

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON JANUARY 12TH, 2015, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax, Warren Budning and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the Meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:10 p.m.

Councillor Warren Budning is absent at the opening of the meeting.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2015-330

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

2015-331

ADOPTION OF THE MINUTES

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of December 1st, 2014, the Special Council meeting of December 11th, 2014, the Special Budget meeting and the Special Council meeting of December 15th, 2014 be and are hereby approved as submitted.

Adopted

2015-332

PRESENTATION OF THE REPORT ON THE FINANCIAL SITUATION OF THE PENSION PLAN FOR THE EMPLOYEES OF THE TOWN OF HAMPSTEAD

Each member of the Council having received a copy, the Human Resources Director deposits the Report on the financial situation of the Pension Plan for the Employees of the Town of Hampstead.

The Council takes note of the deposit of the said report by the Human Resources Director.

A public presentation was made by the Actuarial firm Mercer.

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

At 8.38 p.m. Councillor Warren Budning joins the meeting.

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2015-333

DEPOSIT OF THE OFFICIAL RESULTS OF THE REFERENDUM HELD ON DECEMBER 7TH 2014 FOR TOWN COUNCIL

Each member of the Council having received a copy, the Town Clerk deposits the official results of the referendum held on December 7th 2014 according to Section 513 of an *Act respecting elections and referendums in municipalities*.

The Council takes note of the deposit of the said results by the Town Clerk.

2015-334

AWARDING OF THE PROPERTY INSURANCE CONTRACT (DAMAGES AND LIABILITY) FOR 2015

WHEREAS for the purpose of purchasing group property insurance with a possibility for a group deductible, the Town, along with the other reconstituted municipalities of the Island of Montreal, is participating in a joint agreement with the Union des Municipalités du Québec for a five-year period from January 1, 2014 to January 1st, 2019;

WHEREAS *René Laporte et Associés Inc.* and the Union des Municipalités du Québec have negotiated, by mutual agreement, the conditions for the renewal of the insurance contract for the *Regroupement des municipalités de l'Île de Montréal* for the 2015 term;

WHEREAS the consultant, *René Laporte et Associés inc.*, recommends that it is to the Town's advantage to accept the conditions of renewal offered by *BFL Canada Risques et Assurances inc.* for property, civil and municipal liability insurance and to allow for the establishment of \$525,000 of civil liability group deductible coverage;

On motion of Councillor Harvey Shaffer, seconded by Councillor Leon Elfassy, it was UNANIMOUSLY RESOLVED:

- THAT the Town grants the renewal of the property insurance contract from January 1, 2015 to January 1, 2016 to the following insurers through insurance broker *BFL Canada Risques et Assurances inc.*:

<u>Insurance</u>	<u>Insurer</u>
Goods	Affiliated FM
Machine breakdown	Affiliated FM
Crime	AIG
Primary responsibility	Lloyds
Complementary responsibility	Lloyds
Municipal responsibility	Lloyds
Automobile – private owner	Northbridge

- THAT the Town pay the insurance premium of \$65,717.00 including taxes, for the 2015 term to the representatives of the previously stipulated insurers BFL Canada Risques et Assurances inc;
- THAT the Town pay the UMQ the sum of \$ 23,854.00 constituting the Town's share of the civil liability group deductible coverage for the 2015-2016 term;
- THAT the Town pay the UMQ, for the 2015 term, an amount of \$657.17 plus taxes totalising \$755.58, equivalent to 1.00% of the cost of the premium, including the taxes, for the responsibilities they assume as representative of the RMIM;
- THAT the Town Clerk, or in the absence of the Town Clerk, the Assistant Town Clerk, is authorized to sign for and in the name of the municipality, all documents giving effect to this resolution;

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Treasurer's certificate no.15-01 dated January 9th 2015, has been issued by the Town's Treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

RECESS

The Mayor recessed the meeting at 8:42 p.m and reconvened the meeting at 8:48 p.m., all members of Council present at the beginning of the meeting remaining to form a quorum.

2015-335

ADOPTION – BY-LAW N° 811-1 – AMENDMENT TO BY-LAW N° 811 TO DECREE THE FEE SCHEDULE FOR CULTURAL, SPORTS AND LEISURE ACTIVITIES FOR SPRING/SUMMER 2015

CONSIDERING THAT notice of motion of By-law N° 811-1 was given at the regular council meeting of December 1st, 2014 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Karen Zajdman and UNANIMOUSLY RESOLVED:

- TO approve By-law N° 811-1 modifying By-law N° 811 to decree the Fee Schedule for Cultural, Sports and Leisure Activities for Spring/Summer 2015.

Adopted

2015-336

ADOPTION – SECOND DRAFT OF BY-LAW N° 727-18- FURTHER MODIFYING ZONING BY-LAW N° 727 (TO CREATE ZONE RA-3 WITHIN THE ZONES RA-1 AND RB-1 AND TO DEFINE AUTHORIZED USES THEREIN (H1 AND H2))

WHEREAS the Members of Council have received a copy of the Second Draft of By-law N° 727-18 further modifying Zoning By-law N° 727, regarding the creation of zone RA-3 within the zones RA-1 and RB-1 and to define authorized uses therein (H1 and H2), and declare to have read it;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- TO approve Second Draft By-law N° 727-18 to be entitled: “By-law n° 727-18- further modifying Zoning By-law n° 727 regarding the creation of zone RA-3 within the zones RA-1 and RB-1 and to define authorized uses therein (H1 and H2).”

