

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON MARCH 7TH, 2016, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Jack Edery, Leon Elfassy, Michael Goldwax, Warren Budning and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ABSENT: Councillor Karen Zajdman

ALSO PRESENT: Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the Meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:11 p.m.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2016-036

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

2016-037

ADOPTION OF THE MINUTES

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of February 1st, 2016 are hereby approved as submitted.

Adopted

2016-038

APPOINTMENT OF A REPRESENTATIVE TO THE BOARD OF ADMINISTRATORS OF PME MONTREAL CENTRE-OUEST

WHEREAS draft Bill 28 initiated legislative amendments in which the Montreal-Island Agglomeration must maintain a point of service for local and regional development *inter-alia*, for the municipalities of Côte Saint-Luc, Hampstead and Montreal West which shall now be according to 118.82.3 (5) of “*The Act respecting the exercise of certain municipal powers and certain Urban Agglomerations*” (Chapter E-20.001);

WHEREAS subsequent to the replacement of the Local Development Centers on the Agglomeration of Montreal, the new model of the economic development centre for the municipalities of Côte Saint-Luc, Hampstead and Montreal West shall be known as PME MTL Centre-Ouest;

WHEREAS Côte Saint-Luc, Hampstead and Montreal West (hereinafter referred to as the “Related Cities”) are re-grouped under the guise of the aforementioned PME MTL Centre-Ouest;

Minutes of Town of Hampstead

WHEREAS the three aforementioned Related Cities must appoint an elected official within their the three municipal councils as a member of the board of administration of the aforementioned PME MTL Centre-Ouest;

It was proposed by Councillor Jack Edery, seconded by Councillor Leon Elfassy and UNANIMOUSLY RESOLVED:

- THAT the Hampstead Town Council hereby appoints M^c Dida Berku, Municipal Councillor from the City of Côte Saint-Luc, to act as a representative from the three Related Cities of Côte Saint-Luc, Hampstead and Montreal West in view of sitting on the board of administrators of the PME MTL Centre-Ouest said appointment to take effect as of June 30, 2015.

Adopted

2016-039

SIGNING OF LEASE CONTRACT FOR THE CAFÉ AT THE IRVING L.ADESSKY COMMUNITY CENTER – HAMPSTEAD PARK

WHEREAS a leasing contract starting on May 1st, 2016 to Sept.30th, 2016, upon the expiration of the current lease, will be signed between the Town of Hampstead and Distributrice Deli-Snacks Inc. for the premises at the Irving L. Adessky Community Center which will be used as a café;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer and RESOLVED:

- To approve the agreement of lease between the Town of Hampstead and Distributrice Deli-Snacks Inc. starting from May 1st, 2016 to Sept. 30th, 2016 and to authorize the Director of Community Services and Recreation to sign the said lease.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Jack Edery
Councillor Leon Elfassy
Councillor Michael Goldwax
Councillor Harvey Shaffer

Voted against:

Councillor Warren Budning

In favour: 4

Against: 1

Adopted on division

2016-040

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON FEBRUARY 8TH 2016

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on February 8th, 2016.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2016-041

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW 727, ART. 6.3.2 TO ALLOW THE LEFT SETBACK AS WELL AS THE RIGHT SETBACK AT 2.88 (9.45FT) INSTEAD OF 2.93 (9.61 FT) FROM THE LOT LINE TO LEGALIZE THE EXISTING SETBACKS AND ALLOW THE ADDITION OF A SECOND FLOOR IN THE ALIGNMENT OF THE EXISTING WALL FOR A DETACHED SINGLE

Minutes of Town of Hampstead

FAMILY DWELLING AT 261 NETHERWOOD CRESCENT, LOT 2 090 086 ZONE RA-2, (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775) (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727 art. 6.3.2., to permit the left setback as well as the right setback at 2.88 (9.45ft) instead of 2.93 (9.61 ft) from the lot line to legalize the existing setbacks and allow the addition of a second floor in the alignment of the existing wall for a detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on January 18th, 2016, recommended the aforementioned requests for minor exemptions as follows:

- The minor exemption allowing the left setback at 2.88 m (9.45 feet) from the lot line instead of 2.93 m (9.61 feet) to legalize the existing setback should be **approved** (727 art. 6.3.2)
- The minor exemption allowing the right setback at 2.88 m (9.45 feet) from the lot line instead of 2.93 m (9.61 feet) to legalize the existing setback and allow the addition of a second floor in the alignment of the existing wall should be **approved** (727 art. 6.3.2)

On motion of Councillor Warren Budning, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 261 Netherwood Crescent, lot no. : 2 090 086, Zone RA-2 is ***approved.***

Intervention of interested persons concerning the request for Minor Exemption for project located at 261 Netherwood Road.

