2018.
- Councillor Leon Elfassy
 - TO defer the decision of this resolution to a subsequent Council Meeting.

Adopted

2018-068

RESOLUTION OPPOSING THE CLOSURE OF “MONTÉE-CAMILLIEN-HOUE” TO ALL AUTOMOBILE CIRCULATION.

WHEREAS the City of Montreal has indicated its intention to close the Montée Camillien-Houde in the Mount Royal Park, to all automobile circulation and this in the near future;

WHEREAS the Montée Camillien-Houde can be secured to allow harmonious cohabitation between motorists and cyclists;

WHEREAS the Montée Camillien-Houde is a popular road in Montreal and is also a way to cross Mount Royal without making a detour through downtown Montreal or through neighborhoods with high density population;

WHEREAS this closure to automobile traffic would not improve the fluidity of urban transportation on the Island of Montreal;

WHEREAS the Montée Camillien-Houde is also a tradition, a heritage and a touristic aspect of the Island of Montréal;

WHEREAS the population of the Island of Montreal has not been consulted on this project which will have a great importance on the fluidity of the traffic in this strategic location of the Metropolis;

WHEREAS several groups of citizens have expressed their opposition to the City of Montréal's upcoming decision to close the Montée Camillien-Houde to automobile traffic;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- **THAT** the Hampstead Town Council hereby opposes the Montée Camillien-Houde Motorway Closure Project;
- **THAT** the Town of Hampstead asks the City of Montréal to consider other alternatives to this decision, such as enhancing security, to allow harmonious cohabitation between cyclists and motorists;
- **THAT** the Town of Hampstead requests that a public consultation be organized before making any decision in order to allow the various groups and stakeholders to be heard;
- **THAT** a copy of this resolution be forwarded to the Mayor of the City of Montréal, the Leader of the Opposition to the Montréal City Council and the local newspapers in order to make known the position of the Town of Hampstead on this important subject for the citizens of the Island of Montréal.

Adopted

2018-069

RESOLUTION RELATED TO THE ZERO TOLERANCE OF ALCOHOL FOR DRIVING INSTRUCTORS

Minutes of Town of Hampstead

WHEREAS article 202.2.1.1 of the *Highway Safety Code* prohibits bus drivers, minibus drivers and taxi drivers to drive after drinking any amount of alcohol;

WHEREAS the *Highway Safety Code* omits to include driving instructors as professionals of the road with a zero tolerance of alcohol;

WHEREAS the driving instructor's role and responsibilities require a specific expertise and excellent driving reflexes at all times, especially considering the inexperience of the drivers they are teaching;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the Hampstead Town Council hereby requests that the National Assembly of Québec enacts legislation to include within the *Highway Safety Code* a zero tolerance of alcohol requirement for driving instructors while carrying out their duties.

Adopted

2018-070

ADOPTION OF BY-LAW NO. 705-9 REPLACING BY-LAW N^O 705 AND ITS AMENDMENTS CONCERNING THE COLLECTION, REMOVAL AND DISPOSAL OF REFUSE

WHEREAS the Members of Council have received a copy of Draft By-law no. 705-9 modifying By-law no. 705 concerning the Collection, Removal, and Disposal of Refuse, and declare to have read it;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO approve By-law no. 705-9 modifying By-law no. 709 on the Collection, Removal, and Disposal of Refuse.

Adopted

2018-071

NOTICE OF MOTION OF DRAFT BY-LAW NO. 761-5 MODIFYING BY-LAW NO. 761 CONCERNING DOGS

NOTICE OF MOTION was given by Councillor Michael Goldwax that, at a subsequent meeting of Council, By-law no. 761-5 modifying By-law no. 761 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 761-5 and a motion to dispense with the reading of the said By-law was made.

2018-072

ADOPTION OF DRAFT BY-LAW NO. 761-5 MODIFYING BY-LAW NO. 761 CONCERNING DOGS

WHEREAS the Members of Council have received a copy of Draft By-law no. 761-5 modifying By-law no. 761 concerning dogs, and declare to have read it;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 761-5 modifying By-law no. 761 concerning dogs.

