

Minutes of Town of Hampstead

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF HAMPSTEAD HELD ON DECEMBER 19TH, 2016, AT THE COMMUNITY CENTER, 30 LYNCROFT ROAD, AT 8:00 P.M.

THOSE PRESENT WERE: Mayor William Steinberg, Councillors Karen Zajdman, Jack Edery, Leon Elfassy, Michael Goldwax and Warren Budning, forming a quorum with Mayor Steinberg presiding.

ABSENT : Councillor Harvey Shaffer.

ALSO PRESENT: Mr. Richard Sun, Director General, Mr. Armin Klaus, Treasurer and Me Pierre Tapp, Town Clerk, acting as Secretary of the meeting.

OPENING OF MEETING

The Mayor called the meeting to order at 8:05 p.m.

PUBLIC QUESTION PERIOD

The Mayor invited those persons in attendance to ask their questions.

- No question was asked.

2016-343

ADOPTION OF THE AGENDA

On motion of Councillor Warren Budning, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- THAT the agenda of the Special Council Meeting is hereby adopted as submitted.

Adopted

2016-344

DEPOSIT OF THE MINUTES OF THE PAC MEETING HELD ON DECEMBER 12TH 2016

Each member of the Council having received a copy, the Town Clerk deposits the minutes of the Planning Advisory Committee meeting held on December 12th, 2016.

The Council takes note of the deposit of the said minutes by the Town Clerk.

2016-345

REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 1001, RELATING TO THE ENCROACHMENT BY MECHANICAL EQUIPMENT ON HAMPSTEAD ROAD AND THE VISIBILITY OF OTHER EQUIPMENT ON DUFFERIN ROAD FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT **300 DUFFERIN ROAD, LOT NO.: 2 088 594, ZONE RB-6 (ZONING BY-LAW NO. 1001) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 18 G-0005)**

WHEREAS the Planning Advisory Committee, at its meeting held on December 12th, 2016, reviewed the minor exemptions of a detached single family dwelling located at 300, Dufferin Road, lot no. 2 088 594, zone RB-6 (Zoning By-law no. 1001) and (By-law concerning minor exemptions no. 18 G-0005);

WHEREAS the Planning Advisory Committee recommended as follows:

➤ The minor exemption to permit the mechanical equipment facing

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Hampstead Road to encroach on the secondary front by 0.3m (12 in), and to legalize the current situation (Zoning By-law no. 1001, Section 76, table 13), should be **approved**;

- The minor exemption to permit the mechanical equipment facing Dufferin Road to not be hidden by a screen, and to legalize the current situation (Zoning By-law no. 1001, Section 76, par. 2), should be **refused**;

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the minor exemption to permit the mechanical equipment facing Hampstead Road to encroach on the secondary front by 0.3m (12 in), and to legalize the current situation (Zoning By-law no. 1001, Section 76, table 13), is **approved**;
- THAT the minor exemption to permit the mechanical equipment facing Dufferin Road to not be hidden by a screen, and to legalize the current situation (Zoning By-law no. 1001, Section 76, par. 2), is **refused**.

Adopted

2016-346

REQUEST TO AUTHORIZE MINOR EXEMPTIONS TO ZONING BY-LAW NO. 727, TO ALLOW A MODIFICATION TO THE REAR SETBACK OF A POOL AND TO ALLOW A MODIFICATION TO THE SIDE SETBACK OF AN ACCESSORY BUILDING FOR A DETACHED SINGLE FAMILY DWELLING LOCATED AT 64 GRANVILLE ROAD, LOT NO. 2 088 974, ZONE RA-1 (ZONING BY-LAW NO. 727) AND (BY-LAW CONCERNING MINOR EXEMPTIONS NO. 18 G-0005)

WHEREAS the Planning Advisory Committee, at its meeting held on December 12th, 2016, reviewed the request for minor exemptions of a detached single family dwelling located at 64 Granville Road, lot no. 2 088 974, zone RA-1, (Zoning By-law no. 1001) and (By-law concerning minor exemptions no. 18 G-0005);

WHEREAS the Planning Advisory Committee recommended as follows:

- The minor exemption request to permit the rear setback of a pool at 1.88m (74 in) instead of 2.00m (78.7 in) to legalize the current situation should be **approved**. (Zoning By-law no. 727, section 7.5.1)
- The minor exemption request to permit the side setback of an accessory building at 0.96m (37.8 in) instead of 1.00m (39.4 in) to legalize the current situation should be **approved**. (Zoning By-law no. 727, section 6.14, par. d)

On motion of Councillor Leon Elfassy, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED:

- THAT the aforementioned request for the minor exemptions for the property located at **64 Granville Road**, lot no. : 2 088 974, Zone RA-1 is **approved**.