No intervention.

Adopted

2016-042

REQUEST TO AUTHORIZE THE ADDITION OF A SECOND FLOOR (ON THE RIGHT-HAND SIDE) WITH FAÇADE MODIFICATIONS TO A DETACHED SINGLE FAMILY DWELLING, AT 261 NETHERWOOD CRESCENT, LOT 2 090 086 ZONE RA-2, (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Warren Budning, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize the addition of a second floor (on the right-hand side) with façade modifications to a detached single family dwelling located at 261, Netherwood Crescent, submitted to the Planning Advisory Committee meeting of January 18th, 2016 is ***approved*** as recommended by the PAC. The modifications partially meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2016-043

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO THE ZONING BY-LAW 727 ART. 6.2.1 TO ALLOW THE FRONT SETBACK OF THE HOUSE AT 5.98 M (19.61 FEET) INSTEAD OF 6.1 M (20 FEET) TO A NEW DETACHED SINGLE FAMILY DWELLING AT 28 THURLOW ROAD, LOT NO.: 2 088 845, ZONE RA-1, (ZONING BY-

Minutes of Town of Hampstead

LAW NO. 727), (SPAIP BY-LAW NO.775), (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)

WHEREAS several interested persons intervened concerning the request for Minor Exemption for project located at 28 Thurlow Road;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- TO defer this resolution to the Regular Council Meeting of April 4th 2016.

Adopted

2016-044

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO THE ZONING BY-LAW 727 ART. 7.6.3.1.2 TO ALLOW THE DRIVEWAY RETAINING WALL AT 0.66 M (2.17 FEET) INSTEAD OF 1 M (3.28 FEET) TO A NEW DETACHED SINGLE FAMILY DWELLING AT **28 THURLOW ROAD, LOT NO.: 2 088 845, ZONE RA-1, (ZONING BY-LAW NO. 727), (SPAIP BY-LAW NO.775), (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)**

WHEREAS several interested persons intervened concerning the request for Minor Exemption for project located at 28 Thurlow Road;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- TO defer this resolution to the Regular Council Meeting of April 4th 2016.

Adopted

The Mayor left the meeting at 9:40 p.m. and the Pro-Mayor Harvey Shaffer now presiding reconvened the meeting at 8:56 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.

2016-045

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW 727, ART. 6.2.1 TO ALLOW THE FRONT SETBACK AT 4.57 M (15 FEET) INSTEAD OF 6.1 M (20 FEET) FOR AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING AT **18 KILBURN CRESCENT, LOT 2 089 070 ZONE RA-1, (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775) (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)**

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727 art. 6.2.1, to permit the front setback at 4.57 m (15 feet) instead of 6.1 m (20 feet) for an addition to a detached single family dwelling;

WHEREAS the minor exemption is requested to allow enclosing the space currently occupied by the front porch within its existing footprint;

WHEREAS the Planning Advisory Committee, at its meeting held on January 18th, 2015, recommended the aforementioned requests for minor exemptions as follows:

- The minor exemption allowing the front setback at 4.57 m (15 feet) instead of 6.1 m (20 feet) should be ***approved*** (727 art. 6.2.1)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

Minutes of Town of Hampstead

- THAT the aforementioned requests for minor exemptions for the property located at 18 Kilburn Road, lot no. : 2 089 070, Zone RA-1 is *approved*.

Intervention of interested persons concerning the request for Minor Exemption for project located at 18 Kilburn Crescent.

No intervention.