Adopted

Minutes of Town of Hampstead

2018-073

NOTICE OF MOTION OF DRAFT BY-LAW NO. 775-3 MODIFYING BY-LAW NO. 775-2 REGULATING THE SITE PLANNING AND ARCHITECTURAL PROGRAM

NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law no. 775-3 modifying By-law no. 775-2 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 775-3 and a motion to dispense with the reading of the said By-law was made.

2018-074

ADOPTION OF DRAFT BY-LAW NO. 775-3 MODIFYING BY-LAW NO. 775-2 REGULATING THE SITE PLANNING AND ARCHITECTURAL PROGRAM

WHEREAS the Members of Council have received a copy of Draft By-law no. 775-3 modifying By-law no. 775-2 regulating the Site Planning and Architectural Program, and declare to have read it;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 775-3 modifying By-law no. 775-2 regulating the Site Planning and Architectural Program.

Adopted

2018-075

NOTICE OF MOTION OF DRAFT BY-LAW NO. 1001-3 MODIFYING BY-LAW NO. 1001-2 CONCERNING ZONING

NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law no. 1001-3 modifying By-law no. 1001-2 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 1001-3 and a motion to dispense with the reading of the said By-law was made.

2018-076

ADOPTION OF DRAFT BY-LAW NO. 1001-3 MODIFYING BY-LAW NO. 1001-2 CONCERNING ZONING

WHEREAS the Members of Council have received a copy of Draft By-law no. 1001-3 modifying By-law no. 1001-2 regarding zoning, and declare to have read it;

It was proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1001-3 modifying By-law no. 1001-2 on Zoning.

Adopted

2018-077

NOTICE OF MOTION OF DRAFT BY-LAW NO. 1010-4 MODIFYING BY-LAW NO. 1010 ON TARIFFS

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law no. 1010-4 modifying By-law no. 1010 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 1010-4 and a motion to dispense with the reading of the said By-law was made.

Minutes of Town of Hampstead

2018-078

ADOPTION OF DRAFT BY-LAW NO. 1010-4 MODIFYING BY-LAW NO. 1010 CONCERNING TARIFFS

WHEREAS the Members of Council have received a copy of Draft By-law no. 1010-4 modifying By-law no. 1010 regarding tariffs, and declare to have read it;

It was proposed by Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1010-4 modifying By-law no. 1010 on tariffs.

Adopted

2018-079

NOTICE OF MOTION OF DRAFT BY-LAW NO. 1019 BY-LAW RESPECTING THE USE OF TOBACCO PRODUCTS AND OTHER SUBSTANCES IN THE TERRITORY OF TOWN OF HAMPSTEAD

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law no. 1019 by-law respecting the use of Tobacco Products and Other Substances in the Territory of Town of Hampstead will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 1019 and a motion to dispense with the reading of the said By-law was made.

2018-080

ADOPTION OF DRAFT BY-LAW NO. 1001-3 MODIFYING BY-LAW NO. 1001-2 CONCERNING ZONING

WHEREAS the Members of Council have received a copy of Draft By-law no. 1019 respecting the use of Tobacco Products and Other Substances in the Territory of Town of Hampstead, and declare to have read it;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1019 respecting the use of Tobacco Products and Other Substances in the Territory of Town of Hampstead

Adopted

2018-081

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON FEBRUARY 12th, 2018

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on February 12th, 2018.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2018-082

REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR THE SIDE AND FRONT SETBACKS TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT **27 NORTHCOTE ROAD, LOT NO. 2 089 618, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

Minutes of Town of Hampstead

WHEREAS the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001-2, Section 65, Schedule B, to allow the side setback at 2.44m (8 ft.), instead of 3.89M (12.76 ft.);

WHEREAS the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001-2, Section 65, Schedule B, to allow the front setback at 5.50m (18.04 ft.), instead of 6.1M (20 ft.);

WHEREAS the Planning Advisory Committee, at its meeting held on February 12th, 2018 recommended *to refuse* the aforementioned request for a minor exemption on setbacks;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the request for the minor exemptions for the property located at **27 Northcote Road** lot no. : 2 089 618, Zone RA-1 be *refused*.

