

**Minutes of Town of Hampstead**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON JANUARY 16<sup>TH</sup>, 2018, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.**

**THOSE PRESENT WERE:** Mayor William Steinberg, Councillors Cheryl Weigensberg, Jack Edery, Leon Elfassy Michael Goldwax, Warren Budning, and Harvey Shaffer, and forming a quorum with Mayor Steinberg presiding.

**ALSO PRESENT:** Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the meeting.

**OPENING OF MEETING**

The Mayor called the meeting to order at 8:10 p.m.

**PUBLIC QUESTION PERIOD**

The Mayor invited those persons in attendance to ask their questions.

- Questions were asked by residents and answered by the Mayor and the Councillors.

2018-006

**ADOPTION OF THE AGENDA**

On motion of Councillor Michael Goldwax, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

2018-007

**ADOPTION OF THE MINUTES**

On motion of Councillor Michael Goldwax, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council meeting of December 4<sup>th</sup>, 2017, and of the Special Council Meeting of December 12<sup>th</sup>, 2017 are hereby approved as submitted.

Adopted

2018-008

**REGISTRATION OF DELEGATES TO ATTEND THE 2018 ANNUAL CONFERENCE OF THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) IN HALIFAX**

WHEREAS the 2018 Annual Conference of the Federation of Canadian Municipalities (FCM) will be held in Halifax from May 31<sup>st</sup>, to June 3<sup>rd</sup>, 2018;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT Council authorizes the following delegates to attend the 2018 Annual Conference of the FCM to be held in Halifax from May 31<sup>st</sup>, to June 3<sup>rd</sup>, 2018;

- Mayor William Steinberg
- Councillor Jack Edery
- Director General Richard Sun.

Adopted

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2018-009

**REGISTRATION OF DELEGATE TO ATTEND THE 2018 WASTE EXPO CONFERENCE IN LAS VEGAS, NEVADA**

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WHEREAS the 2018 Waste Expo Conference will be held in Las Vegas, Nevada from April 23<sup>rd</sup>, to April 26<sup>th</sup> 2018;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT Council authorizes the following delegate to attend the 2018 Waste Expo Conference to be held in Las Vegas, Nevada from April 23<sup>rd</sup>, to April 26<sup>th</sup> 2018;
- Councillor Michael Goldwax

Adopted

2018-010

**URBAN DEVELOPMENT – APPOINTMENT OF A REPRESENTATIVE TO THE BOARD OF ADMINISTRATORS OF PME MONTREAL CENTRE-OUEST**

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WHEREAS draft Bill 28 initiated legislative amendments in which the Montreal-Island Agglomeration must maintain a point of service for local and regional development *inter-alia*, for the municipalities of Côte Saint-Luc, Hampstead and Montreal West which shall now be according to 118.82.3 (5) of “*The Act respecting the exercise of certain municipal powers and certain Urban Agglomerations*” (Chapter E-20.001);

WHEREAS subsequent to the replacement of the Local Development Centers on the Agglomeration of Montreal, the new model of the economic development centre for the municipalities of Côte Saint-Luc, Hampstead and Montreal West shall be known as PME MTL Centre-Ouest;

WHEREAS Côte Saint-Luc, Hampstead and Montreal West (hereinafter referred to as the “Related Cities”) are re-grouped under the guise of the aforementioned PME MTL Centre-Ouest;

WHEREAS the three aforementioned Related Cities must appoint an elected official within their the three municipal councils as a member of the board of administration of the aforementioned PME MTL Centre-Ouest;

On motion of Councillor Warren Budning seconded by Councillor Jack Edery, it is UNANIMOUSLY RESOLVED:

- “THAT Hampstead Town Council hereby appoints Michael Goldwax Municipal Councillor from the Town of Hampstead, to act as a representative from the three Related Cities of Côte Saint-Luc, Hampstead and Montreal West in view of sitting on the board of administrators of the PME MTL Centre-Ouest said appointment to take effect as of November 5<sup>th</sup>, 2017.”

