

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON NOVEMBER 2ND, 2015, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax, Warren Budning and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the Meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:06 p.m.

- Presentation of the financial results for the fiscal period of 2014 by Councillor Jack Edery.
 - Questions were asked to the members of Council by the public.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2015-225

MODIFICATION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- TO amend the agenda as proposed in order to add thereto the following item:
 - 6.3 - Deposit of the Mayor's report on the financial position of the Municipality.

Adopted

2015-225A

ADOPTION OF THE AGENDA

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the amended agenda of the regular meeting is hereby adopted.

Adopted

- Presentation of departmental reports by the Councillors relatively to their respective portfolio.

RECESS

The Mayor recessed the meeting at 9:20 p.m and reconvened the meeting at 9:31 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.

2015-226

ADOPTION OF THE MINUTES

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

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- THAT the Minutes of the Regular Council Meeting of October 13th, 2015 are hereby approved as submitted.

Adopted

2015-227

DEPOSIT – STATEMENTS OF PECUNIARY INTERESTS OF MEMBERS OF COUNCIL

Written Statements of Pecuniary Interests of Mayor William Steinberg and Councillors Karen Zajdman, Warren Budning, Jack Edery, Leon Elfassy, Michael Goldwax and Harvey Shaffer have been deposited at this Council Meeting, in accordance with Section 358 of the *Act respecting elections and referendums in municipalities* (R.S.Q., c.E-2.2).

2015-228

ADOPTION–SCHEDULE OF REGULAR SITTINGS OF COUNCIL FOR YEAR 2016

CONSIDERING Section 319 of the *Cities and Towns Act* and Section 1 of By-law N° 740-3;

On motion of Councillor Warren Budning, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- TO adopt the following schedule of the Regular Sittings of the Town Council for the year 2016 to be held at 8:00 p.m. at the Community Center, 30 Lyncroft Road in Hampstead:

January 11 th ;	July 4 th ;
February 1 st ;	August 1 st ;
March 7 th ;	September 6 th ;
April 4 th ;	October 5 th ;
May 2 nd ;	November 7 th ;
June 14 th ;	December 5 th ;

Adopted

2015-229

DEPOSIT OF THE MAYOR’S REPORT ON THE FINANCIAL POSITION OF THE MUNICIPALITY

Each member of the council having received a copy, the Town Clerk deposits the Mayor’s report on the financial position of the municipality.

The Council takes note of the deposit of the said report by the Town Clerk.

2015-230

NOTICE OF MOTION – BY-LAW N° 818 – TAX RATES FOR THE YEAR 2016

NOTICE OF MOTION was given by Councillor Jack Edery that, at a subsequent meeting of Council, By-law N° 818, decreeing and imposing the tax rates to cover the Town’s Expenses for the Year 2016, will be submitted to Council for adoption.

2015-231

END OF PARTICIPATION TO THE ECOM NETWORK

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

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THAT the participation of the Town of Hampstead to the Réseau d'entraide Centre Ouest Montréal (ECOM) be terminated;

THAT the City of Montréal be notified of the Town of Hampstead's withdrawal to the service contract concluded with Bell Radio Mobility (BMR);

THAT the Town of Hampstead's decision be forwarded to the Borough of Saint-Laurent, which will be responsible to advise Bell Mobility Radio, in order for all invoicing addressed to the City to come to an end effective October 31st, 2015.

Adopted

2015-232

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON OCTOBER 19TH 2015

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on October 19th, 2015.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2015-233

REQUEST TO AUTHORIZE FACADE MODIFICATIONS OF A SINGLE DETACHED FAMILY DWELLING LOCATED AT 31 BELSIZE ROAD, LOT NO: 2 089 623, ZONE RA-2 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing plans and elevations for a façade modification to a detached single family dwelling located at 31 Belsize Road, submitted to the Planning Advisory Committee meeting of October 19th, 2015 is *approved* as recommended by the PAC. The project meets the prescribed standards of the Zoning By-law number 727 and meets the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Adopted

2015-234

REQUEST TO AUTHORIZE FACADE MODIFICATIONS OF A DETACHED SINGLE FAMILY DWELLING LOCATED AT 18 CRESSY ROAD, LOT NO: 2 089 552 ZONE RA-1 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize façade modifications of a detached single family located at 18 Cressy Road, submitted to the Planning Advisory Committee meeting of October 19th, 2015 is *conditionally approved*. The modifications meet the prescribed standards of the Zoning By-law number 727 and meet partially the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:

- The integration and design of the wood cladding into the façade should be reviewed. Vertical elements should be added to enhance the look of the proposed façade.

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Proper architectural details should be submitted for review and approval by the Urban Planning Department.