Adopted

2018-083

REQUEST TO AUTHORIZE AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 27 NORTHCOTE ROAD, LOT NO. 2 089 618, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the addition to a detached single family dwelling located at **27 Northcote Road** and submitted to the Planning Advisory Committee meeting on February 12th, 2018 is *refused* as recommended by the PAC. The addition only partially meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-084

REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR THE SIDE AND REAR SETBACKS FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 33 FALLBROOK ROAD, LOT NO. 2 089 918, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)

WHEREAS the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001-2, Section 65, Schedule B, to allow the side setback at 1.68m (5.5 ft.), instead of 2.74m (9ft.);

WHEREAS the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001-2, Section 65, Schedule B, to allow the rear setback at 6.13m (20.1 ft.), instead of 7.4m (24.28 ft);

WHEREAS the Planning Advisory Committee, at its meeting held on February 12th, 2018 recommended *to refuse* the aforementioned request for a minor exemption on the side setback, and *to approve* the aforementioned request for a minor exemption on the rear setback;

On motion of Councillor Warren Budning seconded by Councillor Harvey Shaffer, it is RESOLVED:

- **THAT** the request for the side setback minor exemption for the property located at **33 Fallbrook Road** lot no. : 2 089 918, Zone RA-2 be *refused* and

Minutes of Town of Hampstead

- **THAT** the request for the rear setback minor exemption for the property located at **33 Fallbrook Road** lot no. : 2 089 918, Zone RA-2 be approved.

Adopted

2018-085

REQUEST TO AUTHORIZE AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING LOCATED AT 33 FALLBROOK ROAD, LOT NO. 2 089 918, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the addition to a detached single family dwelling located at **33 Fallbrook Road** and submitted to the Planning Advisory Committee meeting on February 12th, 2018 is approved as per plans received dated January 30th, 2018 as recommended by the PAC. The addition only partially meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-086

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF FEBRUARY 2018

WHEREAS Council reviewed the list of payments for the month of February 2018;

On motion of Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the disbursements for the period from January 16th, 2018 to February 15th, 2018, in the total amount of \$1 446 283.05 are hereby approved.

Adopted

2018-087

TRANSFER OF FUNDS FROM APPROPRIATED SURPLUS UNDER RESOLUTION 2013-112 TO COVER EXPENSES INCURRED IN THE 2017 FISCAL PERIOD

On motion presented by Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the Town Council approves the transfer of funds, as further detailed in the following table, for an amount of \$46,615 from the Appropriated Surplus Account 55-992-00-000 to cover expenses recorded in the 2017 fiscal period.

Appropriation	Details	Expense
2013-112	Ash borer infestation	46,615

Adopted

2018-088

TRANSFER OF FUNDS FROM APPROPRIATED SURPLUS UNDER RESOLUTION 2017-289 TO COVER EXPENSES INCURRED IN THE 2017 FISCAL PERIOD

Minutes of Town of Hampstead

On motion presented by Councillor Jack Edery, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the Town Council approves the transfer of funds, as further detailed in the following table, for an amount of \$252,275 from the Appropriated Surplus Account 55-992-00-000 to cover expenses recorded in the 2017 fiscal period relative to pre-existing commitments recognized by resolution 2017-289.