Adopted

2018-011

**SIGNING OF LEASE CONTRACT FOR THE CAFÉ AT THE IRVING L. ADESSKY COMMUNITY CENTER – HAMPSTEAD PARK**

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WHEREAS a leasing contract starting for the period from May 1<sup>st</sup>, 2018 to September 30<sup>th</sup>, 2018, upon the expiration of the current lease, will be signed between the Town of Hampstead and Distributrice Deli-Snacks Inc. for the premises at the Irving L. Adessky Community Center used as a café;

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On motion of Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is RESOLVED:

- TO approve the lease between the Town of Hampstead and Distributrice Deli-Snacks Inc starting from May 1<sup>st</sup>, 2018 to September 30<sup>th</sup>, 2018 and to authorize the Director General to sign the said lease.

*Mayor William Steinberg called for a vote.*

**Voted in favour:**

Councillor Cheryl Weigensberg  
Councillor Leon Elfassy  
Councillor Michael Goldwax  
Councillor Jack Edery  
Councillor Harvey Shaffer

**Voted against:**

Councillor Warren Budning

**In favour: 5**

**Against: 1**

Adopted on division

2018-012

### **ADOPTION OF A RESOLUTION TO REJECT THE PROPOSED 2018 AGGLOMERATION BUDGET**

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WHEREAS the Agglomeration Council deposited its 2018 Budget on January 10, 2018 which, if adopted, will result in an average increase of 5.3% to the Agglo quotes-parts that will be assessed to the 15 suburban cities on the island of Montreal, an amount three times greater than the 1.7% rate of inflation projected for 2018;

WHEREAS the said 2018 Agglomeration Budget was prepared by the new Plante-Dorais administration without any prior consultation with the Town of Hampstead or any of the other suburban cities;

WHEREAS the adoption of the proposed 2018 Agglomeration Budget will result in a 389 000\$ increase in the quote-part that will be assessed to the Town, 4.0 % greater than 2017;

WHEREAS the City's payment to the Agglomeration in 2017 was 9.8 M\$ 41.6 % of the total City budget of 23.6 M\$ which, in Council's opinion, is already more than its fair share for services rendered by the Agglomeration;

WHEREAS the Council finds this new 389 000\$ increase in the 2018 Agglo quote-part both unfair and totally unacceptable;

On motion of Councillor Jack Edery seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT Council advise the Mayor of Montreal that it finds the proposed increase in the 2018 Agglomeration Budget totally unacceptable; and
- THAT Council render its full support to Mr. Mayor William Steinberg and his fellow mayors of the Association of Suburban Municipalities in their collective efforts to collaborate with the Plante-Dorais administration to re-examine the 2018 Agglomeration Budget and make the necessary adjustments that will result in an average budget increase that will not exceed the projected 2018 rate of inflation; and
- THAT copies of this resolution be sent to (local MNA, local newspaper, etc.)

2018-013

**AWARDING OF THE PROPERTY INSURANCE CONTRACT (DAMAGES AND LIABILITY) FOR 2018**

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WHEREAS for the purpose of purchasing group property insurance with a possibility for a group deductible, the Town, along with the other reconstituted municipalities of the Island of Montreal, is participating in a joint agreement with the Union des Municipalités du Québec for a five-year period from January 1, 2014 to January 1<sup>st</sup>, 2019;

WHEREAS *Fidema Groupe Conseils* and the Union des Municipalités du Québec have negotiated, by mutual agreement, the conditions for the renewal of the insurance contract for the *Regroupement des municipalités de l'Île de Montréal* for the 2018 term;

WHEREAS the consultant, *Fidema Groupe Conseils*, recommends that it is to the Town's advantage to accept the conditions of renewal offered by *BFL Canada Risques et Assurances inc.* for property, civil and municipal liability insurance and to allow for the establishment of \$525,000 of civil liability group deductible coverage;

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the Town grants the renewal of the property insurance contract from January 1<sup>st</sup>, 2018 to January 1<sup>st</sup>, 2019 to the following insurers through insurance broker *BFL Canada Risques et Assurances inc.*:

<u>Insurance</u>	<u>Insurer</u>
Goods	Affiliated FM
Machine breakdown	Affiliated FM
Crime	AIG
Primary responsibility	Lloyds
Complementary responsibility	Lloyds
Municipal responsibility	Lloyds
Automobile – private owner	Northbridge

- THAT the Town pay the insurance premium of \$30,512.40 including taxes, for the 2018 term to the representatives of the previously stipulated insurers BFL Canada Risques et Assurances inc;
- THAT the Town pay the UMQ the sum of \$ 20, 037.00 constituting the Town's share of the civil liability group deductible coverage for the 2018-2019 term;
- THAT the Town Clerk, or in the absence of the Town Clerk, the Assistant Town Clerk, is authorized to sign for and in the name of the municipality, all documents giving effect to this resolution.