Adopted

2015-235

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF OCTOBER 2015

WHEREAS Council reviewed the list of payments for the month of October 2015;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from September 21st, 2015 to October 20th, 2015, in the total amount of \$ 814,759.64 are hereby approved (\$231 514.65 for cheques and \$583,244.99 for on line payments).

Adopted

2015-236

FILING OF THE SECOND COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES FOR THE FISCAL YEAR 2015

In accordance with Section 105.4 of the *Cities and Towns Act*, the Town Treasurer hereby deposited the following:

- 1) statement of revenues and expenditures as at September 30, for the fiscal year 2015, compared with the same period for the fiscal year 2014; and
- 2) statement of projected revenues and expenditures for the fiscal year 2015, at the time of the statement's preparation, compared with those provided for in the budget for the year 2015.

2015-237

PUBLICATION OF THE MAYOR'S REPORT ON THE FINANCIAL POSITION OF THE MUNICIPALITY

WHEREAS the Mayor has presented, to this Meeting, his report on the financial position of the Town of Hampstead;

On motion of Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the Mayor's report on the financial position of the municipality for the year 2015 be distributed free of charge to every civic address in the Town of Hampstead.

Adopted

2015-238

CANCELLATION OF THE TENDER PROCESS # HA-28-15 - CONTRACT FOR THE CONSTRUCTION OF A TENNIS CLUB HOUSE

On motion of Councillor Harvey Shaffer, seconded by Councillor Warren Budning, it was RESOLVED:

THAT, the Town does not follow through with the tender process # HA-28-15 – Contract for the construction of a tennis club house.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Karen Zajdman
Councillor Jack Edery

Voted against:

Councillor Leon Elfassy

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Councillor Michael Goldwax
Councillor Harvey Shaffer
Councillor Warren Budning

In favour: 5

Against: 1

Adopted on division

2015-239

GRANTING OF CONTRACT – SUPPLY AND DISTRIBUTION DOOR TO DOOR OF ORGANIC WASTE BINS

WHEREAS there has been a public call for tenders for the supply and distribution door to door of organic waste bins;
WHEREAS, after analyzing the tenders opened on Wednesday, October 14 2015, the lowest bidder conforming to the requirements of the tender invitation is IPL inc.;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

IPL Inc

Supply and distribution door to door: of organic waste bins (as per specifications in tender documents)	\$ 85 294.09
G.S.T. (5%):	\$ 4 264.71
Q.S.T. (9.975%):	<u>\$ 8 508.09</u>
Grand total taxes included:	<u>\$ 98 066.89</u>

Adopted

2015-240

GRANTING OF CONTRACT FOR THE SUPPLY OF LED LIGHTS AND POLES FOR INSTALLATION ON WOODEN HYDRO QUEBEC POSTS

WHEREAS there has been a call for tenders, by way of written invitation, for the supply of LED lights and poles for installation on wooden Hydro Quebec posts;

WHEREAS, after analyzing the tenders opened on Thursday, September 17th, 2015, the lowest bidder conforming to the requirements of the tender invitation is DUBO Électrique Ltée;

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

THAT, the following quotation for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

DUBO ÉLECTRIQUE LTÉE

Supply of 28 LED lights and poles for installation on wooden Hydro Quebec posts (as per specifications in tender documents)	\$ 27 398.28
G.S.T. (5%):	\$ 1 369.91
Q.S.T. (9.975%):	<u>\$ 2 732.98</u>
Grand total taxes included:	<u>\$ 31 501.17</u>

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Treasurer's certificate n° 15-29, dated September 18, 2015, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2015-241

APPROVAL OF HIRING OF MR. ERIC JANUKAVICIUS AS "BUILDING INSPECTOR"

CONSIDERING THAT one (1) permanent "Building Inspector" position with the Urban Planning and Building Inspection Department, salary grade 9, is presently vacant;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- TO APPROVE the hire of **MR. ERIC JANUKAVICIUS** as a permanent "Building Inspector" subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead; and
- THAT the Treasurer issued certificate no 2015-31 dated October 21st 2015, attests to the availability of funds to cover the described expenses.

Adopted

2015-242

ABOLITION OF THE JOB AND POSITION OF "REVENUE AGENT"

It was proposed by Councillor Leon Elfassy, seconded by Councillor Jack Edery and UNANIMOUSLY RESOLVED:

- THAT the job and position of "**Revenue Agent**" with the Finance Department be, and is hereby, abolished in accordance with the provisions of the applicable collective agreement.

Adopted

2015-243

ABOLITION OF THE JOB AND POSITION OF "PUBLIC DOMAIN INSPECTOR"

It was proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- THAT the job and position of "**PUBLIC DOMAIN INSPECTOR**" be, and is hereby, abolished in accordance with the provisions of the applicable collective agreement.