Appropriation	Details	Expense
2017-289	Infrastructure – street light rehab	3,855
2017-289	Infrastructure – road rehab	21,980
2017-289	Infrastructure – sidewalk rehab	226,440

Adopted

2018-089

RENEWAL OF CONTRACT -- SUPPLY OF CRUSHED STONE

WHEREAS there has been a call for tenders by way of written invitation, for the supply of crushed stones;

WHEREAS, after analysing the tenders opened on February 12, 2016, the lowest bidder conforming to the requirements of the tender invitation was Lafarge Canada Inc,

WHEREAS resolution number 2016-057, adopted by the Council on March 7, 2016, authorized granting the contract to the lowest bidder conforming to the requirements, Lafarge Canada Inc; for the period from March 15, 2016 to March 14, 2018;

WHEREAS, it was specified in the tender document that the contract included two renewal options of one year each;

On motion presented by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the contract with Lafarge Canada Inc; for the supply of crushed stones, be renewed for the period from March 15, 2018 to March 14, 2019, at the prices outlined below:

LAFARGE CANADA INC

Stone Dust	17.27 \$ / tm
Crushed stone 1/4"	17.27 \$ / tm
Crushed stone 3/4"	17.27 \$ / tm
Crushed stone 2"-4"	17.27 \$ / tm
Crushed stone 0"-3/4"	17.27 \$ / tm

- **THAT**, according to the frequency of orders placed during previous years and the projected needs for next year, the estimated amount of expenditure is \$19 000 plus applicable taxes.

The Treasurer’s Certificate no. 18-7, dated February 2, 2018, has been issued by the Town’s Treasurer attesting to the availability of funds to cover the described expenses.

Both GST and QST are applicable on above mentioned prices.

Adopted

2018-090

CONTRACT – TRIMMING / CUTTING OF TREES

WHEREAS there has been a public call for tenders, for a two year contract, from April, 1 2018 to March 31, 2020, for the trimming/cutting of trees;

Minutes of Town of Hampstead

WHEREAS, after analyzing the tenders opened on January 23rd 2018, the lowest bidder conforming to the requirements of the tender invitation is Groupe DRM Inc. (9043-2089 Québec);

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT**, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

GROUPE DRM INC. (9043-2089 QUÉBEC)

- Day time rates: Trimming of big trees: \$ 128.50/hr
Trimming of small trees: \$ 89.50/hr
Cutting of trees \$ 128.50/hr
- Weekdays Trimming of big trees: \$ 1.00/hr
Evening rate Trimming of small trees: \$ 1.00/hr
Cutting of trees \$ 128.50/hr
- Nights & Trimming of big trees: \$ 1.00/hr
weekend rate Trimming of small trees: \$ 1.00/hr
Cutting of trees \$ 128.50/hr

- **THAT**, according to the frequency and quantities of work done during previous years, the estimated expenditure, for the two year contract, will be about \$120 838.73 taxes included;
- **THAT**, according to tender documents, above rates will be adjusted as per CPI for the second year of the contract.

The Treasurer's Certificate no. 18-5, dated January 24, 2018, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-091

GRANTING OF CONTRACT – SUPPLY OF ASPHALT FOR YEAR 2018

WHEREAS there has been a call for tenders by way of written invitation for the supply of asphalt for year 2018;

WHEREAS, after analysing the tenders opened on February 9, 2018, the lowest bidder conforming to the requirements of the tender invitation is Les Pavages Chenail Inc;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT**, the contract for supply of asphalt for year 2018 be and is hereby approved, the whole as more amply delineated hereunder;
- **THAT**, according to the frequency of orders placed during previous years and the projected needs for 2018, the estimated amount of expenditure is \$ 15 500 plus applicable taxes.

Minutes of Town of Hampstead

LES PAVAGES CHENAIL INC.