Adopted

2016-046

REQUEST TO AUTHORIZE A FRONT YARD ADDITION AND THE ADDITION OF A SECOND FLOOR WITH FAÇADE MODIFICATIONS TO A DETACHED SINGLE FAMILY DWELLING, AT 18 KILBURN CRESCENT, LOT 2 089 070 ZONE RA-1, (ZONING BY-LAW NO. 727), (SPAIP BY-LAW NO.775)

On motion of Councillor Warren Budning, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize a front yard addition and the addition of a second floor with façade modifications to a detached single family dwelling located at 18, Kilburn Crescent, submitted to the Planning Advisory Committee meeting of January 18th, 2016 with modifications to the elevations (change of exterior cladding material) submitted to the Planning Advisory Committee meeting of February 8th, 2016 is *conditionally approved*. The modifications partially meet the prescribed standards of the Site Planning and Architectural Integrations Program By-law number 775 and as recommended by the PAC provided that:
 - The modification consists in changing the proposed stone to a Tudor style.
 - The Tudor style proposed for the portion of the addition must be wrapped around the front and rear façades as well.

Adopted

2016-047

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW 727-14, ARTICLE 7.3.1 TO ALLOW THE EXTERIOR OF THE BUILDING WITH CLADDING OF LESS THAN 76 MM (3 INCHES) IN THICKNESS FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 336 DUFFERIN ROAD, LOT 2 088 589, ZONE RB-1, (ZONING BY-LAW N^O 727), (SPAIP BY-LAW N^O775) (BY-LAW CONCERNING MINOR EXEMPTIONS N^O 18 G-0005)

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727-14 art. 7.3.1., to permit the exterior of the building with cladding of less than 76 mm (3 inches) in thickness for a detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on February 8th, 2016, recommended the aforementioned request for minor exemption as follows:

- The minor exemption allowing the exterior of the building with cladding of less than 76 mm (3 inches) in thickness should be **approved** (art.7.3.1)

On motion of Councillor Leon Elfassy, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 336 Dufferin Road, lot no. : 2 088 589, Zone RB-1 is *approved*.

Minutes of Town of Hampstead

Intervention of interested persons concerning the request for Minor Exemption for project located at 336 Dufferin Road.

No intervention.

Adopted

2016-048

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO BY-LAW 727-19, ARTICLE 7.5.1 A), TO ALLOW THE DISTANCE BETWEEN THE POOL AND THE DECK TO BE 1,70 M (5,58 FT) INSTEAD OF 2 M (6,56 FT) FOR A DETACHED SINGLE FAMILY DWELLING AT 177 ETON ROAD, LOT NO.: 2 089 501, ZONE RA-2, (ZONING BY-LAW N^O 727) (SPAIP BY-LAW N^O775), (BY-LAW CONCERNING MINOR EXEMPTIONS N^O 18 G-0005)

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727-19 art. 7.5.1.A), to permit the distance between the pool and the deck to be 1,70 m (5,58 ft) instead of 2 m (6,56 ft) for a detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on February 8th, 2016, recommended the aforementioned request for minor exemption as follows:

- The minor exemption allowing the distance between the pool and the deck to be 1,70 m (5,58 feet) instead of 2 m (6,56 feet), (727 art. 7.5.1 a) should be **approved**

On motion of Councillor Leon Elfassy, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 177 Eton Road, lot no. : 2 089 501, Zone RA-2 is **approved**.

Intervention of interested persons concerning the request for Minor Exemption for project located at 177 Eton Road.

No intervention.

Adopted

2016-049

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF FEBRUARY 2016

WHEREAS Council reviewed the list of payments for the month of January 2016;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from January 21st, 2016 to February 20th, 2016, in the total amount of \$3,086,575.24 are hereby approved (\$787,518.32 for cheques and \$2,299,056.92 for on line payments).

Adopted

2016-050

REQUEST FOR FINANCIAL ASSISTANCE UNDER THE GAS TAX TRANSFER PROGRAM AND CONTRIBUTION FROM QUEBEC

WHEREAS the Town adopted Resolution no. 2015-101 on May 4th, 2015, in order to submit a work schedule dated June 2015, to receive a government contribution from the Minister of Municipal Affairs, Regions and Land Occupancy;

Minutes of Town of Hampstead

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- THAT the Town hereby approves the content and authorizes the filing to the Ministry of Municipal Affairs, Regions and Land Occupancy of a modified work schedule of March 2016, and all other documents required; and
- THAT the Town hereby undertakes to inform the Management of Infrastructures Department of the Ministry of Municipal Affairs, Regions and Land Occupancy of any changes to be made to the work schedule approved herein.