Adopted

2015-244

ABOLITION OF THE JOB AND POSITION OF "BUDGET ANALYSIS CLERK"

It was proposed by Councillor Jack Edery, seconded by Councillor Karen Zajdman and UNANIMOUSLY RESOLVED:

- THAT the job and position of "**Budget Analysis Clerk**" be, and is hereby, abolished in accordance with the provisions of the applicable collective agreement.

Adopted

2015-245

ABOLITION OF THE JOB AND POSITION OF "SECRETARIAL CLERK"

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It was proposed by Councillor Jack Edery, seconded by Councillor Karen Zajdman and UNANIMOUSLY RESOLVED:

THAT the job and position of “**SECRETARIAL CLERK**” with the **Material Resources and Information Technologies Department** be, and is hereby, abolished in accordance with the provisions of the applicable collective agreement

Adopted

2015-246

APPROVAL OF HIRING OF MS. SYLVIE TRIAS AS “OFFICE AGENT - URBAN PLANNING AND BUILDING INSPECTION”

CONSIDERING THAT the Town of Hampstead requires the hiring of an Office Agent as temporary additional staff;

CONSIDERING THAT the Director General, the Section Chief of Urban Planning and Building Inspection, and the Human Resources Counselor are recommending the hiring of **MS. SYLVIE TRIAS** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the Director General and to the Director of Human Resources the authority to hire non-regular officers and employees for a fixed term of less than five hundred and twenty (520) hours;

CONSIDERING THAT **MS. SYLVIE TRIAS** has begun her assignment on October 26th, 2015;

It was proposed by Councillor Jack Edery, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of **MS. SYLVIE TRIAS** as “**OFFICE AGENT - URBAN PLANNING AND BUILDING INSPECTION**” for a period not to exceed April 30th, 2016, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

2015-247

APPROVAL OF HIRING OF MR. MACKENZIE DAGUSTE AS “BUILDING INSPECTOR - URBAN PLANNING AND BUILDING INSPECTION”

CONSIDERING THAT the Town of Hampstead requires the hiring of a Building Inspector as temporary additional staff;

CONSIDERING THAT the Director General, the Section Chief of Urban Planning and Building Inspection, and the Human Resources Counselor are recommending the hiring of **MR. MACKENZIE DAGUSTE** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the Director General and to the Director of Human Resources the authority to hire non-regular officers and employees for a fixed term of less than five hundred and twenty (520) hours;

CONSIDERING THAT **MR. MACKENZIE DAGUSTE** has begun his assignment on October 19th, 2015;

It was proposed by Councillor Jack Edery, seconded by Councillor Harvey Shaffer and RESOLVED:

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- TO APPROVE the temporary hiring of **MR. MACKENZIE DAGUSTE** as “**BUILDING INSPECTOR - URBAN PLANNING AND BUILDING INSPECTION**” for a period not to exceed June 30th, 2016, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Karen Zajdman
Councillor Jack Edery
Councillor Michael Goldwax
Councillor Harvey Shaffer
Councillor Warren Budning

Voted against:

Councillor Leon Elfassy

In favour: 5

Against: 1

Adopted on division

2015-248

APPROVAL OF HIRING OF MR. SAMY AITOUBELLI AS “BUILDING INSPECTOR - URBAN PLANNING AND BUILDING INSPECTION”

CONSIDERING THAT the Town of Hampstead requires the hiring of a Building Inspector as temporary additional staff;

CONSIDERING THAT the Director General, the Section Chief of Urban Planning and Building Inspection, and the Human Resources Counselor are recommending the hiring of **MR. SAMY AITOUBELLI** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the Director General and to the Director of Human Resources the authority to hire non-regular officers and employees for a fixed term of less than five hundred and twenty (520) hours;

CONSIDERING THAT **MR. SAMY AITOUBELLI** has begun his assignment on October 22th, 2015;

It was proposed by Councillor Jack Edery, seconded by Councillor Harvey Shaffer and RESOLVED:

- TO APPROVE the temporary hiring of **MR. SAMY AITOUBELLI** as “**BUILDING INSPECTOR - URBAN PLANNING AND BUILDING INSPECTION**” for a period not to exceed April 30th, 2016, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Karen Zajdman
Councillor Jack Edery
Councillor Michael Goldwax
Councillor Harvey Shaffer
Councillor Warren Budning

Voted against:

Councillor Leon Elfassy

In favour: 5

Against: 1

Adopted on division

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SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2015-249

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax and unanimously resolved to declare that the meeting be closed at 10.03 p.m.

Adopted

(s) William Steinberg _____
Dr. William Steinberg, Mayor

(s) Pierre Tapp _____
M^c Pierre Tapp, Town Clerk