

**Minutes of Town of Hampstead**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON JULY 3<sup>RD</sup>, 2018, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

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**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Leon Elfassy, Michael Goldwax, Warren Budning, and Harvey Shaffer, and forming a quorum with Mayor Steinberg presiding.

**ABSENT:** Councillor Cheryl Weigensberg and Councillor Jack Edery

**ALSO PRESENT:** Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the meeting.

**OPENING OF MEETING**

The Mayor called the meeting to order at 8:06 p.m.

**PUBLIC QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- Questions were asked by residents and answered by the Mayor and the Councillors.

2018-193

**MODIFICATION OF THE AGENDA**

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO amend the agenda as proposed in order to add thereto the following item:
  - 6.1** Tabling the financial report and the external auditor's report for the 2017 fiscal year, as well as the Mayor's annual report.

Adopted

2018-194

**ADOPTION OF THE AGENDA**

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as amended.

Adopted

2018-195

**ADOPTION OF THE MINUTES**

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council meeting of June 4<sup>th</sup>, 2018, are hereby approved as submitted.

Adopted

2018-196

**TABLING OF THE FINANCIAL REPORT AND THE EXTERNAL AUDITOR'S REPORT FOR THE 2017 FISCAL YEAR**

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In accordance with Section 105.2 of the *Cities and Towns Act*, the Town Treasurer hereby deposited the Financial Report and the External Auditor's Report for the 2017 fiscal year, and the Mayor's annual report.

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2018-197

**ADOPTION OF BY-LAW NO. 1016-1 MODIFYING BY-LAW NO. 1016 DECREERING AND IMPOSING THE TAX RATES TO COVER THE TOWN'S EXPENSES FOR THE YEAR 2018**

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WHEREAS the Members of Council have received a copy of By-law no. 1016-1, decreeing and imposing the tax rates to cover the Town's Expenses for the year 2018, and declare to have read it;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- TO approve By-law no. 1016-1 modifying By-law no. 1016: "Decreeing and Imposing the Tax Rates to Cover the Town's Expenses for the year 2018".

Adopted

2018-198

**NOTICE OF MOTION OF DRAFT BY-LAW NO. 705-10 MODIFYING BY-LAW NO. 705-6 CONCERNING THE COLLECTION, REMOVAL, AND DISPOSAL OF WASTE MAMANGEMENT**

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NOTICE OF MOTION was given by Councillor Michael Goldwax, that, at a subsequent meeting of Council, By-law no. 705-10 modifying By-law no. 705-6 will be submitted to council for adoption.

All Council members have received a draft copy of By-law no. 705-10 and a motion to dispense with the reading of the said By-law was made.

2018-199

**ADOPTION OF DRAFT BY-LAW NO. 705-10 MODIFYING BY-LAW NO. 705-6 CONCERNING THE COLLECTION, REMOVAL AND DISPOSAL OF WASTE MATERIAL**

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WHEREAS the Members of Council have received a copy of Draft By-law no. 705-10 modifying By-law no. 705-6 concerning the collection, removal and disposal of waste material, and declare to have read it;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO approve the By-law no. 705-10 modifying By-law no. 705-6 concerning the collection, removal and disposal of waste material.

Adopted

2018-200

**NOTICE OF MOTION OF DRAFT BY-LAW NO. 1010-6 MODIFYING BY-LAW NO. 1010 CONCERNING TARIFFS**

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NOTICE OF MOTION was given by Councillor Warren Budning, that, at a subsequent meeting of Council, By-law no. 1010-6 modifying By-law no. 1010 will be submitted to council for adoption.

All Council members have received a draft copy of By-law no. 1010-6 and a motion to dispense with the reading of the said By-law was made.

2018-201

**ADOPTION OF DRAFT BY-LAW NO. 1010-6 MODIFYING BY-LAW NO. 1010 CONCERNING TARIFFS**

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WHEREAS the Members of Council have received a copy of Draft By-law no. 1010-6 modifying By-law no. 1010 regarding tariffs, and declare to have read it;

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On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1010-6 modifying By-law no. 1010 on tariffs.