Adopted

2016-051

TEMPORARY INCREASE IN THE TOWN'S BANK CREDIT LINE WITH THE NATIONAL BANK IN ORDER TO SUPPORT EMERGENCY MEASURES

WHEREAS in compliance with article 573.2 of the *Cities and Towns Act* the Mayor may order expenditures and award contracts deemed necessary in case of irresistible force of such a nature as to imperil the life or health of the population or seriously damage the equipment of the municipality.

WHEREAS in compliance with article 305(9) of the *Act respecting elections and referendums in municipalities* an elected official may award contracts in preference to another in a case of irresistible force where the general interest of the municipality or municipal body may be adversely affected.

WHEREAS in compliance with articles 42, 43 and 47 (6) of the *Civil protection Act*, when it is deemed that normal operating rules or the plan for emergency preparedness do not suffice, a local municipality may declare a state of emergency in an actual or imminent major disaster situation where immediate action is required to protect human life, health or physical integrity. In such circumstances, the Mayor or acting Mayor may order expenditures and award contracts deemed necessary

WHEREAS the Town of Hampstead currently holds a credit line in the amount of one million dollars (\$ 1,000,000) with the National Bank;

WHEREAS the National Bank may be willing to increase the credit line of the Town to enable it to meet its obligations;

On motion of Councillor Jack Edery, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT, in order to support emergency measures, a request for a temporary increase can be addressed by the Town of Hampstead to the National Bank, for the purpose of increasing the credit line from 1 million (\$1,000,000) to 10 million dollars (\$10,000,000), over a period not exceeding one year from the application, provided that the interest rate be no higher than the base rate without surcharge, the whole without cost for the set up;
- THAT the Treasurer, or in his absence the Controller, be authorized to sign any document on behalf of the Town in order to proceed with this request;
- THAT all disbursements subsequently authorized with funds originating from the increased credit line are to follow expense delegations established under the Town of Hampstead's emergency measures plan or per the elected official delegations specified in the preamble.

Adopted

Minutes of Town of Hampstead

2016-052

RENEWAL OF CONTRACT – TRIMMING / CUTTING OF TREES

WHEREAS there has been a public call for tenders, for a two year contract for the trimming/cutting of trees;

WHEREAS, after analyzing the tenders opened on February 26th 2014, the lowest bidder conforming to the requirements of the tender invitation was Groupe DRM Inc (9043-2089 Québec);

WHEREAS resolution number 2014-073, adopted by the Council in March, 2014, authorized granting the contract to the lowest bidder conforming to the requirements, Groupe DRM Inc (9043-2089 Québec), for the period from April 1st, 2014 to March 31, 2016;

WHEREAS, it was specified in the tender document that the contract included two renewal options of one year each;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the contract with Groupe DRM Inc (9043-2089 Québec), for the trimming/cutting of trees, be renewed for the period from April 1st, 2016 to March 31, 2017, at the cost outlined below

• Day time rates:	Trimming of big trees:	\$ 100.96/hr
	Trimming of small trees:	\$ 94.78/hr
	Cutting of trees	\$ 126.72/hr
• Weekdays evenings rate	Trimming of big trees:	\$ 100.96/hr
	Trimming of small trees:	\$ 94.78/hr
	Cutting of trees	\$ 126.72/hr
• Nights & weekends rate	Trimming of big trees:	\$ 100.96/hr
	Trimming of small trees:	\$ 94.78/hr
	Cutting of trees	\$ 126.72/hr

- THAT, according to the frequency and quantities of work done during the two year fixed term contract, the estimate expenditure will be \$ 62,000.00 taxes included.