Adopted

2018-014

**ADOPTION OF BY-LAW NO. 1001-3 MODIFYING BY-LAW NO. 1001-2 CONCERNING ZONING**

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WHEREAS a notice of motion was deposited December 4<sup>th</sup>, 2017;

WHEREAS a Draft By-law was adopted December 4<sup>th</sup>, 2017;

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WHEREAS the Members of Council have received a copy of Draft By-law no. 1001-3 modifying the Zoning By-law no. 1001-2 and declare to have read it;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and it is RESOLVED:

- TO approve the By-law No. 1001-3 modifying the Zoning By-law No. 1001-2.

*Mayor William Steinberg called for a vote.*

**Voted in favour:**

Councillor Cheryl Weigensberg  
Councillor Leon Elfassy  
Councillor Michael Goldwax  
Councillor Jack Edery

**Voted against:**

Councillor Warren Budning  
Councillor Harvey Shaffer

**In favour: 4**

**Against: 2**

Adopted on division

2018-015

**ADOPTION OF BY-LAW NO. 1003-1 MODIFYING BUILDING BY-LAW NO. 1003**

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WHEREAS a notice of motion was deposited December 4<sup>th</sup>, 2017;

WHEREAS a Draft By-law was adopted December 4<sup>th</sup>, 2017;

WHEREAS the Members of Council have received a copy of Draft By-law No. 1003-1 modifying the Building By-law No. 1003 and declare to have read it;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and it is UNANIMOUSLY RESOLVED:

- TO approve the By-law No. 1003-1 modifying the Building By-law No. 1003.

Adopted

2018-016

**ADOPTION OF BY-LAW NO. 1004-1 MODIFYING THE PERMITS AND CERTIFICATES BY-LAW NO. 1004**

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WHEREAS a notice of motion was deposited December 4<sup>th</sup>, 2017;

WHEREAS a Draft By-law was adopted December 4<sup>th</sup>, 2017;

WHEREAS the Members of Council have received a copy of Draft By-law No. 1004-1 modifying the Permits and Certificates By-law No. 1004 and declare to have read it;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and it is UNANIMOUSLY RESOLVED:

- TO approve the By-law No. 1004-1 modifying the Permits and Certificates By-law No. 1004.

Adopted

2018-017

**ADOPTION OF BY-LAW NO. 1010-3 MODIFYING BY-LAW NO. 1010 CONCERNING TARIFFS**

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WHEREAS a notice of motion was deposited December 4<sup>th</sup>, 2017;

WHEREAS a Draft By-law was adopted December 4<sup>th</sup>, 2017;

WHEREAS the Members of Council have received a copy of Draft By-law No. 1010-3 modifying By-law No. 1010 regarding tariffs, and declare to have read it;

It was proposed by Councillor Cheryl Weigensberg, seconded by Councillor Jack Edery, and it is UNANIMOUSLY RESOLVED:

- TO approve the By-law No. 1010-3 modifying By-law No. 1010 on tariffs.

Adopted

2018-018

**ADOPTION OF BY-LAW NO. 1018 DECREEEING A LOAN OF \$592,600 TO FINANCE THE GRANT FROM THE MINISTRY OF MUNICIPAL AFFAIRS, REGIONS AND LAND OCCUPANCY AWARDED WITH RESPECT TO THE EXCISE TAX PROGRAM ON GASOLINE, TECQ 2014-2018, FOR THE COST OF REHABILITATING WATER MAINS, SEWAGE AND ROAD WORKS IN THE TOWN**

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WHEREAS a notice of motion was deposited December 4<sup>th</sup>, 2017;

WHEREAS a Draft By-law was adopted December 4<sup>th</sup>, 2017;

WHEREAS the Members of Council have received a copy of By-law No. 1018 and declare to have read it;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and it is UNANIMOUSLY RESOLVED:

