

Minutes of Town of Hampstead

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON APRIL 13TH, 2015, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax, Warren Budning and Harvey Shaffer, forming a quorum with Mayor Steinberg presiding.

ALSO PRESENT: Mr. Richard Sun, Director General and Me Pierre Tapp, Town Clerk, acting as Secretary of the Meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:03 p.m.

FIRST QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- A petition was deposited to the Council by a citizen.

2015-065

ADOPTION OF THE AGENDA

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

- THAT the agenda of the regular meeting is hereby adopted as submitted.

Adopted

2015-066

ADOPTION OF THE MINUTES

On motion of Councillor Harvey Shaffer, seconded by Councillor Jack Edery, it was UNANIMOUSLY RESOLVED:

- THAT the Minutes of the Regular Council Meeting of March 2nd, 2015, the Special Council meeting of March 16th, 2015 and the Special Council meeting of April 1st, 2015 be and are hereby approved as submitted.

Adopted

2015-067

NOTICE OF MOTION OF BY-LAW 814 CONCERNING LANDSCAPING, GARDENING & EARTHMOVING BY A PRIVATE CONTRACTOR

NOTICE OF MOTION was given by Councillor Warren Budning that, at a subsequent meeting of Council, By-law N^o 814 concerning landscaping, gardening & earthmoving by a private contractor will be submitted to Council for adoption.

All Council members have received a draft copy of By-law N^o 814 and a motion to dispense with the reading of the said By-law was made.

2015-068

ADOPTION – BY-LAW N^o 795-4 - MODIFYING BY-LAW 795 CONCERNING NUISANCES

CONSIDERING THAT notice of motion of By-law N^o 795-4 was given at the special council meeting of April 1st, 2015 and that Council members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

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It was proposed by Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer and UNANIMOUSLY RESOLVED:

- TO approve By-law N^o 795-4 modifying By-law 795 concerning nuisances.

Adopted

2015-069

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON MARCH 9TH 2015

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on March 9th, 2015.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2015-070

REQUEST FOR APPROVAL OF A MINOR EXEMPTION TO THE ZONING BY-LAW NUMBER 727, ART. 6.3.2, TO PERMIT THE LEFT SIDE SETBACK AT 2.16M (7.09 FEET) FROM THE LOT LINE INSTEAD OF 3.61M (11.85 FEET) TO LEGALIZE THE EXISTING SETBACK AND ALLOW AN ADDITION TO A DETACHED SINGLE FAMILY DWELLING AT 63 STRATFORD ROAD, LOT NO. : 2 088 928, ZONE RA-1 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775) (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005)

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727 art. 6.3.2., to permit the left side setback at 2.16m (7.09 feet) from the lot line instead of 3.61m (11.85 feet) to legalize the existing setback and allow an addition to a detached single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on March 9th, 2015, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 63 Stratford Road, lot no. : 2 088 928, Zone RA-1 is *approved*.

Adopted

2015-071

REQUEST FOR AN ADDITION IN THE LATERAL YARD, TO A DETACHED SINGLE-FAMILY DWELLING (WITH A MINOR EXEMPTION TO ALLOW THE SIDE ADDITION), AT 63 STRATFORD ROAD, LOT NO. : 2 088 928, ZONE RA-1 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize an addition, in the lateral yard, to a detached single-family dwelling located at 63 Stratford Road, submitted to the Planning Advisory Committee meeting of February 9th, 2015 is *conditionally approved*. The modifications partially meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration

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Program By-law number 775 and as recommended by the PAC provided that:

- The plans are revised to respect the right side setback and submitted to the Urban planning department for review and possible approval.