Treasurer's certificate N° 16-06, dated February 1, 2016 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-053

RENEWAL OF CONTRACT – MAINTENANCE AND REPAIR OF STREET LIGHTS AND ELECTRICAL INSTALLATIONS

WHEREAS there has been a public call for tenders, for a two year contract for the maintenance and repair of street lights and electrical installations;

WHEREAS, after analyzing the tenders opened on March 26th 2014, the lowest bidder conforming to the requirements of the tender invitation was Installume Inc.;

WHEREAS resolution number 2014-098, adopted by the Council in April, 2014, authorized granting the contract to the lowest bidder conforming to the requirements, Installume Inc., for the period from May 1st, 2014 to April 30, 2016;

Minutes of Town of Hampstead

WHEREAS, it was specified in the tender document that the contract included two renewal options of one year each;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the contract with Installume Inc., for the maintenance and repair of street lights and electrical installations, be renewed for the period from May 1st, 2016 to April 30, 2017, at the cost outlined below
 - One electrician (regular hour): \$ 57.69 / hour
 - One electrician & one apprentice (regular hour) \$ 88.60 / hour
 - One electrician (evenings) \$ 57.69 / hour
 - One electrician & one apprentice (evenings) \$ 88.60 / hour
 - One electrician (nights-weekends) \$ 72.12 / hour
 - One electrician & one apprentice (nights – weekends) \$ 97.88 / hour
 - Fee for the usage of a cherry picker: \$ 15.46 / hour

- THAT, according to the frequency and quantities of work done during the two year fixed term contract, the estimate expenditure will be \$ 46 000.00 taxes included.

Treasurer’s certificate N° 16-07, dated February 2nd, 2016 has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-054

RENEWAL OF CONTRACT – PAINTING, OPENING, MAINTENANCE AND CLOSING OF POOLS

WHEREAS there has been a call for tenders by way of written invitation, for a one season contract including a clause for two one-year renewal options for the painting, opening, maintenance and closing of pools;

WHEREAS resolution number 2014-083, adopted by the Council on March 17, 2014, authorized granting the contract to the lowest bidder conforming to the requirements, LCS (2895102 Canada inc), for 2014;

WHEREAS resolution number 2015-041, adopted by the Council on March 2, 2015, authorized granting the first one-year renewal option to LCS (2895102 Canada inc) for 2015;

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT, the contract with LCS (2895102 Canada inc.), for the painting, opening, maintenance and closing of pools, be renewed for 2016;

- THAT, price and rates will be:
 - Painting of pools \$ 6,293.00
 - Opening of pools \$ 3,571.38
 - Technical supports (price per visit) \$ 51.46 / visit
 - Hourly rate for a technician for repairs \$ 77.19 / hr
 - Hourly rate for a second employee for repairs \$ 46.28 / hr
 - Hourly rate for consultation service \$ 77.19 / hr
 - Liquid chlorine (20 liters) \$ 13.91 / each
 - Trans filling service per bottle of chlorine \$ 2.06 / each
 - Closing of pools \$ 2 408.34

Minutes of Town of Hampstead

- THAT, according to the frequency and amount of work done over the past years, the estimate expenditure for the painting, opening, maintenance and closing of pools is assessed at \$ 27 000.00 plus applicable taxes;
- THAT, according to the amount of supplies and material bought over the past years, the estimate expenditure for the purchase of supplies and material will be assessed at \$ 7 000 plus applicable taxes.

Treasurer's certificate N° 16-08, dated February 3rd, 2016 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-055

RENEWAL OF CONTRACT – CLEANING OF CATCHBASINS

WHEREAS there has been a call for tenders by way of written invitation, for the cleaning of catchbasins for years of 2013 and 2014 including a clause for two one-year renewal options;

WHEREAS resolution number 2013-082, adopted by the Council on April 8, 2013, authorized granting the contract to the lowest bidder conforming to the requirements, Kelly Sani-Vac Inc, for years of 2013 and 2014;

WHEREAS resolution number 2015-043, adopted by the Council on March 2, 2015, authorized granting the contract to Kelly Sani-Vac Inc, for the first one-year renewal option;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT, the contract with Kelly Sani-Vac Inc, for the cleaning of catchbasins, be renewed for 2016, the whole as more amply delineated hereunder:

KELLY SANI-VAC INC.

Cleaning of catchbasins	\$ 13 818.41
G.S.T. 5%	\$ 690.92
Q.S.T. 9.975%	<u>\$ 1 378.39</u>
Grand total taxes included	\$ 15 887.72

Treasurer's certificate N° 16-09, dated February 3rd, 2016 has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-056

GRANTING OF CONTRACT – SUPPLY OF ASPHALT FOR YEAR 2016

WHEREAS there has been a call for tenders by way of written invitation for the supply of asphalt for year 2016;

WHEREAS, after analysing the tenders opened on February 12, 2016, the lowest bidder conforming to the requirements of the tender invitation is Construction DJL inc;

Minutes of Town of Hampstead

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT, the contract for supply of asphalt for year 2016 be and is hereby approved, the whole as more amply delineated hereunder;

THAT, according to the frequency of orders placed during previous years and the projected needs for 2016, the estimated amount of expenditure is \$ 15 920 plus applicable taxes.