Adopted

2016-347

ADOPTION OF BY-LAW NO. 1012 CONCERNING TAX RATES FOR THE YEAR 2017

CONSIDERING THAT notice of motion of By-law no. 1012 was given at the Regular Council Meeting of November 7th, 2016 and that Council

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members received a copy of the By-law within the required delay and they declare to have read it and waive the reading thereof;

On motion of Councillor Jack Edery, seconded by Councillor Karen Zajdman, it is UNANIMOUSLY RESOLVED:

- TO approve By-law no. 1012 concerning Tax rates for the year 2017.

Adopted

2016-348

TRANSFER OF FUNDS FROM APPROPRIATED SURPLUS TO COVER EXPENSES INCURRED IN THE 2016 FISCAL PERIOD

On motion presented by Councillor Jack Edery, seconded by Councillor Karen Zajdman it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, for an amount of \$111,795 from the Appropriated Surplus Account 55-992-00-000 to cover expenses incurred in the 2016 fiscal period.

Appropriation	Details	2016 expense
2013-112	Ash borer infestation	111,795

Adopted

2016-349

TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE CAPITAL EXPENSES NOT COVERED UNDER THE 2016 OPERATIONAL BUDGET

On motion presented by Councillor Jack Edery, seconded by Councillor Karen Zajdman, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 1,023,560 from Unappropriated Surplus G/L # 55-991-00-000 to finance capital expenses not covered under the 2016 operational budget:

Nature of expense	Amount
Tennis court roller	12,410
I.A. Adessky building - Interior ceiling replacement	20,390
I.A. Adessky building - Security improvements / Locker room	15,220
I.A. Adessky building - Conference room chairs	4,230
IT-Hardware to increase network performance & security	39,810
IT-Server & web portal	42,110
IT-Storage area network	79,860
IT- Zero Clients (Virtual PC)	19,530
Vehicle Replacement- Fork lift For stock room	14,700
Vehicle Replacement- Modification of existing loader	3,840
Vehicle Replacement- Ford Escape (foremen)	25,370
Hydraulic hammer	10,500
Garage storage room reorganization for inventory control	11,710
By-law re-write and consolidation	9,120
Rehab. street lights & road study	24,910
Road scarification, repaving & crack sealing	454,100
Sidewalk rehabilitation	222,780
Cote St-Luc road street lights	12,970

Adopted

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2016-350

TRANSFER OF FUNDS FROM UNAPPROPRIATED SURPLUS TO FINANCE CAPITAL EXPENSES AUTHORIZED UNDER THE 2016 TRIENNIAL PROGRAM BUT FOR WHICH EXPENSES WILL BE RECORDED IN 2017

On motion presented by Councillor Jack Edery, seconded by Councillor Karen Zajdman, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 185,460 from Unappropriated Surplus to Appropriated Surplus Account 55-992-00-000.

Nature of expense	P/O	Amount
Councillor park -water play equip	20839	2,900
Councillor park -water play equip	21441	48,800
Sidewalk & road rehabilitation	21500	1,740
Snow truck harness	21720	15,230
IT - Licences vmware	21717	37,230
Ford 150 & Ford 250 pickups	21862	79,560

Adopted

2016-351

TRANSFER OF FUNDS FROM THE PARK FUND UNEARNED REVENUE ACCOUNT TO FINANCE CAPITAL EXPENSES NOT COVERED UNDER THE 2016 OPERATIONAL BUDGET

On motion presented by Councillor Jack Edery, seconded by Councillor Karen Zajdman, it is UNANIMOUSLY RESOLVED:

- THAT the Town Council approves the transfer of funds, as further detailed in the following table, in the amount of \$ 356,720 from the Unearned revenue- park tax G/L # 55-993-00-001 to finance capital expenses not covered under the 2016 operational budget:

Nature of expense	Amount
Councillor park - water play equipment	6 900
Playground impact testing & safety improvements	9 390
Hampstead park pathway rehabilitation	18 400
Hampstead park playground expansion	49 750
Hampstead park artificial surface restoration	21 920
Hampstead park fitness equipment	37,680
Aldred park – playground equipment	24,550
Aldred park – beautification project	85 200
Applewood park – beautification project	63 600
Langhorne park – beautification project	39 330

Adopted

2016-352

RESOLUTION SUPPORTING THE DISPLAY OF BOTH THE FRENCH AND ENGLISH LANGUAGE ON ROAD SAFETY SIGNS AND ADVISORIES

WHEREAS the Charter of the French Language (Charter) establishes French as the official language of Quebec;

WHEREAS the preamble of the Charter states that, "...in a spirit of fairness and open-mindedness, respectful of the institutions of the English-speaking community of Québec, and respectful of the ethnic minorities, ...";

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WHEREAS French must be the only language on traffic signs, the second paragraph of section 22 of the Charter states that the French language may be accompanied by another language when indicated for reasons of health or public safety and where no symbol or pictograph exists;

WHEREAS French must be the only language on traffic signs, the second paragraph of section 22 of the Charter states that the French language may be accompanied by another language when indicated ;

WHEREAS the Ministère des Transports du Québec (MTQ) and the Ministère de la Culture et des Communications (MCC) have abstained from applying the second paragraph of section 22 to most, if not all traffic signs dealing with health or public safety, including, but not limited to, traffic signs stating «Pour votre sécurité», «Respectez les feux de voies», «Risque d'aquaplanage», «Dégel», «Ralentir», «Allumez vos phares», «Voie cahoteuse», «Sécurité», «Incident voie droite bloquée», as well as electronic alerts and messages, which are solely in French and without any symbol or pictograph;

WHEREAS the safety of every person should be of primordial importance;

On motion of Councillor Michael Goldwax, seconded by Councillor Warren Budning, it is UNANIMOUSLY RESOLVED;

THAT the Town of Hampstead, ask that the MTQ and the MCC take the necessary steps in order that all traffic signs and electronic alerts/messages dealing with public safety or health be in both French and English, when no symbol or pictograph exists, according to the second paragraph of section 22.

THAT a copy of the present resolution be sent to the MNA for D'Arcy-McGee and the Premier of Québec.

Adopted

2016-353

APPROVAL OF THE TEMPORARY HIRING OF MS. LOU-ANNE MCGILL AS "PAYROLL TECHNICIAN - HUMAN RESOURCES"

CONSIDERING THAT the Town of Hampstead requires the hiring of a Payroll Technician as temporary replacement for the permanent incumbent employee on sick leave;

CONSIDERING THAT the Director General and the Human Resources Director are recommending the hiring of **MS. LOU-ANNE MCGILL** to fill such position;

CONSIDERING THAT Resolution 2006-344 delegates, jointly, to the Director General and to the Director of Human Resources the authority to hire non-regular officers and employees for a term of not more than five hundred and twenty (520) hours;

CONSIDERING THAT **MS. LOU-ANNE MCGILL** has begun her assignment on December 9th, 2016;

On motion of Councillor Jack Edery, seconded by Councillor Michael Goldwax, it is UNANIMOUSLY RESOLVED:

- TO APPROVE the temporary hiring of **MS. LOU-ANNE MCGILL** as "**PAYROLL TECHNICIAN - HUMAN RESOURCES**" starting December 9th, 2016, and for the duration of the permanent incumbent employee's sick leave, subject to the usual conditions and in accordance with the provisions of the collective agreement between CUPE Local 429 and the Town of Hampstead.

Adopted

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2016-354

ADJOURNMENT

All the subjects of the Agenda having been discussed, it was proposed by Councillor Jack Edery, seconded by Councillor Michael Goldwax and unanimously resolved to declare that the meeting be closed at 8:16 p.m.

Adopted

(s) Jack Edery _____
Jack Edery, Pro-Mayor

(s) Pierre Tapp _____
Me Pierre Tapp, Town Clerk