Adopted

2015-072

REQUEST TO AUTHORIZE A MINOR EXEMPTION TO ZONING BY-LAW ART. 6.3.2, TO PERMIT THE RIGHT SIDE SETBACK AT 1.92M (6.3 FEET) FROM THE LOT LINE INSTEAD OF 3.13M (10.27 FEET), TO PERMIT THE LEFT SIDE SETBACK AT 4.66M (15.29 FEET) FROM THE LOT LINE INSTEAD OF 6.1M (20 FEET) AND TO PERMIT THE REAR SETBACK AT 5.56M (18.24 FEET) FROM THE LOT LINE INSTEAD OF 7.74M (25.39) FEET TO LEGALIZE THE EXISTING SETBACKS AT 2 BRIARDALE ROAD, LOT NO.: 2 090 008, ZONE RA-1 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775) (BY-LAW CONCERNING MINOR EXEMPTIONS # 18 G-0005).

WHEREAS the members of Council have reviewed the request for approval of minor exemption to Zoning By-law number 727 art. 6.3.2., to permit the right side setback at 1.92m (6.3 feet) from the lot line instead of 3.13m (10.27 feet), to permit the left side setback at 4.66m (15.29 feet) from the lot line instead of 6.1m (20 feet) and to permit the rear setback at 5.56m (18.24 feet) from the lot line instead of 7.74m (25.39) feet to legalize the existing setbacks to a single family dwelling;

WHEREAS the Planning Advisory Committee, at its meeting held on March 9th, 2015, recommended *to approve* the aforementioned request for minor exemption;

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for minor exemption for the property located at 2 Briardale Road, lot no. : 2 090 008, Zone RA-1 is *approved*.

Adopted

2015-073

REQUEST TO AUTHORIZE A SECOND FLOOR ADDITION IN THE REAR YARD TO A DETACHED SINGLE FAMILY DWELLING (ON THE EXISTING FOOTPRINT) AT 15 HEATH ROAD, LOT NO.: 2 089 008, ZONE RA-1 (ZONING BY-LAW NO. 727) (SPAIP BY-LAW NO.775)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it was UNANIMOUSLY RESOLVED:

- THAT the site planning and architectural integration program showing modifications to the plans and elevations to authorize a second floor addition in the rear yard to a single-family dwelling located at 15, Heath Road, submitted to the Planning Advisory Committee meeting of March 9th, 2015 is *conditionally approved*. The modifications partially meet the prescribed standards of the Zoning By-law number 727 and meet the prescribed standards of the Site Planning and Architectural Integration Program By-law number 775 and as recommended by the PAC provided that:
 - The extension is done with a mansard roof (and matches the existing roof);
 - The windows on the extension are dormer windows;
 - The thickness of the exterior cladding conforms to the zoning By-law.

Adopted

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2015-074

APPROVAL OF THE DISBURSEMENTS FOR THE MONTH OF MARCH 2015

WHEREAS Council reviewed the list of payments for the month of March 2015;

On motion of Councillor Jack Edery, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- THAT the disbursements for the period from March 1st, 2015 to March 27th, 2015, in the total amount of \$ 6,089,732.08 are hereby approved (\$396,177.92 for cheques and \$ 5,693,554.16 for on line payments).

Adopted

2015-075

DEPOSIT OF THE TREASURER'S REPORT FOR TOWN COUNCIL ON 2014 ELECTION ACTIVITIES

Each member of the Council having received a copy, the Town Clerk deposits the Treasurer's report for Town Council on 2014 election activities according to Section 513 of an *Act respecting elections and referendums in municipalities*.

The Council takes note of the deposit of the said report by the Town Clerk.

2015-076

GRANTING OF CONTRACT FOR THE APPLEWOOD PARK REJUVENATION

WHEREAS there has been a public call for the Applewood Park rejuvenation;

WHEREAS, after analysing the tenders opened on March 30th, 2015, the lowest bidder conforming to the requirements of the tender invitation is 1606769 Canada Inc. (Pépinière Mascouche Enr.);

On motion of Councillor Karen Zajdman seconded by Councillor Michael Goldwax, it was UNANIMOUSLY RESOLVED:

THAT, the following quotations for the following contract be and is hereby approved, the whole as more amply delineated hereunder:

1606769 CANADA INC. (PÉPINIÈRE MASCOUCHE ENR.)
Applewood Park rejuvenation
(as per tender document specification) :

Phase 1 :	63 795.00 \$
Phase 2 :	12 180.00 \$
Contingencies 10% :	7 597.50 \$
G.S.T. 5% :	4 178.63 \$
Q.S.T. 9.975% :	<u>8 336.36 \$</u>
GRAND TOTAL :	<u>96 087.49 \$</u>

Treasurer's Certificate N° 15-12, dated April 8th, 2015, has been issued by the Town's treasurer, attesting to the availability of funds to cover the described expenses.