- TO approve By-law No. 1018 entitled “Decreeing a loan of \$592,600 to finance the grant from the Ministry of Municipal Affairs, Regions, and Land Occupancy awarded with respect to the excise tax program on gasoline TECQ 2014-2018, for the cost of rehabilitating water mains, sewage, and road works in the Town”

Adopted

2018-019

**NOTICE OF MOTION OF DRAFT BY-LAW N° 1017 – REGARDING THE ADOPTION OF THE CODE OF ETHICS AND CONDUCT FOR MEMBERS OF COUNCIL OF THE TOWN OF HAMPSTEAD**

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NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law no. 1017 entitled ‘By-law regarding the adoption of the Code of ethics and conduct for members of Council of the Town of Hampstead will be submitted to Council for adoption.

TAKE FURTHER NOTICE THAT all Council members have received a draft of By-law no.1017 prior to this Council Meeting.

2018-020

**ADOPTION OF DRAFT BY-LAW N° 1017 REGARDING THE ADOPTION OF THE CODE OF ETHICS AND CONDUCT FOR MEMBERS OF COUNCIL OF THE TOWN OF HAMPSTEAD**

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WHEREAS the Members of Council have received a copy of Draft By-law No. 1017, regarding the adoption of the Code of ethics and conduct for member of the council, and declare to have read it;

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It was proposed by Councillor Harvey Shaffer, seconded by Councillor Warren Budning, and it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law N° 1017 entitled 'By-law regarding the adoption of the code of ethics and conduct for members of Council of the Town of Hampstead'

Adopted

2018-021

### **NOTICE OF MOTION OF DRAFT BY-LAW NO. 1009 MODIFYING BY-LAW NO. 792 CONCERNING THE DEMOLITION OF IMMOVABLES**

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NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law No. 1009 modifying By-law No. 792 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law No. 1009 and a motion to dispense with the reading of the said By-law was made.

2018-022

### **ADOPTION OF DRAFT BY-LAW NO. 1009 MODIFYING BY-LAW NO. 792 CONCERNING THE DEMOLITION OF IMMOVABLES**

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WHEREAS the Members of Council have received a copy of Draft By-law No. 1009 modifying By-law No. 792 concerning the demolition of immovables, and declare to have read it;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, and it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law No. 1009 modifying By-law No. 792 on tariffs.

Adopted

2018-023

### **NOTICE OF MOTION OF DRAFT BY-LAW NO. 775-3 MODIFYING BY-LAW NO. 775-2 REGULATING THE SITE PLANNING AND ARCHITECTURAL PROGRAM**

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NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law no. 775-3 modifying By-law no. 775-2 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 775-3 and a motion to dispense with the reading of the said By-law was made.

2018-024

### **ADOPTION OF DRAFT BY-LAW NO. 775-3 MODIFYING BY-LAW NO. 775-2 REGULATING THE SITE PLANNING AND ARCHITECTURAL PROGRAM**

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WHEREAS the Members of Council have received a copy of Draft By-law No. 775-3 modifying By-law No. 775-2 regulating the Site Planning and Architectural Program, and declare to have read it;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, and it is UNANIMOUSLY RESOLVED:

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- TO approve the Draft By-law No. 775-3 modifying By-law No. 775-2 on regulating the Site Planning and Architectural Program.

Adopted

2018-025

**NOTICE OF MOTION OF DRAFT BY-LAW NO. 1006-1 MODIFYING BY-LAW NO. 1006 GOVERNING SPECIFIC CONSTRUCTION, ALTERATION OR OCCUPANCY PROPOSALS FOR AN IMMOVEABLE**

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NOTICE OF MOTION was given by Councillor Harvey Shaffer that, at a subsequent meeting of Council, By-law no. 1006-1 modifying By-law no. 1006 will be submitted to Council for adoption.

All Council members have received a draft copy of By-law no. 1006-1 and a motion to dispense with the reading of the said By-law was made.