Asphalt EB-5	(approx. 25 metric tons)	\$ 74.50 / mt
Asphalt CH-10	(approx. 150 metric tons)	\$ 70.90 / mt
Asphalt EB-10	(approx. 25 metric tons)	\$ 69.40 / mt
Asphalt EB-10S	(approx. 10 metric tons)	\$ 66.90 / mt
Asphalt EB-14	(approx. 10 metric tons)	\$ 66.20 / mt

G.S.T. 5%	Extra
Q.S.T. 9.975%	Extra

The Treasurer’s Certificate no. 18-08, dated February 9, 2018, has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-092

RENEWAL OF CONTRACT – MAINTENANCE OF POOLS

WHEREAS there has been a call for tenders by way of written invitation, for the maintenance of pools for 2017, with in addition two renewal options of one year each;

WHEREAS, after analysing the tenders opened on February 17, 2017, the lowest bidder conforming to the requirements of the tender invitation was LCS (2895102 Canada Inc.);

WHEREAS resolution number 2017-049, adopted by the Council in March, 2017, authorized granting the contract to the lowest bidder conforming to the requirements, LCS (2895102 Canada Inc), for the year 2017;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT**, the contract for the maintenance of pools, be renewed for the year 2018, at the cost outlined below:

2895102 CANADA INC. (LCS)

• Painting of pools	\$ 7 815.73
• Opening of pools	\$ 4 188.09
• Technical supports (price per visit)	\$ 56.05 / visit
• Hourly rate for a technician for repairs	\$ 81.52 / hr
• Hourly rate for a second employee for repairs	\$45.86 / hr
• Hourly rate for consultation service	\$81.52 / hr
• Liquid chlorine (20 liters)	\$14.01 / each
• Trans filling service per bottle of chlorine	\$ 2.55 / each
• Closing of pools	\$ 2 924.53

- **THAT**, according to the frequency and amount of work done over the past years, the estimate expenditure is assessed at \$ 31, 500.00 plus applicable taxes.

The Treasurer’s Certificate no. 18-09, dated February 9th, 2018 has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-093

GRANTING OF CONTRACT – OPENING, MAINTENANCE AND CLOSING OF SPRINKLER SYSTEMS

Minutes of Town of Hampstead

WHEREAS there has been a call for tenders, by way of written invitation for the opening, maintenance and closing of sprinkler systems for a two year contract, for 2018 and 2019;

WHEREAS, after analyzing the tenders opened on February 19, 2018, the lowest bidder conforming to the requirements of the tender invitation is Les Entreprises Clifton DRAM Inc.;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- **THAT**, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

Les Entreprises Clifton DRAM Inc.

Opening, maintenance and closing of sprinkler systems for 2018 and 2019:

Openings:	\$ 7 000.00
Mid-season maintenances:	\$ 3 500.00
Closings:	\$ 5 000.00
Repairs 1 man (approx. 100 hrs):	\$ 4 500.00
Repairs 2 men (approx. 80 hrs)	\$ 7 200.00
Travelling fee (approx. 60):	\$ 1 500.00
Parts and labour (approx. amount)	\$ 6 000.00

Both GST and QST are applicable on above mentioned prices.

- **THAT**, quantities of hours and traveling fees listed above, are approximate quantities to be worked and done during the two year contract, based on averages of hours worked and traveling fees paid in past years. Only hours that will actually be worked and traveling's actually be done will be paid to the supplier;
- **THAT**, according to the frequency and amount of work done over the past years, the estimated expenditure for the two year contract is assessed at \$35,000.00 plus applicable taxes;
- **THAT**, according to tender documents, rates will be adjusted as per CPI for the second year of the contract.

The Treasurer's Certificate no. 18-10, dated February 16, 2018, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Councilor Harvey Shaffer did not vote due to conflict of interest

Adopted

2018-094

GRANTING OF CONTRACT – PURCHASE OF MATERIALS TO MAKE A STORAGE AREA NETWORK (SAN)

WHEREAS on January 29th, 2016, the Town joined a purchasing group of "Centre des Services Partagés du Québec "CSPQ", for the purchase of micro PCs, laptops, x86 servers and tablets;

WHEREAS, as result of the CSPQ call for tenders # 999107478, an agreement for the purchase of these products was concluded with several manufacturers and suppliers for the period from July 1, 2016 to June 30, 2019;

WHEREAS, the items requisitioned by the Information Systems Division Chief are in accordance with the agreement granted by the CSPQ;

WHEREAS, IT2 Solutions is one of the authorized suppliers in conformity with the agreement granted by the CSPQ;

Minutes of Town of Hampstead

It was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- **THAT**, the contract for the purchase of materials to make a storage area network (SAN), be granted to IT” Solutions, for the amount of \$50 517.29 taxes included.