Adopted

2015-077

CANCELATION OF THE TENDER PROCESS # HA-12-14 – SUPPLY OF TECHNICAL SERVICES TO PERFORM APEX PROGRAMMING

On motion of Councillor Michael Goldwax, seconded by Councillor Harvey Shaffer, it was UNANIMOUSLY RESOLVED:

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That, the town does not follow through with the tender process # HA-12-14-contract for the supply of technical services to perform apex programming.

Adopted

2015-078

APPROVAL OF THE LIST OF WHITE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Community Services and Recreation Supervising Manager, dated March 25, 2015, on the hiring of white collar student employees;

It was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer, to add the name of Megan Goldwax to the list and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of white collar student employees as detailed on the amended list by adding the name of Megan Goldwax, for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Councillor Michael Goldwax abstained from participating in the discussions and from voting or attempting to influence the vote considering that two close relatives of his (daughter and son) are part of the list of white collar student employees for Community Services Department.

Adopted

2015-079

APPROVAL OF THE LIST OF BLUE COLLAR STUDENT EMPLOYEES FOR THE COMMUNITY SERVICES AND RECREATION DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Community Services and Recreation Supervising Manager, dated March 25, 2015, on the hiring of blue collar student employees,

It was proposed by Councillor Warren Budning, seconded by Councillor Michael Goldwax, and UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the hiring of blue collar student employees as detailed on the list for the Community Services and Recreation Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead.

Adopted

2015-080

APPROVAL OF THE LIST OF BLUE COLLAR AUXILIARY EMPLOYEES FOR THE PUBLIC WORKS DEPARTMENT

CONSIDERING THAT Council members reviewed the report of the Director of Public Works, dated April 2nd, 2015, on the hiring of blue collar auxiliary employees;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Warren Budning, and UNANIMOUSLY RESOLVED:

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- THAT the Town Council approves the hiring of blue collar auxiliary employees as detailed on the list for the Public Works Department. The hiring is subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 301 and the Town of Hampstead.

Adopted

2015-081

APPROVAL OF THE HIRING OF MS. SYLVIE FILIATRAULT AS “OFFICE AGENT - URBAN PLANNING AND BUILDING INSPECTION & PUBLIC SECURITY”

CONSIDERING THAT the Town of Hampstead requires the hiring of an Office Agent as temporary replacement for a maternity leave;

CONSIDERING THAT the Director General, the Section Chief of Urban Planning and Building Inspection, and the Human Resources Director are recommending the hiring of **MS. SYLVIE FILIATRAULT** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the Director General and to the Director of Human Resources the authority to hire non-regular officers and employees for a fixed term of less than five hundred and twenty (520) hours;

CONSIDERING THAT **MS. SYLVIE FILIATRAULT** will begin her assignment on April 13th, 2015;

It was proposed by Councillor Michael Goldwax, seconded by Councillor Karen Zajdman, it was UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of **MS. SYLVIE FILIATRAULT** as “**OFFICE AGENT - URBAN PLANNING AND BUILDING INSPECTION & PUBLIC SECURITY**” to start no later than April 20th, 2015 for a period not to exceed May 27th, 2016, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead; and
- THAT Treasurer’s certificate no 15-13, dated April 8th 2015 has been issued by the Treasurer, attesting the availability of funds to cover the described expenses.

Adopted

SECOND QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No Question was asked.

2015-082

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Warren Budning, seconded by Councillor Harvey Shaffer and unanimously resolved to declare that the meeting be closed at 8.35 p.m.

Adopted

(s) William Steinberg
Dr. William Steinberg, Mayor

(s) Pierre Tapp
Me Pierre Tapp, Town Clerk