Adopted

2018-202

### **NOTICE OF MOTION OF DRAFT BY-LAW NO. 1010-6 MODIFYING BY-LAW NO. 1010 CONCERNING TARIFFS**

NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law no. 1010-6 modifying By-law no. 1010 will be submitted to council for adoption.

All Council members have received a draft copy of By-law no. 1010-6 and a motion to dispense with the reading of the said By-law was made.

2018-203

### **ADOPTION OF DRAFT BY-LAW NO. 1020 BY-LAW CONCERNING CONTRACT MANAGEMENT**

WHEREAS the Members of Council have received a copy of Draft By-law no. 1020, By-law concerning contract management, and declare to have read it;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1020 concerning contract management.

Adopted

2018-204

### **AUTHORIZATION TO SIGN THE NEW GENERAL INSURANCE AGREEMENT OF THE GROUP OF MUNICIPALITIES ON THE ISLAND OF MONTREAL AND TO MANDATE THE UMQ AS SPOKESPERSON FOR THE GROUP**

WHEREAS, in accordance with sections 29.9.1 of the Cities and Towns Act, the Town of Hampstead wishes to rejoin Union des Municipalités du Québec and one of its groupings to the joint purchase of property and casualty insurance for the period from January 1, 2019 to December 31, 2023, as well as for consulting and risk management services;

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

THAT the Town of Hampstead,

- JOIN again, hereby, one of the purchase groups of the Union of Quebec Municipalities, for the purpose of granting a contract of damage insurance;
- THAT the Town of Hampstead designates to sign all the documents related to the execution of this resolution and give it full force, the Mayor of the Town, Mr. William Steinberg or, in his absence, the Acting Mayor, the Town Clerk, Me Pierre Tapp, and in his absence the Deputy Town Clerk.

Adopted

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2018-205

**DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON JUNE 11<sup>th</sup>, 2018**

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Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on June 11<sup>th</sup>, 2018.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2018-206

**REQUEST TO AUTHORIZE THE MODIFICATION OF A DECK FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 45 FINCHLEY ROAD, LOT NO. 2 088 696, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the modification of a deck of a detached single family dwelling located at **45 Finchley Road** and submitted to the Planning Advisory Committee meeting on June 11<sup>th</sup> 2018 is *refused* as recommended by the PAC. The modification meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-207

**REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001-2 FOR A DETACHED BI FAMILY DWELLING LOCATED AT 32-34 HARROW ROAD, LOT NO. 2 090 110, ZONE RB-4, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the request for minor exemptions to Zoning By-law no. 1001-2:

1. to section 65, schedule b, to allow the front setback at 6m (19.7 feet) instead of 6.1m (20 feet);
2. to section 65, schedule b, to allow the side setbacks at 2.01m (6.6 feet) instead of 2.3m (7.5 feet);

WHEREAS the Planning Advisory Committee, at its meeting held on June 11<sup>th</sup>, 2018 recommended *to approve* the aforementioned request for minor exemptions as to legalise the current situation.

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

THAT the request for minor exemptions for the property located at **32-34 Harrow Road** lot no. : 2 090 110, Zone RB-4 be *approved*.

**Intervention of interested persons concerning the request for Minor Exemption at 32-34 Harrow Road:**

*No intervention.*

Adopted

2018-208

**REQUEST TO AUTHORIZE THE MODIFICATION OF A WALKWAY AND LANDSCAPING FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 43 HEATH ROAD, LOT**

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**NO. 2 089 571, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the modification of a walkway and landscaping for a detached single family dwelling located at **43 Heath Road** and submitted to the Planning Advisory Committee meeting on June 11<sup>th</sup>, 2018 is approved as recommended by the PAC.  
The modification meets the prescribed standards of the Zoning By-law no. 1001-2 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-209

**REQUEST TO AUTHORIZE THE MODIFICATION OF THE FRONT PORCH FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 53 THURLOW ROAD, LOT NO. 2 089 012, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the modification of a front porch for a detached single family dwelling located at **53 Thurlow Road** and submitted to the Planning Advisory Committee meeting on June 11<sup>th</sup> 2018 is conditionally approved as recommended by the PAC provided that:
  - Columns be added to the front corners of the porch and canopy;
  - The railings must be installed in line with the columns;
  - Capitals are to be added to the bottoms and tops of the columns;
  - Black aluminum finish is an acceptable material;