The Treasurer’s Certificate no.18-11, dated February 23rd, 2018, has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-095

APPROVAL OF RENEWAL OF GROUP INSURANCE CONTRACT FOR THE YEAR 2018-2019

WHEREAS the Town of Hampstead confirmed its membership to the “Regroupement des municipalités de l’agglomération de Montréal” (Regroupment) in order to acquire the services of group insurance for its employees and to the contract which was awarded to SSQ Financial Group following a public call for tenders;

WHEREAS the contract awarded is for a maximum duration of five (5) years, beginning on April 1st, 2014;

WHEREAS this is the last year of a maximum five (5) year contract with the insurer;

WHEREAS “Groupe Mallette Actuaire Inc.” recommends acceptance of the rates proposed by the insurer (SSQ Groupe Financier), for the period of April 1st, 2018 to March 31st, 2019;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT** the conditions for renewal of the group insurance contract proposed by the insurer (SSQ Groupe Financier), for the period of April 1st, 2018 to March 31, 2019, for an amount not exceeding \$230,295 including taxes, are approved by the Town Council;
- **THAT** the Director General is authorized to sign, on behalf of the Town of Hampstead, any and all documents required for the above purposes.

The Treasurer’s Certificate no. 18-6; dated January 26th, 2018 has been issued by the Treasurer, attesting to the availability of the funds to cover the described expenses.

Adopted

2018-096

EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the list of the Community Services and Recreation [Director] [Supervising Manager], submitted February 19th, 2018, on the hiring of white collar student employees,

It was proposed by Councillor Jack Edery, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- **THAT** the Town Council approves the hiring of white collar student employees as detailed on the list from the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

Minutes of Town of Hampstead

2018-097

APPROVAL OF THE HIRING LIST OF BLUE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the list of the Community Services and Recreation Director, submitted February 19th, 2018, on the hiring of blue collar student employees,

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- **THAT** the Town Council approves the hiring of blue collar student employees as detailed on the list from the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead.

Adopted

2018-098

HIRING OF MR. JEAN O'MALLEY AS "COMMANDER"

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- TO hire **MR. JEAN O'MALLEY** as **"COMMANDER"** no later than May 7th, 2018, subject to the usual conditions and in accordance with the conditions described in the contract signed on February 19th, 2018 between Mr. O'Malley and the Town, as represented by the Director General and contained in the confidential "Personnel" file in the Human Resources Director' Office.

Adopted

2018-099

SUSPENSION OF EMPLOYEE #1025

WHEREAS the Director General has reported a two (2) day suspension without pay for employee #1025;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- **THAT**, having inquired, Council ratifies the two (2) day disciplinary suspension without pay of employee #1025, imposed by the Director General on February 13th, 2018, in accordance with article 113 of the Cities and Towns Act.

Adopted

2018-100

SUSPENSION OF EMPLOYEE #1010

WHEREAS the Director General has reported a two (2) day suspension without pay for employee #1010;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Jack Edery, it is UNANIMOUSLY RESOLVED:

- **THAT**, having inquired, Council ratifies the two (2) day disciplinary suspension without pay of employee #1010, imposed by the Director General on February 22nd, 2018, in accordance with article 113 of the Cities and Towns Act.

Adopted

Minutes of Town of Hampstead

OTHER BUSINESS

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No questions were asked.

2018-101

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning and unanimously resolved to declare that the meeting be closed at 9:17 p.m.

Adopted

Dr. William Steinberg, Mayor

M^e Pierre Tapp OMA, Town Clerk