2018-026

**ADOPTION OF DRAFT BY-LAW NO. 1006-1 MODIFYING BY-LAW NO. 1006 GOVERNING SPECIFIC CONSTRUCTION, ALTERATION OR OCCUPANCY PROPOSALS FOR AN IMMOVEABLE**

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WHEREAS the Members of Council have received a copy of Draft By-law no. 1006-1 modifying By-law no. 1006 Governing Specific Construction, Alteration or Occupancy Proposals for an Immovable, and declare to have read it;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Warren Budning, and it is UNANIMOUSLY RESOLVED:

- TO approve the Draft By-law no. 1006-1 modifying By-law no. 1006 Governing Specific Construction, Alteration or Occupancy Proposals for an Immovable.

Adopted

2018-027

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW NO. 1001-2 FOR THE SIDE SETBACK OF A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 70 DUFFERIN ROAD, LOT NO. 2 088 644, ZONE RB-1, (ZONING BY-LAW NO.) 1001-2 AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the request for minor exemptions to Zoning By-law no. 1001-2, Section 71, Table 8 , to allow the side setback at 0.9M (3.1 Ft), instead of 3M (9.84 FT);

WHEREAS the Planning Advisory Committee, at its meeting held on December 11<sup>th</sup>, 2017 recommended *to approve* the aforementioned request for a minor exemption on setbacks;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the request for the minor exemption for the property located at **70 Dufferin Road** lot no. : 2 088 644, Zone RB-1 is approved.

Adopted

2018-028

**REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW NO. 1001-2 TO ALLOW THE COMBINED WIDTH OF**



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**THE DRIVEWAY AND WALKWAY AT 8.38 M (37.5 FEET) INSTEAD OF 6.13 M (20.12 FEET).OF A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 472 DUFFERIN ROAD, LOT NO. 2 088 564, ZONE RB-6, (ZONING BY-LAW NO.) 1001-2 AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 1013)**

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WHEREAS the members of Council have reviewed the request for minor exemptions to Zoning By-law no. 1001-2, Section 118, paragraph 2 to allow the combined width of the driveway and walkway at 8.38 m (37.5 feet) instead of 6.13 m (20.12 feet).

WHEREAS the Planning Advisory Committee, at its meeting held on December 11<sup>th</sup>, 2017 recommended *to defer* the aforementioned request for a minor exemption on setbacks;

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the request for the minor exemption for the property located at **472 Dufferin Road** lot no. : 2 088 564, Zone RB-6 is *deferred*.

Adopted

2018-029

**REQUEST TO AUTHORIZE MODIFICATIONS TO FACADES FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 5585 QUEEN MARY ROAD, LOT NO. 2 088 802, ZONE RA-1 (ZONING BY-LAW NO. 1001-2), (SPAIP BY-LAW NO. 775).**

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On motion of Councillor Warren Budning, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the modifications to facades for a single family dwelling located at **5585 Queen-Mary Road** and submitted to the Planning Advisory Committee meeting on December 11<sup>th</sup>, 2017 are *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-030

**FOR A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 5584 QUEEN MARY ROAD, LOT NO. 2 088 791, ZONE RA-1 (ZONING BY-LAW NO. 1001-2), (SPAIP BY-LAW NO. 775).**

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On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the modifications to facades for a single family dwelling located at **5584 Queen-Mary Road** and submitted to the Planning Advisory Committee meeting on December 11<sup>th</sup>, 2017 are *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

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2018-031

**REQUEST TO AUTHORIZE MODIFICATIONS TO FACADES FOR A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 5586 QUEEN MARY ROAD, LOT NO. 2 088 790, ZONE RA-1 (ZONING BY-LAW NO. 1001-2), (SPAIP BY-LAW NO. 775).**

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it is UNANIMOUSLY RESOLVED:

- THAT the modifications to facades for a single family dwelling located at **5586 Queen-Mary Road** and submitted to the Planning Advisory Committee meeting on December 11<sup>th</sup>, 2017 are approved as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law no. 1001-2 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law no. 775.

Adopted

2018-032

**APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF DECEMBER 2017**

WHEREAS Council reviewed the list of payments for the month of December 2017;

On motion of Councillor Jack Edery, seconded by Councillor Cheryl Weigensberg, it is UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from November 16<sup>th</sup>, 2017 to December 15<sup>th</sup>, 2017, in the total amount of \$1 654 930.03 are hereby approved.