Adopted

2015-337

ADOPTION - SECOND DRAFT OF BY-LAW N° 804-2 - FURTHER AMENDING BY-LAW N° 804 CONCERNING CADASTRAL OPERATION

WHEREAS the Members of Council have received a copy of the Second Draft of By-law N° 804-2 further amending By-law N° 804, concerning cadastral operation, and declare to have read it;

It was proposed by Councillor Leon Elfassy, seconded by Councillor Michael Goldwax and UNANIMOUSLY RESOLVED:

- TO approve Second Draft By-law N° 804-2 to be entitled: “By-law n° 804-2 - further amending By-law N° 804, concerning cadastral operation.”

Adopted

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2015-338

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON DECEMBER 8TH 2014

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on December 8th, 2014.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2015-339

REQUEST FOR AN ADDITION, IN THE REAR YARD OF A 2 STOREY DETACHED SINGLE FAMILY DWELLING AT 1 APPLEWOOD ROAD, LOT NO. : 2 089 823, ZONE RA-2 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning and UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize an addition in the rear yard of a two storey detached single family dwelling located at 1, Applewood Road, submitted to the Planning Advisory Committee meeting of December 8th, 2014 is *conditionally approved*. The modifications partially meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:

- The rear extension must respect the Zoning By-law in regards to the thickness of the exterior cladding.

Adopted

2015-340

REQUEST TO AUTHORIZE MODIFICATION TO A PREVIOUSLY APPROVED PROJECT (ROOF ELEVATION) FOR AN ADDITION (RECONSTRUCTION) IN THE REAR YARD OF A SEMI-DETACHED SINGLE FAMILY DWELLING LOCATED AT 32, DUFFERIN ROAD, LOT NO. : 2 088 401, ZONE RB-1, (ZONING BY-LAW NUMBER 727), (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning and RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize modification to a previously approved project (roof elevation) for an addition (reconstruction) in the rear yard of a semi-detached single family dwelling located at 32, Dufferin Road, submitted to the Planning Advisory Committee meeting of December 8th, 2014 is *approved* as recommended by the PAC. The modifications meet the prescribed standards of the Zoning By-law number 727 and partially meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775.

Mayor William Steinberg called for a vote.

Voted in favour:

Councillor Karen Zajdman
Councillor Leon Elfassy
Councillor Michael Goldwax
Councillor Harvey Shaffer
Councillor Warren Budning

Voted against:

Councillor Jack Edery

In favour: 5

Against: 1

Adopted on division

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2015-341

REQUEST TO AUTHORIZE A FAÇADE MODIFICATION OF A DETACHED SINGLE FAMILY DWELLING LOCATED AT 15, HOLTHAM ROAD, LOT NO. : 2 089 984, ZONE RA-1, (ZONING BY-LAW NUMBER 727), (SPAIP BY-LAW NUMBER 775)

On motion of Councillor Leon Elfassy, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize a façade modification of a single family dwelling located at 15, Holtham Road, submitted to the Planning Advisory Committee meeting of December 8th, 2014 is *conditionally approved*. The modifications meet the prescribed standards of the Zoning By-law number 727 and partially meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:
 - Changes made to the plans in regards to the recommendations made by the PAC can afterwards be submitted to Urban Planning for their final approval.
 - The bay window should be centered and proper elevations need to be submitted;
 - The proper sample of material must be submitted.

Adopted

2015-342

TABLING OF DECISION RENDERED BY THE DEMOLITION COMMITTEE CONCERNING 6 BARONSCOURT ROAD

In accordance with Article 7.6 of By-law N^o 759 Concerning the Demolition of Buildings, the Town Council acknowledges the decision rendered by the Demolition Committee at their meeting of August 25th, 2014 in which they approved the demolition of the detached single family residence located at 6, Baronscourt Road, lot no. 2 089 312 subject to the following condition:

- The Town tree on the right side of the lot in front of the property cannot be cut and must be well protected during the work – to the satisfaction of the Public Works & the Urban Planning Departments.

The Council has not received any objection to the decision of the Demolition Committee during the thirty (30) day period required by Law.

2015-343

TABLING OF DECISION RENDERED BY THE DEMOLITION COMMITTEE CONCERNING 39 HEATH ROAD

In accordance with Article 7.6 of By-law N^o 759 Concerning the Demolition of Buildings, the Town Council acknowledges the decision rendered by the Demolition Committee at their meeting of August 25th, 2014 in which they approved the demolition of the detached single family residence located at 39, Heath Road, lot no. 2 089 573 subject to the following condition:

- The Town trees in front of the property cannot be cut and must be well protected during the work – to the satisfaction of the Public Works & the Urban Planning Departments

The Council has not received any objection to the decision of the Demolition Committee during the thirty (30) day period required by Law.

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APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF DECEMBER 2014

WHEREAS Council reviewed the list of payments for the month of December 2014;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from November 28th, 2014 to December 31st, 2014, in the total amount of \$ 1 216 165.43 are hereby approved (\$ 559 088.35 for cheques and \$657,077.08 for on line payments).

Adopted

2015-345

CREATION OF A NEW FUNCTION AND A NEW POSITION OF "EXECUTIVE ASSISTANT"

It was proposed by Councillor Harvey Shaffer, seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

- TO CREATE a new management function of "EXECUTIVE ASSISTANT", salary level VII ; and
- TO FILL one (1) position in the newly created function.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2014-346

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer and unanimously resolved to declare that the meeting be closed at 8.57 p.m.

Adopted

(s) William Steinberg
Dr. William Steinberg, Mayor

(s) Pierre Tapp
Me Pierre Tapp, Town Clerk