CONSTRUCTION DJL INC.

Asphalt EB-5 (approx. 25 metric tons)	\$ 84.95 / mt
Asphalt CH-10 (approx. 150 metric tons)	\$ 70.00 / mt
Asphalt EB-10 (approx. 25 metric tons)	\$ 73.75 / mt
Asphalt EB-10S (approx. 10 metric tons)	\$ 72.50 / mt
Asphalt EB-14 (approx. 10 metric tons)	\$ 72.75 / mt

G.S.T. 5%	Extra
Q.S.T. 9.975%	Extra

THAT, treasurer’s certificate 16-12, dated February 15th, 2016, has been issued by the Town’s Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-057

CONTRACT – SUPPLY OF CRUSHED STONES

WHEREAS there has been a call for tenders by way of written invitation, for the supply of crushed stones;

WHEREAS, after analysing the tenders opened on February 12th, 2016, the lowest bidder conforming to the requirements of the tender invitation is Lafarge Canada Inc,

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

THAT, the contract for supply of crushed stones for the period from March 15, 2016 to March 14 2018 be and is hereby approved, the whole as more amply delineated hereunder;

THAT, according to the frequency of orders placed during previous years and the projected needs for the next two years, the estimated amount of expenditure for the two-year contract, is 37 \$ 290.00 plus applicable taxes.

LAFARGE CANADA INC

Stones dust (approx. 25 metric tons)	16.95 \$ / tm
Crushed stone ¼” (approx. 25 metric tons)	16.95 \$ / tm
Crushed stone ¾” (approx. 500 metric tons)	16.95 \$ / tm
Crushed stone 2”-4” (approx. metric tons)	16.95 \$ / tm
Crushed stone 0”-¾” (approx. 1 600 metric tons)	16.95 \$ / tm

THAT, prices will be adjusted as per the Consumers price index for the second year of the contract;

THAT treasurer certificate N° 16-11, dated February 15th, 2016, has been issued by the Town’s Treasurer attesting to the availability of funds to cover the described expenses.

Both GST and QST are applicable on above mentioned prices.

Adopted

Minutes of Town of Hampstead

2016-058

GRANTING OF CONTRACT – SUPPLY OF A STORAGE AREA NETWORK (SAN)

WHEREAS there has been a call for tenders, by way of written invitation, for the supply of a storage area network (SAN);

WHEREAS, after analyzing the tenders opened on February 12, 2016, the lowest bidder conforming to the requirements of the tender invitation is CPU Design Inc;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

CPU DESIGN INC

Supply of a storage area network (SAN):	\$ 68 981.92
(as per specifications in tender documents)	
G.S.T. (5%):	\$ 3 449.10
Q.S.T. (9.975%):	<u>\$ 6 880.95</u>
Grand total taxes included:	\$ 79 311.97

Treasurer's certificate n° 16-13, dated February 15, 2016, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-059

GRANTING OF CONTRACT – LANDSCAPING WORK IN APPLEWOOD PARK - PLANTATION OF FLOWERS

WHEREAS there has been a call for tenders, by way of written invitation, for landscaping work in Applewood Park - plantation of flowers;

WHEREAS, after analyzing the tenders opened on February 19, 2016, the lowest bidder conforming to the requirements of the tender invitation is 160676 Canada Inc (Pépinière Mascouche Enr.);

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and RESOLVED:

- THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

160676 CANADA INC (PÉPINIÈRE MASCOUCHE ENR)

Site preparation:	\$ 400.00
Plantation:	\$ 34 204.00
G.S.T. (5%):	\$ 1 730.20
Q.S.T. (9.975%):	<u>\$ 3 451.75</u>
Grand total taxes included:	\$ 39 785.95

Treasurer's certificate n° 16-14, dated February 19, 2016, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Minutes of Town of Hampstead

Pro-Mayor Harvey Shaffer called for a vote.