Adopted

2018-033

**GRANTING OF CONTRACT –JANITORIAL SERVICES FOR TOWN HALL AND PUBLIC WORKS GARAGE**

WHEREAS there has been a call for tenders, by way of written invitation, for the supply of janitorial services for a two year contract, for the Town hall and the Public Works buildings;

WHEREAS, after analyzing the tenders opened on December 15, 2017, the lowest bidder conforming to the requirements of the tender invitation is 9063-4825 Quebec Inc / Service de nettoyage d'immeuble Perform-Net;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

**9063-4825 Quebec Inc / Service de nettoyage d'immeuble Perform-Net**

Supply of janitorial services for Town Hall and Public Works buildings from January 22, 2018 to January 21, 2020	\$ 71 800.00
G.S.T. (5%):	\$ 3 590.00
Q.S.T. (9.975%):	<u>\$ 7 162.05</u>
Grand total taxes included:	\$ 82 552.05

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Treasurer's certificate n° 17-24, dated December 15, 2017, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-034

**GRANTING OF CONTRACT – PURCHASE OF ANNUAL FLOWERS FOR 2018**

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WHEREAS there has been a call for tenders, by way of written invitation, for the supply of annual flowers for 2018;

WHEREAS, after analysing the tenders opened on December 15, 2017, the lowest bidder conforming to the requirements of the tender invitation is Les Serres Riel Inc;

On motion of Councillor Cheryl Weigensberg, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT, the contract for the purchase of annual flowers for 2018 be granted to Les Serres Riel Inc at a cost of \$ 27 847.12 taxes included.
- THAT, treasurer's certificate 17-25, dated December 15, 2017, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2018-035

**GRANTING OF CONTRACT – PURCHASE OF PERENNIALS FOR 2018**

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WHEREAS there has been a call for tenders, by way of written invitation, for the supply of perennials for 2018;

WHEREAS, after analysing the tenders opened on December 15, 2017, the lowest bidder conforming to the requirements of the tender invitation is 160676 Canada Inc / Pépinière Mascouche Enr;

On motion of Councillor Cheryl Weigensberg, seconded by Councillor Harvey Shaffer, it is RESOLVED:

- THAT, the contract for the purchase of perennials for 2017 be granted to 160676 Canada Inc / Pépinière Mascouche Enr at a cost of \$ 54 278.43 taxes included.
- That, treasurer's certificate 17-26, dated December 15, 2017, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

*Mayor William Steinberg called for a vote.*

**Voted in favour:**

Councillor Cheryl Weigensberg  
Councillor Michael Goldwax  
Councillor Harvey Shaffer

**Voted against:**

Councillor Jack Edery  
Councillor Leon Elfassy  
Councillor Warren Budning

**In favour: 3**

**Against: 3**

Adopted on division,  
With the vote of Mr. Mayor in favor

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2018-036

**APPROVAL OF HIRING OF MS. SOLÈNE OUSTRY AS “OFFICE AGENT”**

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CONSIDERING THAT the Town of Hampstead requires the hiring of an Office Agent, salary grade 6, with the Urban Planning and Building Inspections Division due to a vacancy;

CONSIDERING THAT the Director General, the Human Resources Director are recommending the hiring of **MS. SOLÈNE OUSTRY** to fill such position;

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, and it is UNANIMOUSLY RESOLVED:

- TO APPROVE the hiring of **MS. SOLÈNE OUSTRY** as “**OFFICE AGENT**” with the Urban Planning and Building Inspections Division, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

2018-037

**HIRING OF MR. VUGAR MEVLAN AS “FOREMAN AND TECHNICAL ADVISER – SEWERS, AQUEDUCTS AND ROADS”**

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It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, and it is UNANIMOUSLY RESOLVED:

- TO hire **MR. VUGAR MEVLAN** as “**FOREMAN AND TECHNICAL ADVISER – SEWERS, AQUEDUCTS AND ROADS**” no later than January 17<sup>th</sup>, 2018 subject to the usual conditions and in accordance with the conditions described in the contract signed on January 12<sup>th</sup>, 2018 between Mr. Mevlan and the Town, as represented by the Director General and contained in the confidential “Personnel” file in the Human Resources Director’s Office.