The modification meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-210

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ALLOW EXCESS WIDTH FOR A VEHICULAR ACCESS FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 101 FINCHLEY ROAD, LOT NO. 2 088 947, ZONE RA-1, (ZONING BY-LAW NO. 1001-2) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the request for a minor exemption to Zoning By-law no. 1001-2, Section 118, Paragrah 6, to allow to allow excess width for a vehicular access;

WHEREAS the Planning Advisory Committee, at its meeting held on June 11<sup>th</sup>, 2018 recommended *to approve* the aforementioned request for minor exemption;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request for a minor exemption for the property located at **101 Finchley Road** lot no. : 2 088 947, Zone RA-1 be approved.

**Intervention of interested persons concerning the request for Minor Exemption at 101 Finchley Road:**

*No intervention.*

Adopted

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2018-211

**RE: REQUEST TO AUTHORIZE THE MODIFICATION OF A FACADE FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 180 ETON CRESCENT, LOT NO. 2 089 482, ZONE RA-2, (ZONING BY-LAW NO. 1001-2) AND (SPAIP BY-LAW NO. 775)**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the modification to a facade of a detached single family dwelling located at **180 Eton Crescent** and submitted to the Planning Advisory Committee meeting on June 11th, 2018 is **approved** notwithstanding the recommendation by the PAC to conditionally approve the project.;

  - Stone lintels must be installed over windows and doors of the main façade;
  - These lintels must be of one block, and in line with the stone cladding.

The modification meets the prescribed standards of the Zoning By-law no. 1001-2 and only partially meets the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-212

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF JUNE 2018**

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WHEREAS Council reviewed the list of payments for the month of June 2018;

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from May 16<sup>th</sup>, 2018 to June 15<sup>th</sup>, 2018, in the total amount of \$6 312 517.48 are hereby approved.

Adopted

2018-213

**GRANTING OF CONTRACT FOR THE RECONSTRUCTION OF SIDEWALKS AND SEALING OF CRACKS**

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**WHEREAS** there has been a public call for tender for the reconstruction of sidewalks and sealing of cracks;

**WHEREAS**, after analysing the tenders opened on June 27<sup>th</sup>, 2018, the lowest bidder conforming to the requirements of the public tender is Les Entreprises Ventec Inc.;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

THAT, the following quotations for the following contract be and is hereby approved. The whole as more amply delineated hereunder:

LES ENTREPRISES VENTEC INC.

Reconstruction of sidewalks and sealing of cracks \$ 181 380.00  
(as per tender specifications)

Contingencies:	\$ 18 138.00
G.S.T. (5%):	\$ 9 975.90
Q.S.T. (9.975%):	<u>\$ 19 901.92</u>
Grand total taxes included:	\$ 229 395.82

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Treasurer’s Certificate N° 18-14, dated June 27, 2018, has been issued by the Town’s treasurer.

Adopted

2018-214

**APPROVAL OF THE HIRING LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT**

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CONSIDERING THAT Council members reviewed the list of the Community Services and Recreation [Director] [Supervising Manager], submitted June 20<sup>th</sup>, 2018, on the hiring of white collar student employees,

It is proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of white collar student employees as detailed on the list from the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

2018-215

**APPROVAL OF THE HIRING LIST OF BLUE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT**

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CONSIDERING THAT Council members reviewed the list of the Community Services and Recreation Director, submitted June 21<sup>st</sup>, 2018, on the hiring of blue collar student employees,

It is proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar student employees as detailed on the list from the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead.

Adopted

**OTHER BUSINESS**

**SECOND QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- No questions were asked.

2018-216

**ADJOURNMENT**

All the subjects of the Agenda having been discussed, it was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning and unanimously resolved to declare that the meeting be closed at 08:56 p.m.

Adopted

(s) William Steinberg \_\_\_\_\_  
Dr. William Steinberg, Mayor

(s) Pierre Tapp \_\_\_\_\_  
M<sup>e</sup> Pierre Tapp OMA, Town Clerk