Voted in favour:

Councillor Jack Edery

Councillor Michael Goldwax

Voted against:

Councillor Leon Elfassy

Councillor Warren Budning

The Pro-Mayor Harvey Shaffer votes in favour of the resolution to break the tie.

In favour: 3

Against: 2

Adopted on division

2016-060

GRANTING OF CONTRACT – PROFESSIONAL SERVICES FOR PLANS, SPECIFICATIONS AND SURVEILLANCE FOR ROADS AND SIDEWALKS RECONSTRUCTION AND REPAIR

WHEREAS there has been a public tender for professional services for plans, specifications and surveillance for roads and sidewalks reconstruction and repair;

WHEREAS, after analysing the offer of services received and the application of the formula to determine the pointing of each bidder, the highest bidder's note conforming to the requirements of the tender is the one obtained by Groupe DGS;

On motion of Councillor Michael Goldwax, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT, the supply of professional services for plans, specifications and surveillance for roads and sidewalks reconstruction and repair be granted to Groupe DGS for the amount of 38 042.93 taxes included.

Treasurer's certificate n° 16-15, dated February 23, 2016, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2016-061

AUTHORIZATION FOR THE SALE OF VEHICLES, MACHINERY, PORTABLE RADIOS AND ACCESSORIES

WHEREAS the Town wishes to dispose of certain vehicles, machinery, portable radios and accessories that either have not been used for several years, are no longer necessary for daily operations or will be replaced by more recent equivalent items;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT, the Direction Material Resources and Information Systems, with the approval of the director general, authorized to sell the items detailed in the attached annex "A", for the best possible return.

Adopted

2016-062

APPROVAL OF RENEWAL OF GROUP INSURANCE CONTRACT FOR THE YEAR 2016-2017

Minutes of Town of Hampstead

WHEREAS the Town of Hampstead confirmed its membership to the “Regroupement des municipalités de l’agglomération de Montréal” (Regroupment) in order to acquire the services of group insurance for its employees and to the contract which was awarded to SSQ Financial Group following a public call for tenders;

WHEREAS the contract awarded is for a maximum duration of five (5) years, beginning on 1 April 2014;

WHEREAS this is the third year of a maximum five (5) year contract with the insurer;

WHEREAS “Groupe Mallette Actuaire Inc.” recommends acceptance of the rates proposed by the insurer (SSQ Groupe Financier), for the period of April 1st, 2016 to March 31, 2017;

It was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- THAT the conditions for renewal of the group insurance contract proposed by the insurer (SSQ Groupe Financier), for the period of April 1st, 2016 to March 31, 2017, for an amount not exceeding \$207,705 including taxes, are approved by the Town Council;
- THAT the Director General is authorized to sign, on behalf of the Town of Hampstead, any and all documents required for the above purposes; and
- THAT Treasurer’s certificate no 16-10, dated February 10th, 2016 has been issued by the Treasurer, attesting to the availability of the funds to cover the described expenses.

Adopted

2016-063

APPROVAL OF THE LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Community Services and Recreation, submitted February 26th, 2016, on the hiring of white collar student employees,

It was proposed by Councillor Warren Budning, seconded by Councillor Jack Edery, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of white collar student employees as detailed on the list for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Councillor Michael Goldwax abstained from participating in the discussions and from voting or attempting to influence the vote considering that two close relatives of his (daughter and son) are part of the list of white collar student employees for Community Services Department.

Adopted

2016-064

CREATION OF A NEW FUNCTION AND A NEW POSITION OF “FOREMAN AND TECHNICAL ADVISER – SEWERS, AQUEDUCTS AND ROADS”

Minutes of Town of Hampstead

It was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- TO CREATE a new management function of “**FOREMAN AND TECHNICAL ADVISER – SEWERS, AQUEDUCTS AND ROADS**”, salary level VI; and
- TO FILL one (1) position in the newly created function.

Adopted

SECOND QUESTION PERIOD

The Pro-Mayor invited those persons in attendance to ask their questions.

- Questions were asked by residents and answered by Pro-Mayor and members of Council.

2016-065

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax and unanimously resolved to declare that the meeting be closed at 10.43 p.m.

Adopted

(s) William Steinberg
Dr. William Steinberg, Mayor

(s) Pierre Tapp
Me Pierre Tapp, Town Clerk