Adopted

2018-038

**AUTHORIZATION TO PRESENT A PROJECT IN ACCORDANCE WITH THE REQUIREMENTS OF THE “PROGRAMME DE SOUTIEN AUX INSTALLATIONS SPORTIVES & RECREATIVE PHASE IV” – (SPORTS AND RECREATIONS FACILITIES SUPPORT PROGRAM PHASE IV)**

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WHEREAS the Government of Québec had launched a *Programme de soutien aux installations sportives et récréatives* Phase IV, (Sports and Recreations Facilities Support Program Phase IV);

WHEREAS the Town of Hampstead has planned to improve its sports and leisure equipment and installation project in 2018;

On motion of Councillor Cheryl Weigensberg, seconded by Councillor Jack Edery, it is UNANIMOUSLY RESOLVED:

- THAT the Town of Hampstead authorizes the presentation of the sports and leisure equipment and installation project to the Ministère de l’Éducation, de l’Enseignement Supérieur et de la Recherche for the *Programme de soutien aux installations sportives et récréatives* – Phase IV;

**Minutes of Town of Hampstead**

- THAT the Town of Hampstead confirms that it will pay its share of the admissible costs and take charge for the operating costs of this project;
- THAT the Town of Hampstead designates Mr. Armin Klaus, Town Treasurer, as the person authorized to sign in its name all the documents relating to the aforementioned project, and in his *absence* Me. Pierre Tapp OMA, Town Clerk.

- Adopted

2018-039

**SIGNING OF LEASE AGREEMENT BETWEEN TOWN OF HAMPSTEAD AND ENTREPRIDE TENNIS SHOT**

WHEREAS the Town of Hampstead is the owner of the Hampstead Tennis Courts and Entreprise Tennis Shot (Greg Boire) wants to lease a part of Hampstead tennis courts in order to provide tennis lessons to tennis members, the whole according to the Town’s planning of required services and on the terms and conditions set forth in a lease agreement between the parties;

It was proposed by Councillor Cheryl Weigensberg, seconded by Councillor Harvey Shaffer and it is RESOLVED:

- To approve the lease agreement between the Town of Hampstead and Entreprise Tennis Shot (Greg Boire) starting the first week of May 2018 to Thanksgiving Monday 2018, and to authorize the Director General or his authorized representative to sign the said agreement.

*Mayor William Steinberg called for a vote.*

**Voted in favour:**

Councillor Cheryl Weigensberg  
Councillor Leon Elfassy  
Councillor Michael Goldwax  
Councillor Warren Budning  
Councillor Harvey Shaffer

**Voted against:**

Councillor Jack Edery

**In favour: 5**

**Against: 1**

Adopted on division

2018-040

**SIGNING OF LEASE AGREEMENT BETWEEN TOWN OF HAMPSTEAD AND I TENNIS INC.**

WHEREAS the Town of Hampstead is the owner of the Hampstead Tennis Courts and *I Tennis Inc.* (Guillermo Jorquera) wants to lease a part of Hampstead tennis courts in order to provide tennis lessons to tennis members, the whole according to the Town’s planning of required services and on the terms and conditions set forth in a lease agreement between the parties;

It was proposed by Councillor Cheryl Weigensberg, seconded by Councillor Michael Goldwax, and it is RESOLVED:

- To approve the lease agreement between the Town of Hampstead and *I Tennis Inc.* (Guillermo Jorquera) starting the first week of May 2018 to Thanksgiving Monday 2018, and to authorize the Director General or his authorized representative to sign the said agreement.

*Mayor William Steinberg called for a vote.*

**Minutes of Town of Hampstead**

**Voted in favour:**

Councillor Cheryl Weigensberg  
Councillor Leon Elfassy  
Councillor Michael Goldwax  
Councillor Warren Budning  
Councillor Harvey Shaffer

**Voted against:**

Councillor Jack Edery

**In favour: 5**

**Against: 1**

Adopted on division

2018-041

**ADJOURNMENT**

All the subjects of the Agenda having been discussed, it was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax and unanimously resolved to declare that the meeting be closed at 9:02 p.m.

Adopted

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Dr. William Steinberg, Mayor

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M<sup>c</sup> Pierre Tapp OMA, Town Clerk